

**THE TOWN OF HILTON HEAD ISLAND**  
**REGULAR TOWN COUNCIL MEETING**

**Date:** Tuesday, April 18, 2017

**Time:** 4:00 P.M

**Present from Town Council:** David Bennett, *Mayor*; Kim Likins, *Mayor Pro Tem*; David Ames, Marc Grant, Bill Harkins, Tom Lennox, John McCann, *Council Members*

**Present from Town Staff:** Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Brad Tadlock, *Fire Chief*; Scott Liggett, *Director of Public Projects and Facilities*; John Troyer, *Director of Finance*; Shawn Colin, *Deputy Director of Community Development*; Brian Hulbert, *Staff Attorney*; Jennifer Ray, *Planning and Special Projects Manager*; Chris Darnell, *Urban Designer*; Jeff Buckalew, *Town Engineer*; Darrin Shoemaker, *Traffic & Transportation Engineer*; Teri Lewis, *LMO Official*; Melissa Cope, *Systems Analyst*; Cuiwei Zhang, *Systems Analyst*; Erica Madhere, *Finance Administrator*; Vicki Pfannenschmidt, *Executive Assistant/Town Clerk*; Krista Wiedmeyer, *Executive Assistant/Town Clerk*

**Present from Media:** Theresa Moss, *Island Packet*

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**1) Call to Order**

Mayor Bennett called the meeting to order at 4:00 p.m.

**2) FOIA Compliance** – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3) Executive Session**

Mr. Riley stated he needed an Executive Session for a (i) Land Acquisition Matter: The discussion of negotiations incident to the proposed sale, lease or purchase of property related to property located in the Mitchelville Area; (ii) Contractual Matter: Pertaining to the lease and MOU with the Mitchelville Preservation Project; and (iii) Legal Matters: The receipt of legal advice related to pending, threatened or potential claim related to 1) Karen Watson vs. the Town of Hilton Head Island; 2) ArborNature vs. the Town of Hilton Head Island and 3) Carolina Building Corp. vs. Enmark and the Town of Hilton Head Island.

At 4:02 p.m. Mrs. Likins moved to go into Executive Session for matters mentioned by the Town Manager. Mr. Harkins seconded. The motion was unanimously approved by a vote of 7-0. Mayor Bennett asked Mr. Riley to move the County broadcast of the Town Meeting to 5:00 p.m. at the beginning of the Regular Meeting.

Council returned to the dais at 5:00 p.m.

**4) Pledge to the Flag – 5:00 P.M.**

**5) Invocation**

**6) Proclamations and Commendations**

**a. Mayor's Honored Islanders**

- Shirley Peterson
- Charles Sampson
- Paul Walter

Mayor Bennett made remarks concerning each of the Honored Islanders and their contributions to Hilton Head Island and the surrounding communities. All recipients were present to accept their awards.

## 7) Approval of Minutes

### a. Town Council Meeting, April 4, 2017

Mrs. Likins moved to approve. Mr. Harkins seconded. Town Council Meeting Minutes for April 4, 2017 were unanimously approved by a vote of 7-0.

## 8) Report of the Town Manager

### a. Town Manager's Items of Interest

Mr. Riley reported on some items of interest.

## 9) Reports from Members of Council

### a. General Reports from Council Report

Mr. Grant reported Saturday, April 22, 2017 from 8:00-9:30 a.m. he is having the Ward One meeting at the Palmetto Electric Building to address the communities concerns as they relate to Public Safety.

Mr. Lennox reported that he had been invited to an Open House by the Xanadu Property Owners Association Board of Directors. In attendance were property owners, real estate agents, community members and leaders. Mr. Lennox commended Xanadu on the work they have done over the past two years, "making Xanadu a shining spot on the South Island."

Mr. Ames FYI – Thursday, April 20, 2017 there is a showing at the Coligny Theatre of the Resilience Initiative for Coastal Education Forum from 5:00-8:00 p.m. Mr. Ames also reported on a previous discussion about the neighborhood signs for Native Island Neighborhoods. He suggested posting "Hurricane" signs at some of the boardwalks, explaining what people are looking at is the destruction caused by Hurricane Matthew.

Mayor Bennett reported on a meeting with the Beaufort County Finance Committee concerning a presentation by the Beaufort County Economic Development Committee and the submission of the fiscal year 2018 budget. That budget was approved 4-3 by the Beaufort County Finance Committee.

### b. Report of the Intergovernmental and Public Safety Committee – Bill Harkins, Chairman

Mr. Harkins reported the Committee has a public meeting scheduled Thursday, April 20 at 10 a.m., leadership attendees from all surrounding municipalities will be present to discuss Regional Initiatives.

### c. Report of the Community Services Committee – Kim Likins, Chairman

Mrs. Likins reported the Venue Committee met on March 23 to discuss the recommendations from Web Management. Each workgroup met individually and then presented and they will finish the presentations April 20 with possible recommendations going to the Community Service Committee on May 8, then onto Town Council thereafter. The staff and individuals from the Arts and Strategic Planning Committee have been interviewing candidates this week for the open Culture and Arts Network position. Mrs. Likins stated the Personnel Committee met earlier this week to review approximately 12-15 applicants for the boards and commissions.

### d. Report of the Public Planning Committee – David Ames, Chairman

Mr. Ames reported the Committee met April 6 and met with Mary Lou Franzoni with Palmetto Breeze. No action was taken. The Committee meeting has changed from the first Thursday of every month to the fourth Thursday of every month at 3:00 p.m. Vision Project Management is meeting Friday, April 21, 2017 at 2:00 p.m.

### e. Report of the Public Facilities Committee – Marc Grant, Chairman

Mr. Grant said there was nothing to report.

### f. Report of the Finance and Administrative Committee - John McCann, Chairman

Mr. McCann reported at last week's meeting, the Town did an excellent job reporting and presenting on Storm Water Development to the Committee. This week's meeting the Committee did the subsidiaries and affiliates with Island Rec, Coastal Discovery and Beach Services. More "detailed" data was requested from the Island Rec to be presented back to the Committee.

## 10) Appearance by Citizens

**Skip Hoagland:** Addressed Council regarding his matters with the Town of Hilton Head Island.

**Brady Boyd:** Addressed Council announcing his position as the new Executive Director with First Tee as well as announcing the grand opening on Sunday, April 23, 2017.

**Alessandra Ruben:** Presented a power point to Council concerning the Neighborhood Outreach Connection, Cordillo Program. She expressed her concern if the NOC, Cordillo Program was to be cancelled and the impact it would have on those involved.

Mayor Bennett provided an update concerning the Program. Mayor Bennett and Mr. Riley met with the members of both boards, encouraging them to seek a resolution which allows NOC to continue.

## 11) Unfinished Business

### a. Second Reading of Proposed Ordinance 2017-05

Second Reading of Proposed Ordinance 2017-05 to amend Title 16 of the Municipal Code of the Town of Hilton Head Island, South Carolina, the Land Management Ordinance (LMO), Chapters 3, 4, 5, 6 and 10 to revise various sections. These amendments, commonly referred to as *2016 LMO Amendments – Second Set* as noticed in the Island Packet on November 6, 2016, include changes that provide for general amendments to a variety of sections in the LMO, and providing for severability and an effective date.

Ms. Elaine Holliday-Carnwath and Mr. Rick Kincaid addressed Council about their concerns regarding the section of the Proposed Ordinance concerning lockouts. After discussion, Mrs. Likins moved to approve Proposed Ordinance 2017-05. Mr. Harkins seconded. The motion was approved by a vote of 5-2. Those opposed were, Mayor Bennett and Mr. Ames.

### b. Second Reading of Proposed Ordinance 2017-06

Second Reading of Proposed Ordinance 2017-06 to amend Title 16 of the Municipal Code of the Town of Hilton Head Island, South Carolina, the Land Management Ordinance (LMO), Chapter 3 to revise LMO Section 16-3-105.1. These amendments, commonly referred to as the *Use Conversion Amendments* as noticed in the Island Packet on June 19, 2016, include changes that provide for flexibility for redevelopment, and providing for severability and an effective date.

Mrs. Likins moved to approve the second reading of Proposed Ordinance 2017-06. Mr. Harkins seconded. The motion was unanimously approved by a vote of 7-0.

### c. Second Reading of Proposed Ordinance 2017-07

Second Reading of Proposed Ordinance 2017-07 to amend the budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2017; to provide for the expenditures of certain funds; to allocate the sources of revenue for the said funds; and providing for severability and an effective date.

Mrs. Likins moved to approve the second reading of Proposed Ordinance 2017-07. Mr. Harkins seconded. The motion was unanimously approved by a vote of 7-0.

### d. Second Reading of Proposed Ordinance 2017-03

Second Reading of Proposed Ordinance 2017-03 of the Town of Hilton Head Island, South Carolina, authorizing the execution of a memorandum of understanding and lease

with the Mitchelville Preservation Project, Inc., related to the lease of real property owned by the Town of Hilton Head Island, South Carolina, pursuant to the authority of S.C. Code Ann. Sec. 5-7-40 (Supp. 2012), and Sec. 2-7-20, Code of the Town of Hilton Head Island, South Carolina, (1983); and providing for severability and an effective date.

Mrs. Likins moved to approve the second reading of Proposed Ordinance 2017-03. Mr. Harkins seconded. The motion was unanimously approved by a vote of 7-0.

**12) 5:30 p.m. – PUBLIC HEARING – Town of Hilton Head Island Comprehensive Plan, with all appendices, including the Beach Management Plan.**

Mayor Bennett called to the Order the Public Hearing – Town of Hilton Head Island Comprehensive Plan with all appendices, including the Beach Management Plan at 5:30 p.m. calling to the community citizens to speak on the Plan and any of its sections.

Ms. Jane Joseph requested an update to Section 2, the Arts and Culture Section to include the new Venue Committee and Advisory Council. Mrs. Likins also echoed Ms. Joseph’s statements about the updates to the Arts and Culture Section of the Plan.

Mayor Bennett closed the Public Hearing at 5:35 p.m.

**13) New Business**

**a. First Reading of Proposed Ordinance 2017-02**

First Reading of Proposed Ordinance 2017-02 to provide for the adoption of updates to “The Town of Hilton Head Island Comprehensive Plan” and its appendices, including the Beach Management Plan; and to provide for severability and an effective date.

After discussion about the Arts and Culture sections of the Plan, Mrs. Likins moved to table the discussion and send back to the Planning Commission, for the reasons stated during the Public hearing. Mr. Harkins seconded. The motion was unanimously approved by a vote of 7-0.

**b. Consideration of a Recommendation – Relocation of Dumpsters for Beach Waste**

Consideration of a Recommendation from the Public Facilities Committee that Town Council approve the proposed plan to relocate to 139 Arrow Road, dumpsters for beach refuse, and authorize Staff to implement the attached plan.

Mr. Barry Johnson addressed Council about the Recommendation and the lack of parking in and around the Dunnagan Commercial Walking District. Mr. Johnson, requested additional parking as well as a joint effort between the Town and those businesses within the Walking District to pay for the additional parking. After discussion between Town Council and Town Staff the Recommendation was withdrawn.

**c. Consideration of a Recommendation – Ad Hoc Committee for the Preservation of Native Island properties**

Consideration of a recommendation that Town Council authorize creation of an Ad Hoc Committee to study the preservation of Native Island Properties based on a request from the Planning Commission and that Town Council provide the scope of work for the Committee, authorize the Planning Commission to propose the Committee membership, and that the Committee report to the Planning Commission.

After discussion to modify the language of the Recommendation concerning the Ad Hoc Committee proposing the scope of work as well as nominating Mr. Grant as a liaison for the Committee, Mrs. Likins moved to approve. Mr. Harkins seconded. The motion was unanimously approved by a vote of 7-0.

**d. Consideration of a Recommendation – Circle to Circle Ad Hoc Committee Recommendations**

Consideration of a Recommendation from the Public Planning Committee that Town Council approve funding for signage for Sea Pines Circle and a marketing plan for mid-island beaches as recommended by the Circle to Circle Ad Hoc Committee.

After a discussion between Council and Town Staff to modify the Recommendation to include at this time only the signage, marketing, the pilot shuttle program, and Mr. Riley investigating the legal possibilities of a pilot food truck program, Mrs. Likins moved to approve. Mr. Harkins seconded. The motion passed 4-3. Those opposed Mr. McCann, Mr. Grant, and Mr. Lennox.

**14) Possible actions by Town Council concerning matters discussed in Executive Session**

Mrs. Likins announced the Town was in receipt of a legal opinion related to the expenditures from the Hilton Head Island-Bluffton Chamber of Commerce Promotional Fund that is required by paragraph 2.8 of its contract with the Chamber of Commerce. Mrs. Likins moved that Council waive the attorney client-privilege in this matter so that Council may make the legal opinion public. Mr. Harkins seconded. The motion was unanimously approved by a vote of 7-0.

**15) Adjournment**

Mrs. Likins moved adjourn. Mr. Harkins seconded. The motion was approved by a vote of 7-0. The meeting was adjourned at 6:50 p.m.

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Krista M. Wiedmeyer,  
Executive Assistant/Town Clerk

Approved: 05/02/2017

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David Bennett, Mayor