

**THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING**

Date: Tuesday, February 7, 2017

Time: 4:00 P.M.

Present from Town Council: David Bennett, *Mayor*; Kim Likins, *Mayor Pro Tem*; David Ames, Marc Grant, Bill Harkins, John McCann, *Council Members*

Absent from Town Council: Tom Lennox, *Council Member*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Brad Tadlock, *Fire Chief*; John Troyer, *Director of Finance*; Deputy Director of Community Development; Jayme Lopko, *Senior Planner*; Brian Hulbert, *Staff Attorney*; Cindaia Ervin, *Finance Assistant*; Melissa Cope, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant/ Town Clerk*

Present from Media: None

1) CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

- 2) FOIA Compliance** – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

Mrs. Likins moved that Town Council change the order of the agenda and address Item #6.a. – Recognition of Participants and Presentation of Student Government Day Certificates prior to going into Executive Session. Mr. McCann seconded. The motion was unanimously approved by a vote of 6-0.

3) Executive Session

Mr. Riley stated he needed an Executive Session for the following: Land Acquisition: Discussion of negotiations incident to the proposed sale, lease or purchase of property: 1) related to a parcel in the Stoney area; and 2) related to a parcel in the Coligny area and the receipt of legal advice related to pending, threatened or potential claim related to: 1) ArborNature BZA Appeal and 2) the case of Karen Watson v. Town of Hilton Head Island.

At 4:06 p.m., Mrs. Likins moved to enter into Executive Session for the reasons stated by the Town Manager. Mr. Grant seconded. The motion was approved by a vote of 6-0.

Council returned to the dais at 5:05 p.m. and Mayor Bennett stated there was no action taken during Executive Session and nothing to address as a result Executive Session.

4) Pledge to the Flag

5) Invocation

6) Proclamations and Commendations

- a. Recognition of Participants and Presentation of Student Government Day Certificates**

Mayor Bennett recognized the participants and distributed the certificates at the beginning of the meeting as noted above.

7) Approval of Minutes

a. Town Council Meeting, January 17, 2017

Mrs. Likins move to approve. Mr. Harkins seconded. Mrs. Likins noted that in reference to the 2017 Town Council Priorities attached to the minutes she felt Council needed to review them again and wordsmith some of the content for clarity. Mayor Bennett stated that after Executive Session on February 21, Council will hold a Workshop to address the issue. The minutes of the January 21, 2017 regular Town Council meeting were unanimously approved by a vote of 6-0.

Report of the Town Manager

a. CAFR and Audit Presentation for Fiscal Year Ended June 30, 2016 – Don Mobley, Scott & Company

Mr. Mobley presented the audit noting the Town of Hilton Head Island received an unmodified opinion which is the best report available. He thanks Mr. Troyer, Mr. Alm and staff and stated he appreciates having the Town as a client.

b. USCB Quarterly Update

Mr. Riley referred to the reports in the packet and said staff was available if there were any questions. He added that there would USCB had scheduled a groundbreaking for Friday, February 10 and all of Council was invited to attend.

c. Town Manager's Items of Interest

Mr. Riley reported on some items of interest. He distributed the Hurricane Matthew Update noting that it would take place twice monthly going forward.

8) Reports from Members of Council

a. General Reports from Council Report

Mr. Grant stated he attended the MASC Hometown Legislative Action Day and during that time, he met with representatives from Fairfax and Hardeeville and discussed shared issues regarding US278, workforce and various bills going through the Senate and House. He suggested reaching out to them and inviting them to sit down and discuss the issues of interest. Mr. Harkins stated he was at the meeting and heard the same level of interest from Bluffton, Beaufort and other surrounding areas. Mayor Bennett asked Mr. Harkins to facilitate the meetings.

Mr. Grant requested a motion to discuss the Town Manager's contract and add it to the next Town Council meeting Executive Session agenda. Mayor Bennett stated he would take it under consideration but not for the next Town Council meeting due to time constraints but for the following one.

Mr. Ames stated he attended an event at St. James Baptist Church dealing with RUDAT 20 Years After. He said it was a presentation by Dr. Charles Jarrett who did the RUDAT 10 Years After in 2006. He encouraged all to obtain a copy of the report and read it. He referenced a recommendation for signage at the Native Island Communities and suggested the recommendation be revisited for application. Mr. Ames also addressed traffic congestion between the areas approaching Squire Pope and moving down towards Wildhorse Road onto the Cross Island Expressway. He expressed concern about the traffic with the upcoming RBC Heritage Golf Tournament and the summer months. Mr. Ames suggested that Darrin Shoemaker be given encouragement to take a look at the

timing of the traffic lights and any other ideas that might mitigate on a short-term basis a relatively quick time-frame non-capital improvements that might have an impact on our traffic flow for residents and guests. Mayor Bennett asked Mr. Riley if Mr. Shoemaker could review and report on it in the coming weeks. Mr. Riley stated Mr. Shoemaker has reviewed the issue and they will look at it again and report on some ideas. Mr. Riley stated the signage for Native Island Communities was addressed in the past and he would like to obtain the information compiled and work with Mr. Grant on resurrecting the project.

b. Report of the Intergovernmental and Public Safety Committee – Bill Harkins, Chairman

Mr. Harkins requested Council members identify three or four regional initiatives to address when reaching out to neighboring communities. Mr. Harkins reported the Committee met earlier in the week and Senator Tom Davis was present and reviewed highlights of Senator Davis's presentation. He said Mr. Davis began with recognizing that improvements on US278 are critical to the Island's future success. Senator Davis reported the State is planning an environmental study limited to a single lane at Mackey's Bridge. He said that the state and Beaufort County officials are discussing an expanded environmental study which would include a four mile corridor with an estimate of three million dollars with the ultimate construction costs could range anywhere from two hundred to three hundred million dollars. He added that the State is requiring funding sources for the costs before they will release funds for a larger environmental study. He said the State and County are working on resolving the parameters of the study. Mr. Harkins stated that Senator Davis is working on a coalition of municipalities for reimbursement for Hurricane Matthew costs at the State level. He added that they also discussed Act 388 and affordable housing initiatives. Mr. Harkins reported the Committee reviewed the 2016 4th Quarter Crime Stats provided by the Beaufort County Sheriff's office. He said there are continuing efforts to deal with the issues at Oceanwalk stating it is complex and they are committed to addressing and correcting the situation. Mayor Bennett noted during the crime stat report there were a number of drug issues and asked if that was something that would show up in Fire and EMS reports. He requested the data be sent to Council.

c. Report of the Community Services Committee – Kim Likins, Chairman

Mrs. Likins stated the Committee will meet on February 13. She said they have been working with staff on the job description for the Director and final changes are slated for the meeting. She said they have also been working with staff on the duties of an advisory board and once both are in place they will have a briefing by staff on how to move forward. She then addressed the item below:

- a. Consideration of a Recommendation for the establishment of a publicly created advisory committee to the Arts and Culture Network position.

Mrs. Likins moved to approve. Mr. Ames seconded. Jane Joseph thanked Town Council. The motion was unanimously approved by a vote of 6-0.

Mrs. Likins thanked staff for their efforts for Student Government Day.

d. Report of the Public Planning Committee – David Ames, Chairman

Mr. Ames announced, distributed and reviewed the schedule for the proposed Vision Project.

e. Report of the Public Facilities Committee – Marc Grant, Chairman

Mr. Grant reported the Committee met earlier in the week and reviewed the Mitchelville Lease and identified items that needed to be added or amended such as liability clause, business plan, maintenance issues and rules and procedures regarding activities and events. He said staff would be working on getting the items included in the lease. He said he met with members of the Mitchelville Preservation Project and they were on board with the additions. Mr. Colin reported that a couple of the items discussed at the meeting would not be part of the lease but a memorandum of understanding with the group. He said they will work to move it forward as quickly as possible. Mr. Colin noted that the documents would not be ready in time for the next Town Council meeting but they will bring both documents forward together. He also noted that the revised lease and MOU will go back to the Public Facilities Committee before coming to Town Council as a whole. Mr. Grant was in agreement.

f. Report of the Finance and Administrative Committee - John McCann, Chairman

Mr. McCann suggested a complete mid-year review of the Town's financials take place at the second meeting in March. Mayor Bennett stated he would take the suggestion under advisement. Mr. McCann clarified he would like it to be standard practice every year. Mayor Bennett stated he was not ready to set aside a meeting to have that level of discussion. He then asked Mr. Riley his thoughts. Mr. Riley stated that he may not be able to bring forward such detail and would have to speak with the Director of Finance. He added that a mid-year budget amendment is scheduled for April so the timing would be such that they would be well into preparation to report how the Town is looking and to devote a Finance and Administrative Committee meeting to the item is not a problem. Mayor Bennett stated he would assign the item to the Finance and Administrative Committee for the second meeting in March.

9) Appearance by Citizens

None.

10) Unfinished Business

None.

11) New Business

a. Consideration of a Resolution – Visioning

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina creating the Vision Project Management Team composed of a broad range of stakeholders formed to develop a comprehensive long-range vision for Hilton Head Island.

Mrs. Likins moved to approve. Mr. Ames seconded. Mr. Grant suggested a local business person be a member of the team. Mr. Ames explained the vision process is designed to develop consensus about what the future of the community wants and then decides what is necessary to achieve it. He said the proposed project management team will consist of seven members and direct and oversee the efforts of the work involved in the vision project, assure the process is open, transparent and achieves the articulated goals and it will define the projects guiding principles and drive to facilitate change. He explained the team has the responsibility of the process going smoothly. He detailed the process of selecting team members. He reviewed each team member's resume and introduced those present. In answer to Mr. Grant's question he stated there will be a

think tank which will have membership of all facets and that's where the business owners will be involved.

Eric Somerville spoke in support of the Vision Project.

The motion was unanimously approved by a vote of 6-0.

b. Consideration of a Request – Coastal Discovery Museum

Consideration of a Request by the Coastal Discovery Museum for post Hurricane Matthew Funding.

Mrs. Likins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 6-0.

14) Possible actions by Town Council concerning matters discussed in Executive Session

None.

15) Adjournment

Mrs. Likins moved to adjourn. Mr. McCann seconded. The meeting was adjourned at 6:10 p.m.

Vicki L. Pfannenschmidt
Executive Assistant/Town Clerk

Approved: 02/21/2017

David Bennett, Mayor