

THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING

Date: Tuesday, December 1, 2015

Time: 4:00 P.M.

Present from Town Council: David Bennett, *Mayor* Bill Harkins, *Mayor Pro Tem*; Marc Grant, Tom Lennox, Kim Likins, John McCann, Lee Edwards, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects & Facilities/Chief Engineer*; Brad Tadlock, *Fire Chief*; Brian Hulbert, *Staff Attorney*; Jeff Buckalew, *Town Engineer*; Bryan McIlwee, *Assistant Town Engineer/Storm Water Manager*; Erica Madhere, *Finance Administrator*; John Valvo, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant/Town Clerk*

Present from Media: None

1) CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

None.

6) Approval of Minutes

a. Town Council Meeting, November 17, 2015

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the November 17, 2015 regular Town Council meeting were unanimously approved by a vote of 7-0.

7) Report of the Town Manager

a. Town Manager's Items of Interest

Mr. Riley reported on the items of interest listed below.

- (1) Town News
- (2) Noteworthy Events

8) Reports from Members of Council

a. General Reports from Council

Mrs. Likins reported that the contract with Rawle Murdy, for the Town's Public Communication Program, has been signed and she and Mr. DeLoach will be working together on a process for Committees to utilize the firm for projects.

Mayor Bennett referenced Mr. John Joseph's comments at the November 17 Town Council meeting regarding potential violation of Town Code as pertaining to procurement procedures and purchasing and asked for clarity on the matter. Mr. Riley stated staff has been working on the matter and Council would be receiving the information.

b. Report of the Intergovernmental Relations Committee – Bill Harkins, Chairman

No report.

c. Report of the Community Services Committee – Kim Likins, Chairman

Mrs. Likins reported they met and recommendations for the five seats that Hilton Head Island has for the Heritage Tourism Advisory Board and a replacement for the vacancy on the Parks and Recreation Commission would be discussed in Executive Session.

d. Report of the Public Planning Committee – Tom Lennox, Chairman

Mr. Lennox reported they met in November. He stated a recommendation will be coming forward to Town Council to engage a consultant to compile the data and recommend the next step.

e. Report of the Public Facilities Committee – Lee Edwards, Chairman

No report.

f. Report of the Public Safety Committee - Marc Grant, Chairman

No report.

g. Report of the Finance and Administrative Committee - John McCann, Chairman

Mr. McCann stated that at the meeting earlier in the day they discussed beach issues and they will have a recommendation for Council the first meeting in January on proposed changes to the Town's beach ordinances.

h. Report of the Circle to Circle Committee - Tom Lennox, Town Council Liaison

Mr. Lennox stated there was no meeting in November and the next meeting will be December 9 and RFQ's for a consultant and urban planner will be reviewed in detail.

9) Appearance by Citizens

Mr. Peter Buonaiuto addressed Council regarding the public comment at the November 17 meeting and the approval of the contract with the Hilton Head Island – Bluffton Chamber of Commerce.

Mr. Skip Hoagland addressed Council regarding the contract with the Hilton Head Island – Bluffton Chamber of Commerce and announced that he would be filing a lawsuit against Hilton Head Island Town Council.

10) Unfinished Business

a. Second Reading of Proposed Ordinance 2015-22

Second Reading of Proposed Ordinance 2015-22 to amend the Municipal Code of the Town of Hilton Head Island by creating Chapter 1 of Title 14, establishing regulations and requirements relating to Storm Water Management in the Town of Hilton Head Island; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

11) New Business

a. First Reading of Proposed Ordinance 2015- 25

First Reading of Proposed Ordinance 2015-25 to amend the budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2015; to provide for the expenditures of certain funds; to allocate the sources of revenue for the said funds; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

b. First Reading of Proposed Ordinance 2015- 26

First Reading of Proposed Ordinance 2015-26 to amend the budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2016; to provide for the budgeted appropriations of prior year encumbrances and for the expenditures of certain funds; to allocate the sources of revenue for the said funds; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. Mr. Harkins referenced funds reserved for the pier at Shelter Cove Park. Ms. Simmons explained the \$400,000 is budgeted funds not actual cost projections and the Town is not holding Blanchard and Calhoun's portion. Mr. Cousins explained Blanchard and Calhoun has engaged an engineer to design the proposed pier and will be coming back to the Town with a cost. He said staff will come back to Council to decide whether they would like to move forward. Mayor Bennett asked that when the information is received that Mr. Riley provide a detailed update to Council. The motion was unanimously approved by a vote of 7-0.

c. First Reading of Proposed Ordinance 2015-27

First Reading of Proposed Ordinance 2015-27 to amend the budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2016; to provide for the budgeted appropriations of prior year budget roll-forwards and the expenditures of certain funds; to allocate the sources of revenue for the said funds; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

d. First Reading of Proposed Ordinance 2015-28

First Reading of Proposed Ordinance 2015-28 to amend the budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2016; to provide for the expenditures of certain funds; to allocate the sources of revenue for the said funds; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

12) Executive Session

At 4:42 p.m. Mr. Harkins moved that Council go into Executive Session for the items enumerated on the agenda and, in addition, he moved that Council go into the Session for contractual matters relating to a proposed MOU between the Town, the County and Palmetto Hall. Mr. Riley stated that for the record and the viewing audience he would state the items enumerated on the agenda for the needed executive session. He stated it was needed for the discussion of negotiations incident to the proposed sale, lease or purchase of property: (1) related to potential acquisition of property in the Jonesville Road area and (2) related to potential acquisition of property in the Sea Pines Circle area and for consideration of appointments to Boards and Commissions. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

Mayor Bennett called the meeting back to order at 5:21 p.m. and stated there was no action taken during executive session and asked if there was anything to take up as a result of Executive Session.

Mrs. Likins moved that Michael Ray be appointment to fill the unexpired term of Mike Weaver on the Parks and Recreation Commission, which ends June, 2017. Mrs. Likins further moved that the following individuals be appointed to the Heritage Tourism Advisory Board representing the Town of Hilton Head Island:

Lou Benfante of the Heritage Library

Ezra Callahan of the Native Islander Community and the Gullah Geechee Consortium of Beaufort County

Rex Garniewicz of the Coastal Discovery Museum

Ariana Pernice of the Hilton Head Island-Bluffton Chamber of Commerce

Gerrold Walker of the Mitchelville Preservation Project

Mr. Harkins seconded. The motion was unanimously approved by a vote of 7-0.

14) Adjournment

Mayor Bennett adjourned the meeting at 5:23 p.m.

Vicki L. Pfannenschmidt
Executive Assistant/Town Clerk

Approved: 12/15/2015

David Bennett, Mayor