

THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING

Date: Tuesday, September 16, 2014

Time: 4:30 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Bill Harkins, *Mayor Pro Tem*; George Williams, Marc Grant, Kim Likins, John McCann, *Council Members*

Absent from Town Council: Lee Edwards, *Council Member*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Brad Tadlock, *Fire Chief*; Charles Cousins, *Director of Community Development*; Nancy Gasen, *Director of Human Resources*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Jeff Buckalew, *Town Engineer*; Brian Hulbert, *Staff Attorney*; Jill Foster, *Deputy Director of Community Development*, Teri Lewis, *LMO Official*; Nicole Dixon, *Senior Planner*; Melissa Cope, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant/Town Clerk*

Present from Media: Dan Burley, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:30 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

6) Approval of Minutes

a. Town Council Meeting, September 2, 2014

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the September 2, 2014 Town Council meeting were approved by a vote of 6-0.

7) Report of the Town Manager

a. Town Manager's Items of Interest

Mr. Riley reported on some items of interest.

b. Proposed 2015 Town Council Meeting Dates

Mr. Riley suggested one change on the 2015 meeting dates concerning the September 15, 2015 Town Council meeting. He suggested the statement at the bottom of the calendar be changed to “***September 15th meeting will start at 4:00 pm or upon completion of the Constitution Day Celebration; whichever is later.**” Members of Council were in agreement. Mr. Harkins moved to approve the 2015 meeting dates with the suggested change. Mr. McCann seconded. The amended 2015 Town Council meeting dates were approved by a vote of 6-0.

c. Arts Study Update

Mr. Riley reviewed his proposed approach to address community arts issues.

8) Reports from Members of Council

a. General Reports from Council

Mr. Williams reminded all present that a Planning Commission meeting is scheduled for October 1, 2014 at 9:00 a.m. to review the proposed design changes at Shelter Cove Towne Centre.

Mr. McCann commended Mr. Grant for an excellent presentation at the Constitution Day Celebration held earlier in the day.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

Mr. Williams stated he would be attending a LCOG meeting with the LATS Steering Committee Wednesday, September 17 2014 at 5:30 p.m. to discuss roads and road repairs.

c. Report of the Personnel Committee – Lee Edwards, Chairman

No report.

d. Report of the Planning & Development Standards Committee – John McCann, Chairman

No report.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

Mrs. Likins explained that at the September 2 Public Facilities Committee meeting the staff presented an agenda item seeking a level of interest from the Committee regarding the Town possibly taking over a portion of Main Street Road system via the Private Road Dedication Policy. She stated that after the staff presentation the Committee felt there was not enough information provided to make an informed decision. Mrs. Likins suggested Council take time at the December workshop to review the process to implement the policy and to look at the standards within the policy.

f. Report of the Public Safety Committee – Marc Grant, Chairman

Mr. Grant reported the Committee met on September 8 and Fire Chief Tadlock presented the 2014 Fire Rescue Strategic Plan Update and mid-year call statistics.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

No report.

9) Appearance by Citizens

Mr. Randy Dolyniuck of the Mitchelville Preservation Project addressed Council concerning an upcoming event “Life Before Mitchelville” to be held on Saturday, October 11 from 9:00 a.m. – 2:00 p.m. He invited all to attend.

10) Unfinished Business

a. Revised First Reading of proposed Ordinance 2014-20

Revised First Reading of Proposed Ordinance 2014-20 to amend Title 16, "The Land Management Ordinance," of the Municipal Code of the Town of Hilton Head Island, South Carolina, to adopt a new Land Management Ordinance; and providing for severability and an effective date.

Mrs. Likins moved to approve. Mr. Harkins seconded. The motion was approved by a vote of 4-2. (Mr. McCann and Mr. Williams were opposed.)

11) New Business

a. First Reading of proposed Ordinance 2014-18

First Reading of Proposed Ordinance 2014-18 of the Town of Hilton Head, South Carolina, authorizing the execution of a first amendment to Golf Course Ground Lease with Heritage Golf Port Royal, LLC, pursuant to the authority of S.C. Code Ann. § 5-7-40 (Supp. 2011), and § 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Williams seconded. The motion was approved by a vote of 6-0.

b. Consideration of a Recommendation – Island Recreation Association MOU Amendment – Rowing & Sailing Center at Squire Pope Community Park

Consideration of a Recommendation that Town Council approve the attached Memorandum of Understanding (MOU) Amendment between the Town of Hilton Head Island and the Island Recreation Association to include the management and operation of the Rowing and Sailing Center at Squire Pope Community Park.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 6-0.

12) Executive Session

Mr. Riley stated he needed an Executive Session for contractual matters pertaining to a lease in the Kiawah Building; legal matters pertaining to proposed condemnation of right-of-way for a pathway project from Hargray to Shelter Cove; contractual matters pertaining to proposed revisions in the Shelter Cove mall developer agreement; contractual matters pertaining to a proposed memorandum of understanding with USCB; and contractual matters pertaining to a proposed memorandum of understanding with Beaufort County and Palmetto Hall Property Owners Association.

At 4:58 p.m. Mr. Harkins moved to go into Executive Session for the reasons as set forth by the Town Manager. Mr. McCann seconded. The motion was approved by a vote of 6-0.

Mayor Laughlin called the meeting back to order at 5:58 p.m. and asked if there was any business as a result of Executive Session.

The following items under Item 11. New Business were addressed:

c. Consideration of a Resolution for condemnation of property located along US278

Mr. Harkins moved that the Town Council of the Town of Hilton Head Island, South Carolina adopt a resolution authorizing condemnation, pursuant to SC. Code, Section 28-2-10, et, seq., of easement rights in parcels along U.S. Highway 278 to facilitate the Town of Hilton Head Island Hargray to Shelter Cove Pathway Project. Mrs. Likins seconded. The motion was approved by a vote of 6-0.

d. First Reading of a Proposed Ordinance for a Lease for Town Owned Land

Mr. Williams moved that the Town Council for the Town of Hilton Head Island adopt an ordinance authorizing the execution of a lease with Mindstream Academy, LLC pursuant to the authority of S. C. Code Ann. Section 5-7-40 (SUPP. 2011), and Section 2-7-20 Code of the Town of Hilton Head Island, South Carolina (1983); and providing for severability and an effective date.

13) Adjournment

Mr. Williams moved to adjourn. Mr. McCann seconded. The motion was unanimously approved by a vote of 6-0. The meeting was adjourned at 6:02 p.m.

Vicki L. Pfannenschmidt,
Executive Assistant/Town Clerk

Approved:

Drew A. Laughlin, Mayor