

TOWN OF HILTON HEAD ISLAND
Public Planning Committee Special Meeting
Tuesday, September 6, 2016
10:00 a.m. – Conference Room 3

Committee Members Present: Kim Likins, David Ames, and John McCann
Committee Members Absent: Chairman Tom Lennox
Town Council Present: Bill Harkins
Town Staff Present: Charles Cousins, Director of Community Development; Shawn Colin, Deputy Director of Community Development; Tom Fultz, Director of Administrative Services; Teresa Haley, Administrative Assistant
Others Present: Alex Brown, Chairman of the Planning Commission

1. Call to Order

Ms. Likins called the meeting to order at 10:00a.m.

2. Freedom of Information Act Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. New Business

a) Interview Vision Consulting Firm

Mr. Jamie Greene, Principal of Planning Next, presented a proposal for a Community Visioning Process for Hilton Head Island. Mr. Greene presented information on past projects and introduced his project team along with their roles and responsibilities. Ms. Sarah Bongiorno, Project Coordinator, joined the interview via telephone. Mr. Greene and Ms. Bongiorno provided an overview of their firm's process to achieve a vision for Hilton Head Island. The process includes understanding the island, public engagement, and delivering a vision plan and action report.

There was discussion on the following items:

- The organizational structure of the Visioning Process
- Distinct roles and responsibilities of the Vision Project Management Team, Vision Consultant, Project Coordinator, Vision Team
- Coordinating with the Town's communications firm, Rawle Murdy
- Public engagement, education, and communication
- Examples of similar projects and results
- Development of a 501(c)(3) non-profit organization
- Methods of data gathering and analysis
- Transparent process with supported results
- Creating a balanced community and remaining relevant in future generations
- Addressing local and regional issues
- Timelines, deliverables, reports, action plans

Ms. Likins asked for public comments and there were none. Ms. Likins and the Committee thanked the Planning Next organization for their time and presentation today.

4. Adjournment

The meeting was adjourned at 11:17a.m.

Submitted By:

Approved By: January 12, 2017

Teresa Haley
Senior Administrative Assistant

David Ames
Chairman