

**TOWN OF HILTON HEAD ISLAND**  
**Planning Commission Meeting**  
**Wednesday, August 17, 2016**  
**3:00p.m. – Benjamin M. Racusin Council Chambers**

Commissioners Present: Chairman Alex Brown, Vice Chairman Peter Kristian, Todd Theodore, Jim Gant, Bryan Hughes, Lavon Stevens, Judd Carstens, Barry Taylor, Caroline McVitty

Commissioners Absent: None

Town Council Present: David Ames

Town Staff Present: Suzanne Brown, Addressing Technician; Tom Dunn, Emergency Management Coordinator; Jayme Lopko, Senior Planner & Board Coordinator; Jennifer Ray, Urban Designer; Shawn Colin, Deputy Director of Community Development; Jill Foster, Deputy Director of Community Development; Teresa Haley, Secretary

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**1. Call to Order**

**2. Pledge of Allegiance to the Flag**

**3. Roll Call**

**4. Freedom of Information Act Compliance**

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**5. Approval of Agenda**

The Planning Commission **approved** the agenda as submitted by general consent.

**6. Approval of Minutes**

The Planning Commission **approved** the minutes of the July 20, 2016 meeting as presented by general consent.

**7. Appearance by Citizens on Items Unrelated to Today's Agenda – None**

**8. Unfinished Business – None**

**9. New Business**

**STDV-001342-2016** – Ken Shodacek has applied to name a new street located off of Tansyleaf Drive that will provide access to ten new homes. The proposed name is Wildlife View.

Ms. Brown presented the above application as described in the Staff Report provided in the Commission's packet. Staff recommends the Planning Commission approve the Wildlife View street name application based on the review criterion outlined in the Land Management Ordinance and enclosed in the Staff Report.

Chairman Brown asked the Commission and the public for comments and there were none.

Commissioner Gant made a motion to **approve** the application as submitted. Vice Chairman Kristian **seconded** the motion. The motion **passed** with a vote of 9-0-0.

**STDV-001343-2016** – Jennifer Ray has applied to name a new street located off of Pope Avenue connecting to Tanglewood Drive that will provide access to the new Town Park. The proposed name is Coligny Park Road.

Ms. Brown presented the above application as described in the Staff Report provided in the Commission’s packet. Staff recommends the Planning Commission approve the Coligny Park Road street name based on the review criterion outlined in the Land Management Ordinance and enclosed in the Staff Report.

Chairman Brown asked the public for comments and there were none. Chairman Brown asked for comments from the Commission. The Commission asked if consideration was given to continuing with the name “Lagoon Road” so as to not cause any confusion. Ms. Brown stated it was considered, however, then all of Lagoon Road would have to be readdressed. To avoid this issue, a name related to the new Town Park was chosen.

Vice Chairman Kristian made a motion to **approve** the application as submitted. Commissioner Gant **seconded** the motion. The motion **passed** with a vote of 9-0-0.

**10. Commission Business**

Chairman Brown stated that at last night’s Town Council meeting Commissioner Gant presented the Circle to Circle Committee’s (CTC) final report. Commissioner Gant stated that Town Council approved the report and the resolution for dissolving the CTC. However, Town Council created an ad hoc committee with the objective to recommend action items to implement CTC recommendations. Chairman Brown asked Commissioner Carstens and Commissioner McVitty to assist with Commissioner Gant on the ad hoc committee and they accepted. Commissioner Gant indicated that certain tasks and action items may be assigned to the Commission and its subcommittees. Chairman Brown stated that they have the full support of the Commission.

**11. Chairman’s Report**

Chairman Brown stated the Public Planning Committee is meeting tomorrow to discuss potential appointments to the Vision Project Management Team and contractual arrangements for a Vision Consultant for the visioning process. Chairman Brown expressed the importance of the Commission’s assistance in the vision process and to look forward to upcoming work.

**12. Committee Report**

Commissioner Gant stated that the LMO Committee has met three times within the last month to review and discuss stormwater management and multi-level self-service storage uses. Both items are still under discussion and will come to the Commission for review at a future date.

**13. Staff Reports**

Comprehensive Emergency Management Plan (CEMP) Explanation and Overview

Mr. Dunn presented an overview of the Comprehensive Emergency Management Plan (CEMP) and how it relates to other adopted Town Plans. The Commission discussed several areas of the CEMP with Mr. Dunn and thanked him for his presentation.

**14. Adjournment** – The meeting was adjourned at 3:27p.m.

Submitted By:

Approved By: November 16, 2016

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Teresa Haley, Secretary

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Alex Brown, Chairman