

TOWN OF HILTON HEAD ISLAND
FINANCE AND ADMINISTRATIVE COMMITTEE MEETING

Date: October 18, 2016 **Time:** 1:00 p.m.
Members Present: John McCann, *Chairman*; Bill Harkins and Tom Lennox, *Council Members*
Members Absent: None
Staff Present: Steve Riley, *Town Manager* and Cindaia Ervin, *Finance Assistant*
Others Present: David Bennett, *Mayor*, David Ames, *Council Member*; Curtis Kasefang, *Theater Consultants Collaborative, Inc.*; Richard Spear and Jeffery Reeves, *Arts Center of Coastal Carolina*; Eleanor O'Key, *Lowcountry Inside Track*; and other members of the community.
Media: None

1. Call to Order:

The meeting was called to order at 1:00 p.m.

2. FOIA Compliance:

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Minutes:

None

4. Unfinished Business:

None

5. New Business:

a. General Discussion Regarding the Arts Center of Coastal Carolina.

John McCann, Chairman, opened the meeting and introduced everyone to Curtis Kasefang. Mr. Kasefang joined the Committee via phone to discuss his findings of the Arts Center of Coastal Carolina (ACC) performance lighting system. His overall findings were that the performance lighting system has exceeded its useful life. Mr. Kasefang stated that the architectural lighting systems have failed and the performance lighting is on the decline. He also stated due to the staff's resourcefulness they have been able to preserve the performance lighting system with the use of temporary equipment. Mr. Kasefang stated that with new technology now available, if a replacement of the full performance lighting system was made it would reduce the current electrical load and heat load, ultimately reducing the overall expenses to operate the system. Bill Harkins, Committee Member, raised the question what the potential impact would be if no repairs were done. Mr. Kasefang stated that if there was no replacement, the system would still continue to fail and it could be difficult to find replacement parts as needed as the system is over 20 years old. Tom Lennox, Committee Member, asked what the anticipated pay back would be with the full system replacement. Mr. Kasefang indicated that the chiller system would use less heat than previously, there would be a longer life span on the led bulbs, and the overall local utility expenses would be reduced. David Ames, Council Member, asked if given, the current lighting situation, this was a total failure or if this was a sequential failure of parts. Mr. Kasefang indicated

that it is a sequential failure of parts, however, it is to the point that when one part of the system fails it puts a strain on the remaining working parts and would impact their production as well. Mr. Harkins asked Mr. Kasefang what his recommendation would be if he were the owner of the Arts Center. Mr. Kasefang stated that if he owned the lighting system and console, he would do the replacement with the notion that if he needed to vacate the current location he would be able to take the bulk of the cost with him thus reducing the cost over time prior to vacating. Mr. McCann thanked Mr. Kasefang for his time and efforts in discussing the Arts Center of Coastal Carolina performance lighting system.

Following the conference call with Mr. Kasefang the Committee Members took a tour to view the current conditions of the ACC performance lighting.

6. Adjournment:

Mr. Harkins made a motion to adjourn and Mr. Lennox seconded. The motion passed with a vote of 3-0. The meeting was adjourned at 2:25 p.m.

Approved: January 17, 2017

Respectfully submitted:

John McCann, Chairman

Cindaia Ervin, Secretary