

**TOWN OF HILTON HEAD ISLAND**  
**COMMUNITY SERVICES COMMITTEE SPECIAL MEETING**

**Date:** March 23, 2016 **Time:** 3:00pm

**Members Present:** Kimberly Likins, *Chairman*; Marc Grant

**Members Absent:** Lee Edwards (excused)

**Others Present:** Jane Joseph, Chairman, Arts & Cultural Strategic Planning Committee

**Town Staff Present:** Jill Foster, Deputy Director of Community Development  
Teresa Haley, Administrative Assistant

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**1. Call to Order**

Chairman Likins called the meeting to order at 3:05pm.

**2. Freedom of Information Act Compliance**

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Approval of Minutes – None**

**4. New Business**

**Executive Session**

At 3:06pm, Mr. Grant **moved to adjourn to Executive Session** for the purpose of conducting interviews for the Venue Committee. The motion was seconded by Chairman Likins and **approved** by a vote of 2-0-0.

**5. Possible actions by Community Services Committee concerning matters discussed in Executive Session**

Mr. Grant made a **motion to forward** the Committee's following recommendation to Town Council: 1) the Venue Committee consist of 14 persons instead of the previously approved 9-12 persons to allow for better representation of a broader range of arts and culture; and 2) the 14 individuals to be appointed, including Chairperson and Vice-Chairperson. The motion was seconded by Chairman Likins and **approved** by a vote of 2-0-0.

**6. Adjournment**

At 5:50pm, the Committee returned to Open Session. Mr. Grant **moved to adjourn** and Chairman Likins seconded. The motion was **approved** by a vote of 2-0-0.

Submitted by:

Approved by: **Approved 4-11-2016**

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Teresa Haley, Administrative Assistant

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Kimberly Likins, Chairman