

**THE TOWN OF HILTON HEAD ISLAND  
REGULAR TOWN COUNCIL MEETING**

**Date:** Tuesday, May 19, 2015

**Time:** 4:00 P.M.

**Present from Town Council:** David Bennett, *Mayor*; Bill Harkins, *Mayor Pro Tem*, Marc Grant, Kim Likins, John McCann, *Council Members*

**Absent from Town Council:** Lee Edwards, Tom Lennox, *Council Members*

**Present from Town Staff:** Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Brad Tadlock, *Fire Chief*; Nancy Gasen, *Director of Human Resources*; Susan Simmons, *Director of Finance*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Brian Hulbert, *Staff Attorney*; Ed Boring, *Deputy Fire Chief*; Rene Phillips, *Website Coordinator*; John Valvo, *Systems Analyst*; Members of Fire Rescue Crews and Administration; Vicki Pfannenschmidt, *Executive Assistant/Town Clerk*

**Present from Media:** None

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**1) CALL TO ORDER**

Mayor Bennett called the meeting to order at 4:00 p.m.

**2) PLEDGE TO THE FLAG**

**3) INVOCATION**

**4) FOIA Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**5) Proclamations and Commendations**

a. Emergency Medical Services Week Proclamation

Numerous members of Fire Rescue were present to accept the proclamation.

**6) Approval of Minutes**

a. Town Council Meeting, May 5, 2015

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 5-0.

**7) Report of the Town Manager**

a. Town Manager's Items of Interest

Mr. Riley reported on the items of interest listed below.

(1) Town News

(2) Noteworthy Events

## 8) Reports from Members of Council

### a. General Reports from Council

None.

### b. Report of the Intergovernmental Relations Committee – Bill Harkins, Chairman

None.

### c. Report of the Community Services Committee – Kim Likins, Chairman

Mrs. Likins thanked the Mayor for adding the Community Services Committee recommendations concerning the Arts & Strategic Planning Committee on the past two Town Council agendas. She reported the Committee is looking forward to getting started.

### d. Report of the Public Planning Committee – Tom Lennox, Chairman

No report.

### e. Report of the Public Facilities Committee - Lee Edwards, Chairman

No report.

### f. Report of the Public Safety Committee - Marc Grant, Chairman

No report.

### g. Report of the Finance and Administrative Committee - John McCann, Chairman

No report.

### h. Report of the Circle to Circle Committee - Tom Lennox, Town Council Liaison

No report.

The Mayor distributed a letter to Council and Mr. Riley that he sent to Mayors of Beaufort County and Beaufort County Council Chairman Paul Sommerville regarding Heritage Tourism. He stated that the founding members of the Heritage Tourism Task Force have met several times to develop an approach which is outlined in the letter. He said he attended a meeting with the Mayors, Chairman Sommerville and the founding members of the Task Force and was encouraged. The meeting concluded with all agreeing to go back to their communities and prepare a listing of the historical sites and events in each community and work to establish an indication of the readiness of them to proceed. Mayor Bennett stated he is working with the three founding members to generate the list and he will bring it back to the full Council for further discussion and consideration of approval for him to take back to the other Mayors and Chairman Sommerville.

Mrs. Likins asked if there are plans to add additional members to the Heritage Tourism Task Force and if they would be regional. He concurred that is the plan, but in speaking with the other Mayors, they would like to develop the framework before populating the balance of the Task Force. Ms. Likins noted the Community Services Committee has been asked about the Task Force and she has assured them that the Committee will work very closely with the Task Force to make sure both work cohesively together and efforts don't overlap.

Mayor Bennett stated the Mayor's Call to Service awards ceremony was held on May 13. He noted 164 students received awards and collectively they donated 21,000 hours of community service over the course of the last year. He said the event was extremely well-organized. Mayor Bennett recognized the efforts of members of Town Staff that coordinated the entire event: Faidra Smith, Lynn Buchman, Eileen Buckalew, Jim Alm, Cinda Seamon, Lisa Stauffer, Debra Cyrilla, Lindsey Rambow, Suzanne Brown, Rene Phillips, Ron Castle and JD Dominguez. He stated it was a huge undertaking and he expressed his appreciation.

**9) Appearance by Citizens**

Patricia Maycumber, representing Charles Houston addressed Town Council regarding a legal matter with the Town.

Chet Williams addressed Town Council regarding prostate health.

Mary Barrett addressed Town Council regarding the FY2016 Budget.

**10) Unfinished Business**

**a. Consideration of Update to Council Goals and Action Items**

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 5-0.

**11) New Business**

**a. Consideration of a Recommendation to approve the Scope of Work for the Arts and Cultural Strategic Planning Committee**

Mrs. Likins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 5-0.

**b. Consideration of a Recommendation – Village of Wexford request to purchase Town Property**

Consideration of a Recommendation that Town Council sell 1.1 acres to the Village at Wexford POA at the price to be negotiated by staff based on deed restrictions necessary to affect any future Town public works projects.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 5-0.

**c. Consideration of a Recommendation – Adventure Cove request to purchase Town Property**

Consideration of a Recommendation that Town Council sell .59 acres to the owners of Adventure Cove for \$50,000.00 subject to the deed restrictions as proposed by the purchaser, restrictions to allow the Town to modify or to close the existing curb cut and to reserve appropriate easements for future public works projects.

Mr. Harkins moved to approve. Mr. McCann seconded. Mr. Grant suggested the purchase price be increased to \$150,000 with the restriction to close the curb cut but to let them keep the density. It was clarified the restrictions will be recorded on the deed. Paul Crunkleton spoke in opposition to the sale. The motion was approved by a vote of 4-1. (Mr. Grant was opposed.)

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## 12) Executive Session

Mr. Riley stated he needed an Executive Session for contractual matters pertaining to the Village at Wexford request to purchase Town property; contractual matters pertaining to requests to acquire Town-owned land; contractual matters pertaining to proposals to sell land to the Town; contractual matters pertaining to the Developer Agreement with Shelter Cove Towne Centre; and legal matters pertaining to the Beachwalk Hotel. At 4:33 p.m., Mr. Harkins moved to go into Executive Session for the reasons set forth by the Town Manager. Mr. McCann seconded. The motion was approved by a vote of 5-0.

Mayor Bennett called the meeting back to order at 6:13 p.m. stating no action was taken during Executive Session and said there was no business as a result of the Executive Session.

## 13) Adjournment

Mr. Harkins moved to adjourn. Mr. McCann seconded. The motion was approved by a vote of 5-0. The meeting was adjourned at 7:40 p.m.

Approved: 06/02/2015

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Vicki L. Pfannenschmidt,  
Executive Assistant/Town Clerk

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David Bennett, Mayor