

TOWN OF HILTON HEAD ISLAND
Public Planning Committee Meeting **APPROVED**
Thursday, May 7, 2015
3:00p.m. – Benjamin M. Racusin Council Chambers

Committee Members Present: Chairman Tom Lennox, Kim Likins and John McCann

Committee Members Absent: None

Town Council Present: None

Town Staff Present: Teri Lewis, LMO Official
Jill Foster, Deputy Director of Community Development
Brian Hulbert, Staff Attorney
Kathleen Carlin, Administrative Assistant

1. Call to Order

2. Freedom of Information Act Compliance

Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of the Minutes

Chairman Lennox requested that a motion be made for approval of the committee's April 2, 2015 meeting minutes. Mrs. Likins made a **motion** to **approve** the April 2, 2015 meeting minutes as submitted. Mr. McCann **seconded** the motion and the motion **passed** with a vote of 3-0-0.

4. New Business

a. **Various amendments to the Municipal Code**

Request for recommendation to Town Council for approval of various amendments to the Municipal Code. As a result of the adoption of a new Land Management Ordinance (LMO) and new Official Zoning Map several references and zoning district designations need to be updated in the Municipal Code. Chairman Lennox introduced the business item and requested that the staff make their presentation.

Ms. Teri Lewis presented an in-depth review of the proposed amendments on behalf of staff. The staff recommended that the Public Planning Committee forward the proposed amendments to the Municipal Code to Town Council with a recommendation of approval.

The Municipal Code needs to be updated to reflect changes made as a result of the adoption of a new Land Management Ordinance (LMO) and a new Official Zoning Map. Ms. Lewis stated that amendments are proposed to the following Titles:

- Title 1 - The Code: changes ‘Administrator’ to ‘Official’
- Title 8 - Beaches, Waterways and Recreational Areas: adds language to allow Mobi-Mat across dune areas, updates sections numbers and changes ‘administrator’ to ‘Official’
- Title 15 – Building and Building Codes: changes ‘Director of Planning’ to ‘Community Development Director’ and deletes outdated references related to affordable housing
- Title 17 – General Regulations: updates zoning districts and LMO sections related to the noise ordinance, replaces outdated maps with new parcel based maps for the Harbour Town and Shelter Cove areas.

Ms. Lewis stated that the new LMO and Official Zoning Map were adopted by Town Council on October 7, 2014. A recent review of the Municipal Code indicated that there were several portions that listed outdated LMO sections or references. The proposed amendments will fix these outdated section numbers and references. Following the staff’s presentation the committee discussed the proposed amendments. Chairman Lennox requested public comments and none were received. Chairman Lennox then requested that a motion be made on the proposed amendments.

Mrs. Likins made a **motion** that the Public Planning Committee should **forward** the proposed amendments to Town Council with a recommendation of **approval** as presented by the staff. Mr. McCann **seconded** the motion and the motion **passed** with a vote of 3-0-0.

5. Committee Business

None

6. Adjournment

The meeting was adjourned at 3:10p.m.

Submitted By:

Approved By:

July 23, 2015

Kathleen Carlin
Administrative Assistant

Tom Lennox
Chairman