

TOWN OF HILTON HEAD ISLAND
Community Services Committee Meeting
Monday, May 11, 2015
9:00a.m – Benjamin M. Racusin Council Chambers

Members Present: Chairman Kim Likins, Lee Edwards and Marc Grant

Members Absent: None

Town Council Present: None

Town Staff Present: Jill Foster, *Deputy Director, Community Development*
Kathleen Carlin, *Administrative Assistant*

1. Call to Order

Chairman Likins called the meeting to order at 9:00a.m.

2. Freedom of Information Act Compliance

Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of the Minutes

Chairman Likins requested that a motion be made to approve the minutes of the April 28, 2015 meeting. Mr. Grant made a **motion to approve** the minutes of the April 28, 2015 meeting as submitted. Chairman Likins **seconded** the motion and the motion **passed** with a vote of 2-0-1. Mr. Edwards abstained from the motion due to his absence from the meeting.

4. Unfinished Business

a. Arts & Cultural Strategic Planning Committee – Scope of Work

Chairman Likins stated that the committee will finalize the Scope of Work for the new Arts & Cultural Strategic Planning Committee. The committee had a lengthy discussion of the Scope of Work at their previous meeting. The committee has received public comments and has made a couple of minor modifications to the objectives based on the public comments. Chairman Likins then invited comments from her fellow committee members. Mr. Edwards and Mr. Grant stated that they approve the final Scope of Work document as presented today. Chairman Likins then requested public comments on the final document and the following were received:

- 1) Ms. Jane Joseph recommended that the committee consider moving bullet # 4, under the Economic Objective to under the Financial Objective. Ms. Joseph also suggested that ‘business’ be changed to ‘businesses’. The committee agreed with both of these

suggestions. Ms. Jill Foster stated that staff will make these two changes to the final document.

Following final comments Chairman Likins requested that a motion be made for the committee to accept the Scope of Work and bring it forward to Town Council for approval.

Mr. Grant made a **motion** for the committee to **accept** the Scope of Work and bring it forward to Town Council with a recommendation of **approval** as amended today. Mr. Edwards **seconded** the motion and the motion **passed** with a vote of 3-0-0.

Chairman Likins expressed her appreciation to Ms. Foster for her assistance in developing the Scope of Work.

5. New Business

a. Review applications for the Arts & Cultural Strategic Planning Committee

Chairman Likins stated that the committee will move into Executive Session at this time for the purpose of reviewing the applications that have been received for the Arts & Cultural Strategic Planning Committee. Chairman Likins requested that a motion be made to move into Executive Session.

Mr. Edwards made a **motion** for the committee to move into Executive Session. Mr. Grant **seconded** the motion and the motion **passed** with a vote of 3-0-0. The committee met in Executive Session from 9:10a.m – 10:20a.m.

6. Adjournment

Chairman Likins then requested that a motion be made to adjourn the committee meeting. Mr. Edwards made a **motion** to **adjourn** the meeting at 10:20a.m. Mr. Grant **seconded** the motion and the motion **passed** with a vote of 3-0-0.

Submitted By:

Approved By:

Kathleen Carlin
Secretary

approved: 2/8/2016_____

Kim Likins
Chairman