

**Hilton Head Island
Economic Development Corporation
Personnel Committee
Minutes of Thursday, June 19, 2014**

Members Present: Carlton Dallas, John Joseph, Tom Upshaw

Town Staff: Eileen Wilson

1. Call to Order:

Chairman Dallas called the meeting to order at 11:03 a.m. at Town Hall in Conference Room 3.

2. Freedom of Information Act Compliance:

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Minutes: Minutes of May 8, 2014 were approved as presented.

4. Old Business: none

5. New Business:

- a. Initial Review of potential candidates for the Executive Director position.** Chairman Dallas stated that the web posting of the Executive Director position is open until June 30, 2014. The EDC Personnel Committee will schedule a meeting for Monday, July 7, 2014 to review the top candidates submitted by Mr. John Lovorn of PACE. The Personnel Committee will narrow the selection down to three candidates and will make a recommendation to the full EDC on July 8, 2014 to interview the three selected candidates on Monday, July 14, 2014.

Mr. Upshaw made a motion to accept the proposed schedule above for the EDC Personnel Committee meeting on July 7 to select three candidates and recommend them to the full EDC and for the candidates to be interviewed on July 14, 2014. Mr. Joseph seconded. The motion passed unanimously.

At 11:16 a.m. Mr. Joseph made a motion to go into Executive Session to discuss matters related to employment, appointment, personnel issues and potential contractual arrangements. Mr. Upshaw second. The motion passed unanimously.

At 11:45 a.m. Chairman Dallas opened the meeting and stated that no action was taken as a result of Executive Session.

6. Adjournment:

There being no further business, the meeting was adjourned at 11:46 p.m.

Respectfully submitted by Eileen Wilson

Approved by: Approved 7/7/14
Carlton Dallas, Chairman