

**TOWN OF HILTON HEAD ISLAND
PERSONNEL COMMITTEE REGULAR MEETING**

Date: May 22, 2013 **Time:** 8:30 am
Conference Room 3, One Town Center Court,
Hilton Head Island, SC 29928

Members Present: Wm. Lee Edwards, Chairman; Kim Likins, and George Williams

Others Present: Bill Harkins (alternate)

Town Staff Present: Gregory D. DeLoach, Esq., *Assistant Town Manager* and Esther Coulson,
Town Clerk

Media Present: None

- 1. Call to Order**
Chairman Edwards called the meeting to order at 8:35 am.

- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

- 3. Approval of Minutes**
On motion of Mrs. Likins, seconded by Mr. Williams and unanimously carried, the Personnel Committee approved the minutes of the May 14, 2013 meeting as submitted.

- 4. New Business**
Executive Session
At 8:36 am, and on motion of Mrs. Likins, seconded by Mr. Williams and unanimously carried, the Personnel Committee adjourned to Executive Session to conduct interviews.

- 5. Adjournment**
At 10:25 am and on motion of Mr. Williams, seconded by Mrs. Likins and unanimously carried, the Personnel Committee adjourned the meeting.

Approved
Wm. Lee Edwards, Chairman

Submitted by
Vicki Pfannenschmidt, Acting Town Clerk