

**TOWN OF HILTON HEAD ISLAND**  
**PUBLIC SAFETY COMMITTEE REGULAR MEETING**

**Date:** January 3, 2011

**Time:** 10:00 a.m.

**Members Present:** Bill Harkins, Chairman; Bill Ferguson, and Kim Likins

**Members Absent:** None

**Town Staff Present:** Gregory D. DeLoach, Esq., *Assistant Town Manager*; Brian Hulbert, *Staff Attorney*; Tom Fultz, *Director of Administrative Services*; Rick Arnold, *Code Enforcement Officer*, Kimberly Kominski, *Administrative Assistant*

**Others Present:** Captain Toby McSwain, *BCS*, Joe Croley, *Hilton Head Area Association of Realtors*

**Media Present:** Cassie Foss, *Island Packet*

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**1. Call to Order**

**2. Freedom of Information Act Compliance**

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Approval of Minutes**

- a. Regular Public Safety Committee Meeting of November 1, 2010.

Mr. Ferguson moved to approve. Mr. Harkins seconded. The motion was approved by a vote of 2-0-1 (Ms. Likins abstained - she was not a Committee Member).

**4. Unfinished Business**

- a. None

**5. New Business**

**a. Key Committee Goals for 2011**

Chairman Harkins invited the committee members and members of the public to engage in a discussion of the subjects they would like to focus on in the year ahead and the key goals for the committee with respect to the community.

Discussion followed regarding traffic congestion, speeding, safety of pedestrians and bicyclists in crosswalks, and increased crime activity on the Island. Captain Toby McSwain explained the Sheriff's Office ongoing efforts to address the above issues.

**b. Beaufort County Sheriff's Office Areas of Focus for 2011**

Captain Toby McSwain stated the Sheriff's Office priorities are the Sheriff's Office Building, additional cameras to gather information to aid investigators, and timely processing of Special Events Permits.

Mr. DeLoach gave an overview of the Special Events permit application process to the committee.

Mr. Harkins asked if the Town regulates the fees charged by towing companies, and if it does not, would like to look into doing so. Mr. DeLoach explained a Town Ordinance would need to be enacted to regulate fees. Staff was directed to review the best practices of other towns faced with this situation and report back what might be helpful on Hilton Head Island.

Mr. Harkins stated that the following items are a priority for the committee during the upcoming year.

1. Identify/improve intersections and crosswalks for the benefit of pedestrians and bicyclists;
2. Develop quantifiable goals with respect to crime reduction in the areas of North Forest Beach, South Forest Beach and Mathews ;
3. Hold a community gathering with property owners, rental agencies, law enforcement and town officials to exchange information and ideas;
4. Sheriff's Office building needs;
5. Identify additional locations for stationary cameras which record information that may be used by law enforcement in criminal investigations;
6. Coordination of Special Events for the benefit of spectators and participants;
7. Regulate fees charged by companies for towing vehicles.

**6. Adjournment**

At 11:30 a.m., Ms. Likins moved to adjourn. Mr. Ferguson seconded. The motion was approved by a vote of 3-0.

Respectfully submitted:

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Kimberly Kominski,  
Administrative Assistant

Approved: February 2, 2011

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Bill Harkins, Chairman