

**THE TOWN OF HILTON HEAD ISLAND  
REGULAR DESIGN REVIEW BOARD MEETING  
Benjamin M. Racusin Council Chambers**

**APPROVED**

**Date:** June 22, 2010

**Time:** 1:15pm

**Board Members Present:** Chairman Marvin Caretsky, Vice Chairman Tom Parker,  
Ted Behling, Galen Smith, Scott Sodemann, and Todd Theodore

**Board Members Absent:** Jennifer Moffett, Excused

**Council Members Present:** Bill Ferguson

**Present from Town Staff:** Mike Roan, Urban Design Administrator  
Richard Spruce, Plans Review Administrator  
Heather Colin, Development Review Administrator  
Sally Krebs, Natural Resources Administrator  
Kathleen Carlin, Administrative Assistant

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1) **CALL TO ORDER**

Chairman Marvin Caretsky called the meeting to order at 1:15pm.

2) **ROLL CALL**

3) **FREEDOM OF INFORMATION ACT COMPLIANCE**

4) **APPROVAL OF THE AGENDA**

The agenda was **approved** as presented by general consent.

5) **APPROVAL OF THE MINUTES**

The minutes of the June 8, 2010 meeting were **approved** as presented by general consent.

6) **STAFF REPORT**

A Farewell Celebration honoring the service of outgoing Chairman Marvin Caretsky will be held in Council Chambers immediately following today's meeting.

7) **BOARD BUSINESS**

**Nomination and Election of Officers - Chairman and Vice Chairman: 2010 - 2011**

Chairman Caretsky stated that the Board is required to nominate and elect new Officers for 2010 – 2011. Following the Board's discussion, Vice Chairman Tom Parker was nominated to serve as new Chairman for 2010 – 2011. Mr. Todd Theodore was also nominated to serve as new Vice Chairman for 2010 – 2011. No further nominations were made and Mr. Parker and Mr. Theodore accepted the nominations to serve. Following a secret vote, the Board elected **Mr. Tom Parker** to serve as **Chairman** effective July 1, 2010 – June 30, 2011. Following a second secret vote, the Board elected **Mr. Todd Theodore** to serve as **Vice Chairman** effective July 1, 2010 –

June 30, 2011. The staff and the Board congratulated Mr. Parker and Mr. Theodore on their new positions.

**8) UNFINISHED BUSINESS**

None

**9) NEW BUSINESS**

**Truffles Grill Terrace Addition - DR100027**

Mr. Roan provided a brief history of the application. Mr. Roan then reviewed the plan's elevations and existing landscaping. The staff believes that the existing foundation plantings should be continued on the solid walled sections at the west and north of the addition.

Mr. Roan then reviewed the location of an existing specimen oak tree. The applicant has stated that this tree will remain unaffected (the limits of the expansion fall within the limits of the existing asphalt pad at the west of the building). Staff recommended that the application be approved with the landscaping comments. Following the staff's presentation, Chairman Caretsky requested that the applicant make his presentation.

Mr. Price Beall, property owner, presented statements on behalf of the application. The applicant discussed plans for the project's entryway and up lights. Following the Board's discussion, Chairman Caretsky requested that a motion be made.

Vice Chairman Parker made a **motion** to **approve** the application for the Truffles Grill Terrace Addition as presented with the additional landscape plan included. Mr. Behling **seconded** the motion and the motion **passed** with a vote of 6-0-0.

**10) PRESENTATION OF THE TOWN'S CRYSTAL AWARD**

Mayor Pro Tem Ken Heitzke presented the Town's Crystal Award to outgoing Chairman Marvin Caretsky. Mr. Heitzke, the staff, and the Board stated their appreciation to Mr. Marvin Caretsky for his six years of dedicated service to the Design Review Board.

**11) APPEARANCE BY CITIZENS**

None

**12) ADJOURNMENT**

The meeting was adjourned at 2:00pm.

Submitted By:

Approved By:

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Kathleen Carlin  
Administrative Assistant

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Tom Parker  
(On behalf of former Chairman Marvin Caretsky)