



Town of Hilton Head Island Public Planning Committee Meeting

Thursday, June 2, 2016
1:30p.m. -- Benjamin M. Racusin Council Chambers

REVISED AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting.

1. **Call to Order**
2. **Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
3. **Approval of Agenda**
4. **Approval of the Minutes-** May 5, 2016
5. **Unfinished Business**
 - a) Vision – Next Steps
6. **New Business**
7. **Committee Business**
8. **Adjournment**

Please note that a quorum of Town Council may result if four or more of their members attend this meeting.

TOWN OF HILTON HEAD ISLAND
Public Planning Committee Meeting
May 5, 2016
2:00p.m. – Benjamin M. Racusin Council Chambers

Committee Members Present: Chairman Tom Lennox, Kim Likins, and John McCann

Committee Members Absent: None

Town Council Present: Mayor David Bennett

Town Staff Present: Shawn Colin, *Deputy Director of Community Development*; Charles Cousins, *Director of Community Development*; Jill Foster, *Deputy Director of Community Development*; Tom Fultz, *Director of Administrative Services*; Teri Lewis, *LMO Official*; Teresa Haley, *Administrative Assistant*

Others Present: Alex Brown, *Chairman of the Planning Commission*

1. Call to Order

2. Freedom of Information Act Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Agenda

The Public Planning Committee **approved** the agenda as submitted by general consent.

4. Approval of Meeting Minutes – April 27, 2016

The minutes of the Special Public Planning Committee Meeting held on April 27, 2016 were **approved** as submitted by general consent.

5. Unfinished Business

a) Vision – Next Steps

Chairman Lennox presented the following for discussion regarding the Vision – Next Steps:

1. Consideration of a recommendation from the Public Planning Committee that the Town Council grant the following authority to the Public Planning Committee:
 - i) engage Rawle Murdy, the Town’s on-call communication consultant, on a task order to develop a communications plans for the Island Wide Vision; ii) prepare an RFP to hire a Vision Consultant; iii) release the RFP, review and evaluate responses, and select the consultant to be recommended to Town Council; and iv) at the direction of Town Council, engage the consultant to implement the project.
2. Composition of the Steering Committee:

The Committee, Mayor and Mr. Brown discussed the number of members needed and the selection process for the Steering Committee. Chairman Lennox indicated that Rawle Murdy should be used to help communicate the selection process for the Steering Committee through an open application. The selection process is to be determined at a future meeting.

3. Preliminary RFP discussion:

Mr. Fultz presented brief statements regarding the RFP process. Mr. Fultz stated that he has started the RFP for the project coordinator and vision consultant. Chairman Lennox stated that this RFP will be reviewed and discussed at a future date.

6. New Business

a) Review of Beach Management Plan Update

Mr. Colin presented the Beach Management Plan Adoption as described in the Staff Memo and included in the Committee's packet. Mr. Colin discussed the purposes of the Town of Hilton Head Island Beach Management Plan and the ten elements required to be in the Beach Management Plan. Mr. Colin presented that the Planning Commission recommends that Town Council adopt the Town of Hilton Head Island Beach Management Plan as an appendix to the Town's Comprehensive Plan.

The Committee thanked Mr. Colin for his presentation. The Committee asked whether the term "beach" is a defined term in the Plan. Mr. Colin noted that "beach" is defined in the municipal code.

Ms. Likins made a motion to **approve** the updates to the Town's Local Comprehensive Beach Management Plan, an appendix to the Town's Comprehensive Plan, and **forward** to Town Council for their approval. Mr. McCann **seconded** the motion. The motion **passed** with a vote of 3-0-0.

7. Committee Business – None

8. Adjournment

The meeting was adjourned at 2:38p.m.

Submitted By:

Approved By:

Teresa Haley
Administrative Assistant

Tom Lennox
Chairman