



**The Town of Hilton Head Island
Planning Commission
Comprehensive Plan Committee**

**September 3, 2014 Meeting
9:00a.m. Conference Room #3**

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting.

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Acceptance of Meeting Notes from October 9, 2014 Meeting**
- 4. Discussion and Recommendation on 2015 Town Council Targets for Action**
- 5. Adjournment**

Please note that a quorum of Town Council may result if four or more of their members attend this meeting. A quorum of Planning Commissioners may result if five or more of their members attend this meeting.

Comprehensive Plan Committee of the Planning Commission

Meeting Notes

August 6, 2014

10:00 AM

Conference Room Three Town Hall

Comprehensive Plan Committee Members present: Judd Carstens (Chairman), Peter Kristian, Jim Gant, Caroline McVitty, David Bennett (Ex-Officio),

Planning Commissioners present: Alex Brown

Community Development Staff present: Shea Farrar, Jayme Lopko, Shawn Colin

- Chairman Carstens called the meeting to order at 10:03 AM.
- Meeting agenda was approved by general consent.
- Chairman Carstens introduced the only agenda item: Discussion and Recommendation on PPR-001015-2014, an application for Public Project Review from the Town of Hilton Head Island to construct a new multi-use pathway along William Hilton Parkway from the intersection of William Hilton Parkway and Queens Way to King Neptune Drive, which will connect to an existing pathway on Shelter Cove Lane and connect to Shelter Cove Towne Centre. The project will include crosswalks and landscape improvements.
- Shea Farrar presented a review of the project to the Committee and recommended that the Committee find PPR-001015-2014 compatible with the Comprehensive Plan for location, character, and extent and forward to the Planning Commission for consideration.
- The Committee discussed the project and requested that staff provide more information about the design of the project, specifically how the pathway would be located, tree impacts and other design constraints.
- Mr. Gant made a motion to forward the project to the Planning Commission with a recommendation that the Planning Commission determine that the application is compatible with the Comprehensive Plan for location, character and extent, with the additional information that was requested. Mr. Kristin seconded the motion.
- Mr. Carstens adjourned the meeting at 11:35 AM.

Submitted by: Shea Farrar

Chairman: _____

Meeting Date: August 6, 2014

Memo

To:	Comprehensive Plan Committee
VIA:	Shawn Colin, AICP, Deputy Director of Community Development
FROM:	Shea Farrar, Senior Planner
Date:	August 28, 2014
Re:	Recommendations for 2015 Targets for Action

The following information outlines the process for the Comprehensive Plan Committee (CPC) to develop recommendations for the Planning Commission to consider forwarding to Town Council for consideration when planning the 2015 Targets for Action.

Review and Recommendation Process:

Meeting One: On September 3, 2014, the CPC will meet and review the 2014 Targets for Action adopted by Town Council, shown on Attachment A. The Committee will discuss the status of the 2014 Targets for Action and develop preliminary recommendations for 2015 Targets for Action.

Meeting Two: TBD, the CPC will meet to finalize a list of recommendations to forward to the Planning Commission.

Following approval by the Committee, the recommendations will then be provided to the Planning Commission for consideration. Following the approval of the Planning Commission, the list will be provided to Town Council in advance of their annual retreat.

**Attachment A -
Comprehensive Plan Committee
Drafting 2015 Targets for Action Recommendations**

What are Targets for Action?

- *Major projects and issues to address during the next calendar year that are approved and ranked by Town Council at an annual goal setting workshop.*

How they are used?

- *Determines where Town Council and Town Staff will devote resources and time over the next calendar year.*
- *Evaluated monthly to track progress.*
- *Mid-year workshop to review and refine.*

Review of 2014 Targets for Action

- What is the current status of the Target?
- Should the Target be removed because it is complete?
- Should the Target be kept/updated because more work is needed?
- Should additional Targets be added that are not listed?

2014 Top Priority	2014 High Priority	2014 Moderate Priority
TIF Financing Extension USCB Facility Coligny Area Development Island Recreation Center Expansion	LMO Rewrite Arts Collaboration Study Chaplin Linear Park Heritage Plaza Road Extension TIF Project Prioritization	Dredging (Future Management and Maintenance) Shelter Cove Park