



The Town of Hilton Head Island Planning Commission CIP Committee Meeting

Wednesday, October 22, 2014

10:00 a.m.

Conference Room 3

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting.

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Committee Business**
- 4. Unfinished Business**
 - a. Review of Proposed Fiscal Year 2016 CIP
 - b. Proposed Priority Projects Fiscal Year 2016
- 5. New Business**
- 6. Adjournment**

Please note that a quorum of the Planning Commission or of Town Council may result if four (4) or more of their members attend this meeting.

memo

TO: Planning Commission CIP Committee
FROM: Scott Liggett
DATE: October 13, 2014
**SUBJECT: CIP Committee Meeting October 22, 2014
Discussion Documents**

In preparation for our October 22, 2014 meeting, please find attached the following documents:

- The current draft of the proposed FY 2016 Capital Improvements Program (CIP) including the out-years.
- The revised FY 2016 Proposed Priority Projects List

In response to the discussion that occurred and the direction provided by the Committee at our September 29, 2014 meeting, I have attempted to revise the above referenced documents accordingly. Please note the additions of the Main Street Pathway and an unidentified sewer system expansion project to the list of proposed priority projects for FY 16.

Additionally, since the time of our meeting on September 29, Town Council has expressed interest in accelerating the Palmetto Hall Sound Wall Project and staff is working the issue as a potential amendment to the FY 15 budget. Consideration of this project in the FY 16 budget appears unlikely.

Lastly, staff has proposed the re-sodding of the Crossings Park soccer field for programming in the out years.

Given that the proposed Coligny Area Improvements as endorsed by the Planning Commission on October 13, 2014 resulted in no changes to the previously identified components, I would suggest that the proposed CIP already contains the elements as discussed and endorsed. Proposed funding levels will be refined by staff.

Also, at our meeting on the 22nd, I will be prepared to discuss any recommended revisions to the out-years project programming.

For your consideration and our discussion, please refer to the attached draft, working document entitled: *Fiscal Year 2016 - Proposed Priority Projects*. Edits to this project list may be required based on the final recommendations of the Committee.

I look forward to our meeting.

CAPITAL IMPROVEMENTS PROGRAM
 FY 2016 FUNDING SUMMARY
 (pre-committee)

FY 16_pre committee		ACCEL	In Bid or Obligated	SLIDE or CNAP?	NEW	CHANGE				
		THOUSANDS OF DOLLARS								
	FY	IMPACT	PRIOR YEAR	2015 FISCAL	BEACH	SWU	HOSP	TIF	OTHER	
	2015	FEES	FUNDING	YEAR TAXES	FEE	FEE	TAX		FUNDS	
A PATHWAYS		Traffic								Impact Fees, TIF & Taxes
TOTAL PATHWAYS	0	0	0	0	0	0	0	0	0	
B ROADWAY IMPROVEMENTS		Traffic								
1 OFFICE PARK ROAD INTERSECTION IMPROVEMENTS	FY 15									
2 WM. HILTON PARKWAY INTERSECTION IMPROVEMENTS AT SQUIRE POPE ROAD-	FY15									
3 INTERSECTION IMPROVEMENTS AT SHELTER COVE TOWN CENTER	125								125	
4 BLUFFTON PARKWAY- Phase 5A BEAUTIFICATION	250						250			
5 HERITAGE PLAZA ROAD EXTENSION	FY15									TIF Bond
6 TRAFFIC SIGNAL MAST ARMS	100		recurring				100			
7 PRIVATE (DIRT) ROADS ACQUISITION	50			50						
8 EXTENSION OF LAGOON ROAD	120							120		
9 RECONSTRUCTION OF NASSAU STREET	100							100		
10 MISCELLANEOUS TURNING LANE IMPROVEMENTS	35	35								
TOTAL ROADWAY IMPROVEMENTS	780	35	0	50	0	0	350	220	125	
C PARK DEVELOPMENT		Parks								Park Impact Fees, Sunday Liquor Permit Fees, Beach Fees & other funding sources
1 PARKS UPGRADES	200		recurring						200	Sunday Liquor Permit Fees (\$660k available)
2 RECREATION CENTER EXPANSION	5,250								5250	GO Bond
3 CHAPLIN LINEAR PARK	FY15									
TOTAL PARK DEVELOPMENT	5,450	0	0	0	0	0	0	0	5,450	

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2016- 2025
(proposed FY 16)

FY- 16_ pre committee		ACCEL	In Bid or Obligated	SLIDE or CNAP?	New	Change	TIF
PROJECT		FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021-2025
A PATHWAYS							
1	US 278-B (Shelter Cove / Chaplin to Mathews North) (up to 1/2 Traffic Impact Fees, Hosp Tax)						
	a. design						FY14
	b. legal						30
	c. construction						1170
	TOTAL PATHWAY IMPROVEMENTS	0	0	0	0	0	1200
ROADWAY IMPROVEMENTS							
1	OFFICE PARK ROAD INTERSECTION IMPROVEMENTS						
	a. survey/concept/design	FY15					
	b. legal	FY15					
	c. land acquisition	FY15					
	d. construction		1000				
2	WM. HILTON PARKWAY INTERSECTION IMPROVEMENTS AT SQUIRE POPE ROAD-westbound third lane		300				
3	INTERSECTION IMPROVEMENTS AT SHELTER COVE TOWN CENTER (including WHP crosswalks)	125		1250			
4	BLUFFTON PARKWAY- Phase 5A BEAUTIFICATION	250	500				
5	HERITAGE PLAZA ROAD EXTENSION						
	a. survey/concept/design	FY15					
	b. legal	FY15					
	c. land acquisition	FY 14					
	d. construction			1500			
6	TRAFFIC SIGNAL MAST ARMS (TIF Funded in District)						
	a. Shelter Cove Lane / US 278 Replacement	100					
	b. Pembroke Drive / US 278 Replacement		96				
	c. Gum Tree Road / US 278 Replacement			150			
7	PRIVATE (DIRT) ROADS ACQUISITION	50	TBD	TBD	TBD	TBD	TBD
8	EXTENSION OF LAGOON ROAD						
	a. survey/concept/design	120					
	b. legal	TBD					
	c. land acquisition	TBD					
	d. construction			1200			
9	RECONSTRUCTION OF NASSAU STREET						
	a. survey/concept/design	100					
	b. legal	TBD					
	c. land acquisition	TBD					
	d. construction			760			
10	MISCELLANEOUS TURNING LANE IMPROVEMENTS						
	a. EB Wm. Hilton Pkwy @ Queens Folly	15	150				
	b. WB Wm. Hilton Pkwy @ Beach City Road	10	75				
	c. Arrow Road at Palmetto Bay Road	10	75				
11	POPE AVENUE IMPROVEMENTS						
	a. survey/concept/design		100				
	b. legal		TBD				
	c. land acquisition		TBD				
	d. construction				1000		
12	SOUTH FOREST BEACH DRIVE IMPROVEMENTS						
	a. survey/concept/design			100			
	b. legal			TBD			
	c. land acquisition			TBD			
	d. construction					750	
13	ARROW /TARGET ROAD IMPROVEMENT				TBD		
	TOTAL ROADWAY IMPROVEMENTS	780	2,296	4,960	1,000	750	0

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2016- 2025
(proposed FY 16)

PROJECT	FY	FY	FY	FY	FY	FY
	2016	2017	2018	2019	2020	2021-2025
C PARK DEVELOPMENT						
1 PARKS UPGRADES	175	200	200	200	200	1,000
a. Crossings Park Field Drainage Improvements	TBD					
b. Public Art Foundation	25					
c. Crossings Park Soccer Field sod replacement			TBD			
2 RECREATION CENTER EXPANSION						
a. Feasibility Study / Preparation of a Business Plan	complete					
b. Masterplan	complete					
c. design	250					
d. Construction	5,000	2,500				
3 CHAPLIN LINEAR PARK	FY15					6,500
TOTAL PARK DEVELOPMENT	5,450	2,700	200	200	200	7,500
D EXISTING FACILITIES & INFRASTRUCTURE						
1 FIRE STATION # 2 REPLACEMENT (Sea Pines) (Hospitality Tax)						
a. design	150					
b. construction (including provision for temporary quarters)		2,700				
2 TOWN HALL OFFICE SPACE RECONFIGURATION (Hospitality Tax)	50	50	50			
3 FIRE/RESCUE TRAINING CENTER ENHANCEMENTS	40	175				
TOTAL EXISTING FACILITIES & INFRASTRUCTURE	240	2,925	50	0	0	0
E NEW FACILITIES & INFRASTRUCTURE						
1 USCB HOSPITALITY MANAGEMENT PROGRAM BUILDING						
a. Memorandum of Understanding	TBD					
b. Land Acquisition and Demolition of Buildings	FY15					
d. Develop Conceptual Plan	FY15					
e. Traffic Plan	FY15					
f. Design/Permits	FY15					
g. Parking, Landscaping and Entry Feature	2500					
h. Construction of Building		17500				
2 COLIGNY / POPE AVE INITIATIVE AREA IMPROVEMENTS with COMMUNITY PARK						
a. survey/concept/design	750					
b. legal		50				
c. construction - Beach Parking Area Improvements			750	2,100		
d. construction - Central Park					5,800	
e. construction - Children's Museum						1,000
3 SEWER PROJECTS	TBD					
TOTAL NEW FACILITIES & INFRASTRUCTURE	3,250	17,550	750	2,100	5,800	1,000

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2016- 2025
(proposed FY 16)

PROJECT		FY	FY	FY	FY	FY	FY
		2016	2017	2018	2019	2020	2021-2025
F BEACH MAINTENANCE							
1	BEACH MANAGEMENT & MONITORING (Beach Fee)	500	500	500	500	500	2,500
2	BEACH RENOURISHMENT (Beach Fee)						
	a. Island-wide project	20,000					
	TOTAL BEACH MAINTENANCE	20,500	500	500	500	500	2,500
A PATHWAYS		0	0	0	0	0	1200
B ROADWAY IMPROVEMENTS		780	2,296	4,960	1,000	750	0
C PARK DEVELOPMENT		5,450	2,700	200	200	200	7,500
D EXISTING FACILITIES & INFRASTRUCTURE		240	2,925	50	0	0	0
E NEW FACILITIES & INFRASTRUCTURE		3,250	17,550	750	2,100	5,800	1,000
F BEACH MAINTENANCE		20,500	500	500	500	500	2,500
TOTALS (THOUSAND OF DOLLARS)		30,220	25,971	6,460	3,800	7,250	12,200
15-Oct-14							

Fiscal Year 2016 – Proposed Priority Projects

A. Pathways

- US 278 – B (William Hilton Parkway) Shelter Cove/Chaplin to Mathews Drive-north
- US 278-B (Gardner Drive to Jarvis Park / Honey Horn)
- US 278 (westbound between Gum Tree Road to Squire Pope Road)
- US 278-B (Village at Wexford to Arrow Road)
- US 278-B (Jarvis Park/Honey Horn to Graves Bridge)
- Main Street (Whooping Crane Way to Wilborn Road)

B. Roadway Improvements

- Office Park Road Intersection Improvements (FY 15 funding)
- Wm. Hilton Parkway Intersection Improvements at Squire Pope Road (FY15 funding)
- Intersection Improvements at Shelter Cove Town Center
- Bluffton Parkway – Phase 5A Beautification
- Heritage Plaza Road Extension (FY 15 funding)
- Traffic Signal Mast Arms
 - Shelter Cove Lane @ William Hilton Parkway
- Private Dirt Roads Acquisition
- Extension of Lagoon Road
- Reconstruction of Nassau Street
- Miscellaneous Turning Lane Improvements

C. Park Development

- Town Parks Upgrades
 - Crossings Park Field Drainage Improvements
 - Public Art Foundation
- Island Recreation Center Expansion
- Chaplin Linear Park

D. Existing Facilities & Infrastructure

- Fire Station #2 Replacement
- Town Hall Office Space Reconfiguration
- Fire/Rescue Training Center Enhancements

E. New Facilities

- USCB Hospitality Management Program Building (FY 15 funding)
- Coligny Area Improvements
- Sewer Project(s) - TBD

F. Beach Maintenance

- Beach Management and Monitoring
- Island-wide Beach Renourishment