



# **The Town of Hilton Head Island Personnel Committee Meeting**

**Monday, November 5, 2012  
9:30 a.m. – Conference Room 1**

## **AGENDA**

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**As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting**

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**  
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.
- 3. Approval of Minutes**
  - a. Approval of October 16, 2012 minutes
- 4. New Business**
  - a. 9:30am Interview applicant for Beaufort-Jasper Water Sewer Authority
- 5. Adjournment**

**Note: All or a portion of the meeting may be held in Executive Session.**

**Please note that a quorum of Town Council may result if four (4) or more of Town Council members attend this meeting.**

**TOWN OF HILTON HEAD ISLAND  
PERSONNEL COMMITTEE REGULAR MEETING**

**Date:** October 16, 2012 **Time:** 1:00pm

**Members Present:** Wm. Lee Edwards, *Chairman*; Kim Likins, Bill Ferguson

**Members Absent:** None

**Town Staff Present:** Gregory D. DeLoach, Esq., *Assistant Town Manager*;  
Victoria Pfannenschmidt, *Acting Town Clerk*

**Media Present:** None

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**1. Call to Order**

Chairman Edwards called the meeting to order at 1:00 p.m.

**2. Freedom of Information Act Compliance**

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Approval of Minutes**

Motion to approve minutes of the October 2, 2012 meeting was made by Ms. Likins and Mr. Ferguson seconded the motion. Motion approved by a vote of 3-0.

**4. New Business**

**Executive Session**

At 1:05pm, Mrs. Likins moved to adjourn to Executive Session for the purpose of interviewing candidates for upcoming vacancies on Boards and Commissions. Mr. Ferguson seconded the motion. Motion was approved by a vote of 3-0.

**5. Adjournment**

At 1:45 pm the Committee returned to Open Session and Ms. Likins moved to adjourn. Mr. Ferguson seconded the motion. Motion was approved by a vote of 3-0.

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Approved  
Wm. Lee Edwards, Chairman

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Submitted by  
Victoria L. Pfannenschmidt, Acting Town Clerk