



**THE TOWN OF HILTON HEAD ISLAND  
REGULAR TOWN COUNCIL MEETING**

**Tuesday, July 6, 2010**

**4:00 P.M.**

**AGENDA**

---

**AS A COURTESY TO OTHERS PLEASE TURN OFF ALL CELL PHONES AND PAGERS  
DURING THE TOWN COUNCIL MEETING**

- 1) CALL TO ORDER**
- 2) PLEDGE TO THE FLAG**
- 3) INVOCATION**
- 4) FOIA COMPLIANCE** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 5) PROCLAMATIONS AND COMMENDATIONS**
- 6) APPROVAL OF MINUTES**
  - a. Regular Town Council meeting of June 1, 2010**
  - b. Regular Town Council meeting of June 15, 2010**
  - c. Special Town Council meeting of June 22, 2010**
- 7) REPORT OF THE TOWN MANAGER**
  - a. Town Manager’s Items of Interest**
  - b. Semi-annual report of the Design Review Board – Marvin Caretsky, Chairman**
  - c. June 2010 Quarterly report**
  - d. Semi-Annual Land Acquisition Update**
- 8) REPORTS FROM MEMBERS OF COUNCIL**
  - a. General Reports from Council**
  - b. Report of the Intergovernmental Relations Committee – George Williams, Chairman**
  - c. Report of the Personnel Committee – Drew Laughlin, Chairman**
  - d. Report of the Planning and Development Standards Committee – Bill Ferguson, Chairman**
  - e. Report of the Public Facilities Committee – John Safay, Chairman**
  - f. Report of the Public Safety Committee – Bill Harkins, Chairman**
- 9) APPEARANCE BY CITIZENS**

**10) UNFINISHED BUSINESS**

- a. None.

**11) NEW BUSINESS**

- a. **Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina supporting Marine Corp Air Station Beaufort and the Joint Strike Fighter (F-35B) Squadrons.**
- b. **First Reading of Proposed Ordinance No. 2010-13 to amend Chapter 1 (General Provisions) of Title 4 (Finance and Taxation) of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Section 4-1-30 Audit Required; and providing for severability and an effective date.**
- c. **First Reading of Proposed Ordinance No. 2010-17 authorizing the granting of a temporary access easement to Rufus Boyd Laughlin across real property owned by the Town of Hilton Head Island, South Carolina located within the heirs of Alex Patterson subdivision on Marshland Road for the purposes of installing and maintaining a driveway pursuant to the authority of S.C. Code Ann. Sec. 5-7-40 (Supp. 2009), and Sec. 207029, Code of the Town of Hilton Head Island, South Carolina (1983); and providing for severability and an effective date.**
- d. **PUBLIC HEARING 5:30 P.M. – CLUB PRANA BUSINESS LICENSE HEARING**

**12) EXECUTIVE SESSION**

- a. **Potential Litigation**

**13) ADJOURNMENT**

# Items of Interest

## July 6, 2010

### I. TOWN NEWS

- a) The Community Development Department is no longer sending hard copy packets to our Boards and Commission members. Community Development staff and Operations staff have worked together to put all packet materials on the internet; this enables Boards and Commission members, Council members and the public to view all materials associated with the agenda items online. The members receive an email when the materials are posted and available for viewing. Prior to this change, the Community Development Department sent an average of 46 packets out per month to all the members of the various boards and commissions.

The Town Council agenda packages are slated to go online later this year.

**(Contact: Teri Lewis, LMO Official – phone 341-4698)**

- b) We received bids last week in response to our solicitation seeking bids for our soon-to-be-surplus Quints. The purchase agreement with the vendor for the new Quints included a trade-in allowance of \$65,000 for each of our surplus trucks toward the purchase of the new trucks if we could not find another buyer. In our solicitation, we used this \$65,000 figure to establish a minimum acceptable bid. Due to the efforts of Fire and Rescue in identifying potential bidders, we received a successful bid of \$150,000 for each of these trucks. We have since received the bidder's non-refundable deposit for \$60,000, confirming their intent to purchase the trucks.

**(Contact: Tom Fultz, Director of Administrative Services – phone 341-4791)**

- c) Wayne Adams successfully passed the Commercial Plumbers Inspectors exam.

**(Contact: Charlie Forton, Code Inspections Administrator – phone 341-4679)**

- d) With the assistance of Marcy Benson, the Bureau of Fire Prevention recently applied for a grant through the Assistance to Firefighters Grant Program (Fire Prevention and Safety Grants.) We were awarded \$6840.00 towards a Bullex Intelligent Fire Extinguisher Trainer which produces live flames. This system has already been used to provide training to the employees of the Westin and the Broad Creek PSD.

**(Contact: Joheida Fister, Fire Marshall – phone 682-5140)**

- e) Communications Supervisor, Dawn Foust, received her Associates Degree in Applied Science/General Business from the Technical College of the Lowcountry in May 2010.

**(Contact: Susan Williams, Communications Manager – phone 682-5129)**

- f) Trudie Johnson was invited to participate as a member of the Review Committee for the update of the FEMA 55 publication “Coastal Construction Manual” which is ten years old. Revisions included new strategies for coastal risk management, regulatory changes and insurance requirements. Volume II contains a thorough review of sustainable design considerations written as a guide for architects and structural engineers responsible for building in the coastal environment.

**(Contact: Jill Foster, Deputy Director of Community Development – phone 341-4694)**

## **II. NOTEWORTHY EVENTS**

- a) Some of the upcoming meetings at Town Hall:
- Planning Commission – July 7, 9:00 a.m.
  - ATAX Committee – July 7, 2:00 p.m.
  - Parks & Recreation Commission – July 8, 3:30 p.m.
  - Joint Town Council/County Council meeting – July 12, 4:00 p.m.
  - Design Review Board – July 13, 1:15 p.m.
  - Planning Commission – July 21, 3:00 p.m.
  - Board of Zoning Appeals – July 26, 2:30 p.m.
  - Mayor’s Task Force for the Future – July 26, 3:30 p.m.
  - Design Review Board – July 27, 1:15 p.m.
  - Planning and Development Standards Committee – July 28, 4:00 p.m.
  - Public Safety Committee – August 2, 10:00 a.m.
  - Public Facilities Committee – August 3, 2:00 p.m.
  - Town Council – August 3, 4:00 p.m.

**(Meetings subject to change and/or cancellation. Please visit the Towns’ website at [www.hiltonheadislandsc.gov](http://www.hiltonheadislandsc.gov) for meeting agendas)**

# 2010 Hilton Head Island Events

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
<b>Thur., July 8, 2010</b>	4:30 pm - 7:00 pm	Water Fun Day	Shelter Cove Community Park
<b>Fri., July 9, 2010</b>	7:00 pm - 11:00 pm	Movies in the Park - Harry Potter: Half Blood Prince	Shelter Cove Community Park
<b>Tue., July 13, 2010</b>	5:00 pm – 10:00 pm	HarbourFest	Shelter Cove Harbour
	7:00 pm - 10:00 pm	Summer Jams	Shelter Cove Community Park
<b>Sat., July 17, 2010</b>	7:00 am – 10:00 am	Go Tri Sports Beach Bum Triathlon #1	Coligny Beach
<b>Tue., July 20, 2010</b>	5:00 pm – 10:00 pm	HarbourFest	Shelter Cove Harbour
	7:00 pm - 10:00 pm	Summer Jams	Shelter Cove Community Park
<b>Tue., July 27, 2010</b>	5:00 pm – 10:00 pm	HarbourFest	Shelter Cove Harbour
	7:00 pm - 10:00 pm	Summer Jams	Shelter Cove Community Park
<b>Tue., Aug. 3, 2010</b>	5:00 pm – 10:00 pm	HarbourFest	Shelter Cove Harbour
	7:00 pm - 10:00 pm	Summer Jams	Shelter Cove Community Park