

**THE TOWN OF HILTON HEAD ISLAND**  
**REGULAR TOWN COUNCIL MEETING**

**Date:** Tuesday, November 15, 2016

**Time:** 4:00 P.M.

**Present from Town Council:** David Bennett, *Mayor*; Bill Harkins, *Mayor Pro Tem*; David Ames, Marc Grant, Tom Lennox, Kim Likins, John McCann, *Council Members*

**Present from Town Staff:** Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects and Facilities*; Brad Tadlock, *Fire Chief*; Mike Mayers, *Deputy Fire Chief – Operations*; Brian Hulbert, *Staff Attorney*; John Troyer, *Deputy Director of Finance*; Marcy Benson, *Senior Grants Administrator*; Rene Phillips, *Website Administrator*; Melissa Cope, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant*

**Present from Media:** None

---

**1) CALL TO ORDER**

Mayor Bennett called the meeting to order at 4:00 p.m.

**2) PLEDGE TO THE FLAG**

**3) INVOCATION**

**4) FOIA Compliance** – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**5) Proclamations and Commendations**

**a. Arbor Day**

Marcy Benson was present to accept the proclamation.

**b. Beaufort County School District Character Education Students of the Month**

- Hilton Head Island High School  
Sandy Phillips 11<sup>th</sup> Grade

Mayor Bennett delivered remarks and congratulated Sandy Phillips on her many accomplishments. Ms. Phillips was present to accept the certificate.

**6) Approval of Minutes**

**a. November 1, 2016**

Town Council unanimously approved the November 1, 2016 regular meeting minutes 7-0.

**7) Report of the Town Manager**

**a. Hurricane Matthew Update**

Charles Cousins conducted a presentation of before and after pictures of various areas. He reported details regarding debris management, specifics of FEMA reimbursement and applicable deadlines. Scott Liggett reported on the debris collection and progress in various areas of the Island. He noted coordination of the pick-up is ongoing and challenging.

Mr. Riley noted the collaboration between the County and the Town was an important part of the recovery effort. He stated that in 2008 over sixty County and Town representatives went to Maryland for a disaster training exercise and it was an informative planning process. Mr. Riley added that in 2010 the vigilant guard exercise held in Beaufort County and on Hilton Head Island specifically brought all agencies together which helped all in this area to be well prepared.

**b. Town Manager's Items of Interest**

Mr. Riley reported on the items of interest below.

- (1) Town News
- (2) Noteworthy Events

**8) Reports from Members of Council**

**a. General Reports from Council**

Mr. Grant announced that Reverend Ben Williams has passed away over the weekend and extended condolences to the family on Council's behalf.

Mr. Ames noted that in light of recognizing Arbor Day it is an opportunity for the community to recommit to environmental stewardship. He encouraged all to think along those lines and as we move forward.

Mayor Bennett announced that Joe Bowler, a leader of the arts community passed away and expressed appreciation for Mr. Bowler's contributions and extended condolences to the family on Council's behalf.

Mayor Bennett stated the Beaufort County Economic Development Corporation met and is moving forward in hiring a facilitator and requested information be provided regarding what Hilton Head Island would like to gain from the initiative. He proposed discussion concerning the matter at the upcoming planning retreat to create a summary document to provide.

Mayor Bennett noted he would be making committee assignments for the upcoming year and proposed combining the Intergovernmental Relations Committee with the Public Safety Committee and the Public Facilities Committee with the Public Planning Committee. He asked for a consensus of Council to ask Mr. Riley to bring forward the necessary changes at the next Council meeting. Council members were in agreement.

**b. Report of the Intergovernmental Relations Committee – Bill Harkins, Chairman**

No report.

**c. Report of the Community Services Committee – Kim Likins, Chairman**

Mrs. Likins stated the Venue Committee continues to move forward on the scope of work for the consultant. Mrs. Likins stated Mr. Jack Burke has resigned from the Beaufort/Jasper Water and Sewer Authority and a meeting will be scheduled to review applications for his replacement. She announced that she and Mr. Ames will participate in interviews for the Executive Director of the Mitchelville Preservation Project.

**d. Report of the Public Planning Committee – Tom Lennox, Chairman**

No report.

e. Report of the Public Facilities Committee – David Ames, Chairman

No report.

f. Report of the Public Safety Committee - Marc Grant, Chairman

Mr. Grant said the Committee met on November 7 and reviewed the 3<sup>rd</sup> Quarter Crime Statistics in detail. He noted the Committee made suggestions and discussed prevention tactics for crimes such as car break-ins.

g. Report of the Finance and Administrative Committee - John McCann, Chairman

Mr. McCann announced the Committee would be meeting on December 6, 13 and 20. He stated the items for review will be Appearance by Citizens location on agenda, bonding requirements for projects, and synergies between the County and the Town, Economic Development.

**9) Unfinished Business**

None.

**10) New Business**

None.

**11) Appearance by Citizens**

Skip Hoagland addressed Council regarding the Hilton Head Island-Bluffton Chamber of Commerce and the Town of Hilton Head Island.

Frank Babel addressed Council regarding the Greater Island Council's support of the Parks and Recreation Commission recommendations delivered on September 20, 2016.

Becky Cederholm addressed Council regarding the need for a third lane on the bridge to Hilton Head Island and suggested Council conduct a survey regarding top priorities.

Tai Scott addressed Council regarding Native Islander issues.

**12) Executive Session**

None.

**13) Possible actions by Town Council concerning matters discussed in Executive Session**

**14) Adjournment**

Mr. Harkins moved to adjourn. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0 and the meeting was adjourned at 5:04 p.m.

---

Vicki L. Pfannenschmidt  
Executive Assistant/Town Clerk

Approved: 12/06/2016

---

David Bennett, Mayor