

**THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING**

Date: Tuesday, August 5, 2014

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Lee Edwards, Marc Grant, Kim Likins, John McCann, *Council Members*

Absent from Town Council: Bill Harkins, *Mayor Pro Tem*; George Williams, *Council Member*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Mike Mayers, *Deputy Fire Chief - Operations*; Charles Cousins, *Director of Community Development*; Susan Simmons, *Director of Finance*; Nancy Gasen, *Director of Human Resources*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Jeff Buckalew, *Town Engineer*; Brian Hulbert, *Staff Attorney*; Marcy Benson, *Senior Grants Administrator*; Vicki Pfannenschmidt, *Executive Assistant/Town Clerk*

Present from Media: Dan Burley, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

a. Hilton Head Island High School Class of 2014 International Baccalaureate Diploma Program Candidates and Recipients

The Director of the Program and students were present to accept the awards.

b. Aviation Week

Richard Sells, Chairman of the Beaufort County Airports Board was present to accept the proclamation.

6) Approval of Minutes

a. Town Council Workshop, July 8, 2014

Mrs. Likins moved to approve. Mr. McCann seconded. The minutes of the July 8, 2014 Town Council Workshop were approved by a vote of 5-0.

b. Town Council Special Meeting, July 11, 2014

Mrs. Likins moved to approve. Mr. McCann seconded. The minutes of the July 11, 2014 Town Council special meeting were approved by a vote of 4-0-1. Mr. Grant abstained as he was not present at the meeting.

c. Town Council Meeting, July 15, 2014

Mrs. Likins moved to approve. Mr. McCann seconded. The minutes of the July 15, 2014 Town Council meeting were approved by a vote of 5-0.

7) Report of the Town Manager

a. Semi Annual Update of the Planning Commission – Gail Quick, Former Chairman

Former Chairman Quick presented an activity report for the first six months of 2014.

b. Semi-Annual Update of the Parks and Receptions Commission – Heather Rath, Chairman

Chairman Rath presented an activity report for the first six months of 2014.

c. Town Manager's Items of Interest

Mr. Riley reported on some items of interest.

d. July, 2014 Quarterly Report

Mr. Riley stated he would gladly answer any questions concerning the report.

8) Reports from Members of Council

a. General Reports from Council

No reports.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

No report.

c. Report of the Personnel Committee – Lee Edwards, Chairman

No report.

d. Report of the Planning & Development Standards Committee – John McCann, Chairman

No report.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

Mrs. Likins stated the Committee met earlier in the day and a recommendation to accept four private roads to be dedicated to the County will be coming forward to Town Council.

f. Report of the Public Safety Committee – Marc Grant, Chairman

Mr. Grant reported that the Committee met on Monday, August 4 to review the 2nd Quarter Crime Statistics.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

Mrs. Likins stated the Committee met on July 24 to discuss concerns that were addressed during the Town Council workshop held on July 8, and recommendations would be brought forward to the Planning Commission.

9) Appearance by Citizens

Karen Tremarelli, David Martin and Rusty Jaquiss addressed Council concerning parking issues in the Coligny area.

Mr. John Rumsey of the Rowing and Sailing group addressed Council requesting approval to build a boathouse and secured fenced area at the Rowing and Sailing Center at Squire Pope Community Park and for a letter of support for a grant application with the Community Foundation of the Lowcountry.

Hannah Horne of the Hilton Head Island-Bluffton Chamber of Commerce updated Council on programs and services.

10) Unfinished Business

a. Second Reading of Proposed Ordinance 2014-15

Second Reading of Proposed Ordinance 2014-15 to repeal Section 12-1-611 of the Municipal Code of The Town of Hilton Head Island; and providing for severability and an effective date.

Mrs. Likins moved to approve. Mr. McCann seconded the motion was approved by a vote of 5-0.

11) New Business

a. Consideration of a Recommendation – Beaufort County Sheriff’s Office Contract

Consideration of a Recommendation to Amend the Beaufort County Sheriff’s Office (BCSO) Contract Dated January 17, 2012.

Mrs. Likins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 5-0.

b. Consideration of a Recommendation – CDBG Entitlement Community Eligibility

Consideration of a Recommendation that Town Council direct the Town Manager to execute a written letter to accept participating in the United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Entitlement Program for federal fiscal year 2015 and direct Town staff to draft the required consolidated plan.

Mrs. Likins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 5-0.

c. Consideration of a Recommendation – Private Road Acquisition Application

Consideration of a Recommendation that Town Council reject the dedication of private road rights of way for East and West Morgan Courts.

Mrs. Likins moved to approve. Mr. McCann seconded. Mr. Richard Jackson, President of the Middleton Place POA spoke requesting that Council approve the application. The motion was approved by a vote of 5-0.

After discussion, it was the consensus of Council to direct the Town Manager to reimburse the POA for costs incurred to submit the application.

d. Consideration of a Resolution – Audit

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, to award a contract to Scott & Company, L.L.C. for financial audit services for the years ending June 30, 2014 through 2017.

Mrs. Likins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 5-0.

12) Executive Session

Mr. Riley stated he needed an Executive Session for contractual matters pertaining to land acquisition including requests to sell or lease town-owned land; contractual matters pertaining to the proposed sale of the former Fire Station 6 to the Palmetto Dunes POA; contractual matters pertaining to the lease of the Planters Row Golf Course; contractual matters pertaining to leases at town-owned buildings, most specifically the Kiawah Building; contractual matters pertaining to a storm water drainage agreement with Palmetto Hall; contractual matters pertaining to proposed Memorandums of Understanding with USCB and with the First Tee; and legal matters pertaining to the Kigre Business License appeal.

At 5:25 p.m. Mrs. Likins moved to go into Executive Session for the reasons as set forth by the Town Manager. Mr. McCann seconded. The motion was approved by a vote of 5-0.

Mayor Laughlin called the meeting back to order at 6:34 p.m. and asked if there was any business to take up as a result of Executive Session.

The following items under Item 11. New Business were addressed:

e. Consideration of Resolutions pertaining to Palmetto Hall Drainage

Mr. McCann moved that the Town Council for the Town of Hilton Head Island adopt a resolution authorizing the execution of that certain drainage agreement and access drainage and maintenance easement with Palmetto Hall Plantation Owners' Association and the Greenwood Communities and Resorts, Inc., formerly known as Greenwood Development Corporation, access property located in Palmetto Hall Plantation. Mrs. Likins seconded. The motion was approved by a vote of 5-0.

Mr. McCann moved that the Town Council for the Town of Hilton Head Island adopt a resolution authorizing the execution of that certain drainage agreement and access drainage and maintenance easement with CLP Palmetto, LLC, a Delaware limited liability company and the Heritage Golf PH, LLC across the property location in Palmetto Hall Plantation. Mrs. Likins seconded. The motion was approved by a vote of 5-0.

f. Consideration of Sale of Land

Mrs. Likins moved that the Town Council of the Town of Hilton Head Island sell Fire Station 6 to the Palmetto Dunes POA for the price of \$300,000. Mr. Edwards seconded. The motion was approved by a vote of 5-0.

g. Consideration of an Amendment to the Planters Row Golf Course Lease Agreement

No action taken.

13) Adjournment

Mr. Edwards moved to adjourn. Mrs. Likins seconded. The motion was unanimously approved by a vote of 5-0. The meeting was adjourned at 6:37 p.m.

Vicki L. Pfannenschmidt,
Executive Assistant/Town Clerk

Approved:

Drew A. Laughlin, Mayor