

**THE TOWN OF HILTON HEAD ISLAND**  
**REGULAR TOWN COUNCIL MEETING**

**Date:** Tuesday, June 17, 2014

**Time:** 4:00 P.M.

**Present from Town Council:** Drew A. Laughlin, *Mayor*; Bill Harkins, *Mayor Pro Tem*; George Williams, Lee Edwards, Marc Grant (arrived at 4:11 p.m.), John McCann, *Council Members*

**Absent from Town Council:** Kim Likins, *Council Member*

**Present from Town Staff:** Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Lavarn Lucas, *Fire Chief*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Susan Simmons, *Director of Finance*; Brad Tadlock, *Deputy Fire Chief of Operations*; Brian Hulbert, *Staff Attorney*; Darrin Shoemaker, *Traffic and Transportation Engineer*; Bob Klein, *Building Official*; Melissa Cope, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant*

**Present from Media:** Dan Burley, *Island Packet*

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**1) CALL TO ORDER**

Mayor Laughlin called the meeting to order at 4:00 p.m.

**2) PLEDGE TO THE FLAG**

**3) INVOCATION**

**4) FOIA Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**5) Proclamations and Commendations**

**6) Approval of Minutes**

**a.** Town Council Meeting/Public Hearing, June 10, 2014

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the June 10, 2014 Town Council Meeting/Public Hearing were approved by a vote of 5-0. (Mr. Grant was not present for the vote.)

**7) Report of the Town Manager**

**a.** Hilton Head Island Airport Safety/Enhancement Projects – Jon Rembold, Airports Director

Mr. Rembold updated Council on upcoming projects and timelines.

**b.** Underground Power Line Burial Program Update

Bob Klein and Dan Wood of Palmetto Electric provided an update.

**c.** Town Manager's Items of Interest

Mr. Riley reported on some items of interest.

**8) Reports from Members of Council**

**a. General Reports from Council**

No reports.

**b. Report of the Intergovernmental Relations Committee – George Williams, Chairman**

No report.

**c. Report of the Personnel Committee – Lee Edwards, Chairman**

No report.

**d. Report of the Planning & Development Standards Committee – John McCann, Chairman**

No report.

**e. Report of the Public Facilities Committee – Kim Likins, Chairman**

No report.

**f. Report of the Public Safety Committee – Marc Grant, Chairman**

No report.

**g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member**

No report.

**9) Appearance by Citizens**

Mary Amonitti expressed her concerns about multi-family buildings meeting code and safety requirements.

**10) Unfinished Business**

**a. Second Reading of Proposed Ordinance 2014-10**

Second Reading of Proposed Ordinance 2014-10 to raise revenue and adopt a budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2015; to establish a property tax levy; to establish funds; to establish a policy for acquisition of rights of way and easements; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 5-1. (Mr. Grant was opposed.)

**11) New Business**

**a. Consideration of a Request to Amend the Beaufort County Sheriff's Office (BCSO) Contract dated January 17, 2012**

Mr. Harkins moved to approve. Mr. McCann seconded. Mr. McCann suggested the item be referred to the Public Safety Committee for complete review, citing the need for additional data. After discussion, the maker and seconder withdrew the motion. The Mayor assigned the item to the Public Safety Committee meeting scheduled for July 7, 2014.

**b. Consideration of a Recommendation – Traffic Safety Enhancements on Lagoon Road and US 278 (Bus.) at Shipyard Drive**

Consideration of a Recommendation that Town Council approve the dual recommendations of the Public Safety Committee made at their June 2, 2014 meeting to request that the South Carolina Department of Transportation implement safety improvements to Lagoon Road, and to direct staff to perform an engineering study and resulting recommendation for submission to the SCDOT for their approval that signal phasing revisions be implemented at the intersection of William Hilton Parkway with Shipyard Drive and Wexford Drive.

Mr. Harkins moved to approve. Mr. McCann seconded. Mr. Williams requested and it was agreed by all that upon completion of the engineering study, staff would report the results to Town Council for review and discussion before submitting anything to SCDOT. The motion was approved by a vote of 6-0.

**12) Executive Session**

Mr. Riley stated he needed an Executive Session for contractual matters pertaining to the development agreement with Shelter Cove Town Center; legal matters pertaining to a proposed Memorandum of Understanding with USCB; and legal matters pertaining to a Business License enforcement matter.

At 4:37 p.m. Mr. Harkins moved to go into Executive Session for the reasons given by the Town Manager. Mr. McCann seconded. The motion was approved by a vote of 6-0.

Mayor Laughlin called the meeting back to order at 5:41 p.m. and stated there was no business as a result of the Executive Session.

**13) Adjournment**

Mr. Edwards moved to adjourn. Mr. McCann seconded. The motion was unanimously approved by a vote of 6-0. The meeting was adjourned at 5:42 p.m.

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Vicki L. Pfannenschmidt,  
Executive Assistant/Town Clerk

Approved: 7/15/2014

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Drew A. Laughlin, Mayor