

**THE TOWN OF HILTON HEAD ISLAND**  
**REGULAR TOWN COUNCIL MEETING**

**Date:** Tuesday, May 20, 2014

**Time:** 4:00 P.M.

**Present from Town Council:** Drew A. Laughlin, *Mayor*; Bill Harkins, *Mayor Pro Tem*; George Williams, Kim Likins, Lee Edwards, Marc Grant, John McCann, *Council Members*

**Present from Town Staff:** Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Lavarn Lucas, *Fire Chief*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Susan Simmons, *Director of Finance*; Brad Tadlock, *Deputy Fire Chief of Operations*; Ed Boring, *Deputy Fire Chief of Support Services*; Brian Hulbert, *Staff Attorney*; Jeff Buckalew, *Town Engineer*; Marcy Benson, *Senior Grants Administrator*; Bob Klein, *Building Official*; Joheida Fister, *Fire Marshal*; Cinda Seamon, *Public Education Officer*; Melissa Cope, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant*; Numerous members of Hilton Head Island Fire Rescue

**Present from Media:** Dan Burley, Island Packet

---

**1) CALL TO ORDER**

Mayor Laughlin called the meeting to order at 4:00 p.m.

**2) PLEDGE TO THE FLAG**

**3) INVOCATION**

**4) FOIA Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**5) Proclamations and Commendations**

**a.** Hilton Head Preparatory School “Dolphins” Varsity Boys Tennis Team

The coach and team members were present to accept the Commendation.

**b.** Emergency Medical Services Week

Joheida Fister and numerous members of Fire and Rescue were present to accept the Proclamation.

**c.** Building Safety Month

Bob Klein was present to accept the Proclamation.

**6) Approval of Minutes**

**a.** Town Council Meeting – May 6, 2014

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the May 6, 2014 Town Council meeting were approved by a vote of 6-0-1. (Mr. Edwards abstained.)

**7) Report of the Town Manager**

**a. Hazard Mitigation Plan Annual Progress Report**

Steve Riley referenced the report and noted staff was available to answer any questions.

**b. Town Manager's Items of Interest**

Mr. Riley reported on some items of interest and announced there would be a Public Hearing concerning the FY2014-15 proposed budget on Tuesday, June 10 at 6:00 p.m. He stated that he and the Assistant Town Manager would be unavailable for the Town Council meeting scheduled for June 3 and suggested rescheduling the meeting to take place on June 10 at 5:30 p.m. All members present concurred.

**c. April, 2014 Policy Agenda, Management Targets and CIP Updates**

Mr. Riley stated he would be happy to answer any questions.

**8) Reports from Members of Council**

**a. General Reports from Council**

None.

**b. Report of the Intergovernmental Relations Committee – George Williams, Chairman**

Mr. Williams stated that the meeting scheduled for earlier in the day was cancelled due to a lack of agenda items.

**c. Report of the Personnel Committee – Lee Edwards, Chairman**

Mr. Edwards stated the Committee has met several times conducting interviews and would be bringing nominations forward at a future meeting.

**d. Report of the Planning & Development Standards Committee – John McCann, Chairman**

No report.

**e. Report of the Public Facilities Committee – Kim Likins, Chairman**

No report.

**f. Report of the Public Safety Committee – Marc Grant, Chairman**

No report.

**g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member**

No report.

**9) Appearance by Citizens**

None.

**10) Unfinished Business**

None.

## 11) New Business

### a. First Reading of Proposed Ordinance 2014-12

First Reading of Proposed Ordinance 2014-12 of the Town of Hilton Head, South Carolina, authorizing the execution of a sanitary sewer easement agreement granting an easement by the Town of Hilton Head Island to South Island Public Service District for the construction, repair, maintenance, and use of a sanitary sewer line through property of the Town of Hilton Head Island, pursuant to the authority of S.C. Code Ann. Sec. 5-7-40 (Supp. 2011), and Sec. 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Williams seconded. The motion was approved by a vote of 7-0.

### b. Consideration of a Resolution – Rhiner Drive, Outlaw Road and Wiley Lane

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, authorizing condemnation, pursuant to S.C. Code Section 28-2-10, *et seq.*, of right-of-way rights in parcels adjacent to, surrounding, and/or otherwise containing portions of Rhiner Drive, Outlaw Road, and Wiley Lane.

Mr. Harkins moved to approve. Mr. Williams seconded. The motion was approved by a vote of 7-0.

## 13) Executive Session

Mr. Riley stated he needed an Executive Session for contractual matters relating to land acquisition and contractual matters pertaining to a proposed Memorandum of Understanding with USCB.

At 4:22 p.m. Mr. Harkins moved to go into Executive Session for the reasons given by the Town Manager. Mr. Williams seconded. The motion was approved by a vote of 7-0.

Mayor Laughlin called the meeting back to order at 4:59 p.m. and stated there was no business as a result of the Executive Session.

## 12) 5:00 P.M. – PUBLIC HEARING – Amendment to Tax Increment Financing Plan for the Town of Hilton Head Island Redevelopment Areas

Mayor Laughlin opened the public hearing at 5:00 p.m.

Mr. Joe Kernan encouraged Council to conduct a traffic study before proceeding with the USCB campus.

### c. First Reading of Proposed Ordinance 2014-11

First Reading of Proposed Ordinance 2014-11 approving the Amended Tax Increment Financing Plan for the Town of Hilton Head Island, Redevelopment Plan, March 2014; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Williams seconded. The motion was approved by a vote of 7-0.

**14) Adjournment**

Mr. Williams moved to adjourn. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0. The meeting was adjourned at 5:10 p.m.

---

Vicki Pfannenschmidt,  
Executive Assistant/Town Clerk

Approved:

---

Drew A. Laughlin, Mayor