

**THE TOWN OF HILTON HEAD ISLAND**

**REGULAR TOWN COUNCIL MEETING**

**Date:** Tuesday, November 19, 2013

**Time:** 4:00 P.M.

**Present from Town Council:** Drew A. Laughlin, *Mayor*; Bill Harkins, *Mayor Pro Tem*; George Williams, Kim Likins, Marc Grant, John McCann, Lee Edwards, *Council Members*

**Present from Town Staff:** Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Lavarn Lucas, *Fire Chief*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Susan Simmons, *Director of Finance*; Jill Foster, *Deputy Director of Community Development*; Jennifer Ray, *Urban Designer*; Brian Hulbert, *Staff Attorney*; Ed Boring, *Deputy Fire Chief- Support Services*; Julian Walls, *Facilities Manager*; Heather Colin, *Development Review Administrator*; Darrin Shoemaker, *Traffic and Transportation Engineer*; Melissa Cope, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant*

**Present from Media:** Tom Barton, *Island Packet*

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**1) CALL TO ORDER**

Mayor Laughlin called the meeting to order at 4:00 p.m.

**2) PLEDGE TO THE FLAG**

**3) INVOCATION**

**4) FOIA Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**5) Proclamations and Commendations**

**a. Hilton Head Island High School “Lady Seahawks” Swim Team**

Coach Lane and members of the Swim Team were present to accept the commendation.

**6) Approval of Minutes**

**a. Town Council Meeting– November 5, 2013**

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the November 5, 2013 Town Council were approved by a vote of 6-0-1. Mr. Edwards abstained.

**b. Town Council Workshop - November 7, 2013**

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the November 7, 2013 Town Council Workshop were approved by a vote of 7-0.

**c. Town Council Workshop – November 12, 2013**

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the November 12, 2013 Town Council Workshop were approved by a vote of 7-0.

## 7) Report of the Town Manager

### a. Town Manager's Items of Interest

Mr. Riley reported on some items of interest.

Scott Liggett updated Council on the status of the capsized shrimp boats in Jarvis Creek. Mr. Liggett informed Council five proposals were submitted in response to the RFP for removal which are currently being reviewed and staff will be making a recommendation in the near future. He added that the owners have until December 17, 2013 to respond to the administrative order to remove the boats or be subjected to fines from that point going forward.

## 8) Reports from Members of Council

### a. General Reports from Council

None.

### b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

Mr. Williams stated that Representative Andy Patrick and Senator Tom Davis were in attendance at the meeting held on Monday, November 18. He said they briefed the Committee on items they were each working on and issues that would be coming forward in the sessions.

### c. Report of the Personnel Committee – Lee Edwards, Chairman

None.

### d. Report of the Planning & Development Standards Committee – John McCann, Chairman

None.

### e. Report of the Public Facilities Committee – Kim Likins, Chairman

None.

### f. Report of the Public Safety Committee – Marc Grant, Chairman

None.

### g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

Mrs. Likins stated the Committee would be meeting on Wednesday, November 20 at 8:30 a.m. She said they planned to review the Coligny Resort District Standards draft they received from the consultant.

## 9) Appearance by Citizens

Mr. Paul Schlosser addressed Council concerning the Ocean Point renourishment project.

## 10) Unfinished Business

### a. Second Reading of Proposed Ordinance 2013-21

Second Reading of Proposed Ordinance 2013-21 of the Town of Hilton Head, South Carolina, authorizing the execution of a contract for purchase and sale and the execution of a deed for the sale of 1.8 acres of real property located on William Hilton Parkway to William S. Toomer and Mary K. Toomer pursuant to the authority of S.C. Code Ann. § 5-7-40 (Supp. 2011), and § 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mrs. Likins seconded. The motion was approved unanimously by a vote of 7-0.

## 11) New Business

### a. Consideration of a Recommendation – Shelter Cove Community Park

Consideration of a Recommendation that Town Council approve the Conceptual Master Plan for the proposed Shelter Cove Community Park.

Jennifer Ray conducted a detailed presentation of the plan. She explained the OCRM has directed that the dock be a water dependent use. She stated the closest channel to meet that dependence is 890 feet out. She reviewed the plans showing both a 890 foot dock and a 200 foot dock. She said that the Public Facilities Committee approved the conceptual plan with the condition that a shorter dock be pursued. She also reviewed a plan with no dock included if by chance they cannot get one permitted. She noted that the 890 foot dock would be a 1.0 to 1.5 million dollar element within the 4.5 million dollar budget the issue of cost for ongoing maintenance is a concern.

Mr. McCann made a recommendation that Council approve the plan without the pier due to the cost and maintenance issues so they can move forward with design and then complete a study on the need for the pier. Mr. Harkins agreed with Mr. McCann noting there will still be great views without the pier. Mr. Williams stated he felt the pier is a needed component but the 890 feet length is much too long. Mr. Edwards agreed the dock is needed and stated the Town needs to fight the requirement OCRM has placed on the length for the dock.

After further discussion, it was the consensus of Town Council to approve the proposed Shelter Cove Community Park Conceptual Master Plan with the understanding that they fight for a shorter pier of approximately 200 feet as recommended by the Public Facilities Committee. The motion was approved by a vote of 5-2. (Mr. McCann and Mr. Harkins opposed) Mr. Harkins noted the opposition was not to the plan but the return on investment.

### b. Consideration of a Resolution – SCDOT/Traffic Safety Improvements/US 278 on Jenkins Island

Consideration of a Resolution calling for the South Carolina Department of Transportation to construct traffic safety improvements via access modifications to US 278 on Jenkins Island.

Mr. Williams moved to approve. Mrs. Likins seconded. Mr. Gary Kubic, Beaufort County Administrator gave a detailed presentation of the proposed modifications. Mr. Riley explained the need for Council to weigh in on the project is that a portion of the proposed improvements are within the Town limits. Numerous representatives and residents spoke in support of the proposal. The motion was unanimously approved by a vote of 7-0.

### c. First Reading of Proposed Ordinance 2013-23

First Reading of Proposed Ordinance 2013-23 of the Town of Hilton Head Island, South Carolina, to amend Title 10 of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Chapter 5 (Franchises), specifically Section 10-5-90; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. After detailed discussion, public comment and input from waste haulers, Mr. Williams moved to amend the agreement to modify the dates as presented to March 1, 2014 and that the increase in the fees would be triggered as outlined in the original contract and should Republic continue past March 1, 2014 to service the multi-family and rental market that they will pay the contract franchise fee. Mrs. Likins seconded. The amendment was approved by a vote of 7-0. The motion as amended was approved by a vote of 7-0.

At 6:02 p.m. Mr. Edwards noted he had a previous commitment and asked to be excused from the meeting.

**d. First Reading of Proposed Ordinance 2013-25**

First Reading of Proposed Ordinance 2013-25 of the Town of Hilton Head, South Carolina, to amend Title 9 (Health and Sanitation) of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Chapter 6 (Collection of Solid Waste and Recycling), specifically Section 9-6-10, Section 9-6-20, Section 9-6-40, and Section 9-6-60; and providing for severability and an effective date.

Mr. Williams noted the Section 3. Effective Date within ordinance needed changed from January 1, 2014 to March 1, 2014 and it was agreed that anything else should be conformed to be consistent with Proposed Ordinance 2013-23 as amended. The maker and the seconder of the motion were in agreement. The motion was approved by a vote of 6-0. (As noted above Mr. Edwards had to leave the meeting before this item was addressed so he did not participate in this vote)

**e. Town Manager Review/Compensation**

Deferred to a future date.

**12) Executive Session**

Mr. Riley stated he needed an Executive Session for contractual matters pertaining to land acquisition, including a request to lease town-owned land; and legal matters pertaining to potential settlement of ongoing litigation.

At 6:06 p.m. Mr. Harkins moved to go into Executive Session for the reasons given by the Town Manager. Mr. Williams seconded. The motion was unanimously approved by a vote of 6-0.

Mayor Laughlin called the meeting back to order at 6:23 p.m. and stated there was no business as a result of the Executive Session.

**13) Adjournment**

Mr. Williams moved to adjourn. Mr. Harkins seconded. The motion was unanimously approved by a vote of 6-0. The meeting was adjourned at 6:24 p.m.

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Vicki Pfannenschmidt  
Executive Assistant/Town Clerk

Approved: 12/3/2013

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Drew A. Laughlin, Mayor