

THE TOWN OF HILTON HEAD ISLAND

REGULAR TOWN COUNCIL MEETING

Date: Tuesday, October 15, 2013

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Bill Harkins, *Mayor Pro Tem*, George Williams, Kim Likins, Lee Edwards, Marc Grant, John McCann, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Lavarn Lucas, *Fire Chief*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Tom Fultz, *Director of Administrative Services*; Bret Martin, *Deputy Director of Finance*; Jill Foster, *Deputy Director of Community Development*; Brian Hulbert, *Staff Attorney*; Brad Tadlock, *Deputy Fire Chief – Operations*; Ed Boring, *Deputy Fire Chief- Support Services*; Shea Farrar, *Senior Planner*; Melissa Cope, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

None.

6) Approval of Minutes

a. Town Council Meeting– October 1, 2013

Mr. Harkins moved to approve. Mrs. Likins seconded. The minutes of the October 1, 2013 Town Council were approved by a vote of 5-0-2. Mr. Williams and Mr. Grant abstained as they were not in attendance at the October 1 meeting.

7) Report of the Town Manager

a. Town Manager’s Items of Interest

Mr. Riley reported on some items of interest. In addition, he updated Council concerning the capsized shrimp boats in Jarvis Creek. Mr. Riley stated the Town is releasing a RFP for the removal of the boats, with a pre-bid meeting next week and actual bids due two weeks later. He said that the OCRM met with the owners of the boats and reached some sort of consent agreement that will be in writing on how they will remove the boats and that the owners have been instructed to get out into the creek and remove the debris. Mr. Riley said that meanwhile the Town will proceed with the bid process.

8) Reports from Members of Council

a. General Reports from Council

Mr. Edwards stated took his boat to the area where the capsized shrimp boats are located and said there is nothing but garbage all over the marsh consisting of foam, plastic wood and other debris. He stated he felt the Town should do whatever is needed to clean up the area. He added that he feels the Town should take any and all legal action to make the parties that are responsible pay for the clean-up.

Mr. Edwards commended all parties concerned in the planning and production of the 350/30 Celebration. He said he felt it was very successful and was approached by many citizens suggesting festivities should take place on the beach on a regular basis. He stated he was in total agreement with the suggestion and the Town should avail themselves to the opportunity of holding various events on the beach.

Mr. Edwards expressed his concern for safety for the pedestrians and bicyclists using the Cross Island Bridge. He stated that even though the SCDOT identifies the off road areas as breakdown lanes, he feels they are pedestrian/bicycle lanes and should be treated as such and made safer for pedestrians and bicyclists.

Mayor Laughlin stated he met with the Executive Committee of the Hilton Head Plantation POA Board concerning their efforts to get approval for a cell tower within the Plantation. He reminded Council that last year they approved an amendment to the LMO for what they felt would facilitate the approvals of cell towers within the PD1's. He said that it appears that the ordinance that was enacted can be interpreted as such that it is not consistent with the intent Council had. He said the ordinance needs revisited by Council to ensure it is written to fulfill Council's intent and asked that staff review it and work on an amendment to correct the matter.

Mr. Grant stated he met with a business owner on Mathews Drive. He explained that she had window treatments installed that are in violation of the sign ordinance. Mr. Grant went to see them and stated he felt they were very attractive. He asked if Council could review the ordinance to see what could be done to assist the business owner to meet compliance of the ordinance.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

No report.

c. Report of the Personnel Committee – Lee Edwards, Chairman

Mr. Edwards reported that the Committee had met earlier in the day to review applications for consideration of vacancies. He said they would be conducting interviews in the near future.

d. Report of the Planning & Development Standards Committee – John McCann, Chairman

No report.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

No report.

f. Report of the Public Safety Committee – Marc Grant, Chairman

Mr. Grant stated the Committee met the previous week and addressed issues concerning the open burning proposed ordinance. He said the Committee recommended that Mr. Riley and staff develop strategies in working with the community in terms of developing solutions for alternatives to open burning of yard debris. Mr. McCann stated that he suggested a committee be led by community members with the assistance of Steve Riley and the Town to come up with ideas of how to handle the issue. Mr. Grant stated if the proposed ordinance is passed a burden is being placed on those who open burn and they need to have alternatives for debris removal. After lengthy discussion, it was decided second reading of the Proposed Ordinance will be placed on the November 5 Town Council meeting agenda.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

Mrs. Likins stated the Committee continues to meet and is moving forward with the rewrite and confirmed the Committee plans to have a completed proposed ordinance to the Planning Commission by the end of November. Mayor Laughlin encouraged Council members to attend as many of the Planning Commission hearings on the issue as possible noting they will help inform them prior to the presentation to Town Council.

9) Appearance by Citizens

Steve Weber, Esquire addressed Council concerning the solid waste agreement with Republic.

Wes Breinich addressed Council concerning removal of the capsized shrimp boats in Jarvis Creek.

Reg Johnston, Monika Wood, Johanna Reitter and Jean Conlon addressed Council in support of the ban on open burning Proposed Ordinance.

10) Unfinished Business

None.

11) New Business

a. Consideration of a Recommendation – Fire Station 6 Budget Transfer

Consideration of a Recommendation Town Council amend the Capital Projects Fund to provide for a transfer of \$375,000 between capital projects.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 7-0.

b. Consideration of a Recommendation – Previous Welcome Center Property

Consideration of a Recommendation that Town Council authorize the execution of a contract for the sale of approximately 1.8 acres of Town-owned property as shown on Exhibit “A” to facilitate off-street parking improvements and that the contract for the sale include the conditions outlined in this memo.

Mrs. Likins moved to approve. Mr. Williams seconded. The motion was approved by a vote of 7-0.

Mrs. Likins informed the Mayor she was going to recuse herself before Item 11.c. was addressed and she left the dais. The required Conflict of Interest form will be attached to the approved, signed minutes.

c. Consideration of a Recommendation - Proposed Land Lease with the Boys and Girls Club

Consideration of a Recommendation that Town Council approve adoption of a long-term land lease with the Boys and Girls Club of Hilton Head Island to facilitate development of a First Tee training facility on the Island. The lease involves 14.9 acres of Town-owned land adjoining the Boys and Girls Club facility on Gumtree Road.

Mr. Harkins moved to approve. Mr. Williams seconded. The motion as approved by a vote of 6-0. (Mrs. Likins was not at the dais and did not participate in the vote due to her recusal as noted above.)

Mrs. Likins returned to the dais at this time.

12) Executive Session

Mr. Riley stated he needed an Executive Session for contractual matters pertaining to land acquisition, including possible sale of town-owned land; legal matters pertaining to the Republic Franchise agreement; legal matters pertaining to possible condemnation of property for roadway and pathway improvement projects; legal matters pertaining to pending litigation; and personnel matters pertaining to the annual review of the Town Manager.

At 4:50 p.m. Mr. Harkins moved to go into Executive Session for the reasons given by the Town Manager. Mr. Williams seconded. The motion was unanimously approved by a vote of 7-0.

Mayor Laughlin called the meeting back to order at 6:13 p.m. stated there was no business as a result of the Executive Session and **Item 11.d.** was addressed as stated below.

d. Town Manager Review/Compensation

Mr. Harkins moved to defer the review to an upcoming Town Council meeting. Mr. Williams seconded. The motion was approved by a vote of 7-0

13) Adjournment

Mr. Williams moved to adjourn. Mr. Harkins seconded. The meeting was adjourned at 6:14 p.m.

Vicki L. Pfannenschmidt
Executive Assistant

Approved: 11/5/2013

Drew A. Laughlin, Mayor