

THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING

Date: Tuesday, October 1, 2013

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Bill Harkins, *Mayor Pro Tem*, Kim Likins, Lee Edwards, John McCann, *Council Members*

Absent from Town Council: George Williams, Marc Grant, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Lavarn Lucas, *Fire Chief*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Susan Simmons, *Director of Finance*; Bryan McIlwee, *Assistant Town Engineer/Storm Water*; Brad Tadlock, *Deputy Fire Chief – Operations*; Ed Boring, *Deputy Fire Chief- Support Services*; Joheida Fister; *Fire Marshal*; Cinda Seamon, *Fire and Rescue Public Education Officer*; Numerous staff members of Fire and Rescue; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

a. Fire Prevention Week

Numerous staff members of Fire and Rescue were present to accept the proclamation.

6) Approval of Minutes

a. Town Council Meeting– September 17, 2013

Mr. Harkins moved to approve. Mrs. Likins seconded. The minutes of the September 17, 2013 Town Council were approved by a vote of 5-0.

7) **Report of the Town Manager**

a. **Town Manager's Items of Interest**

Mr. Riley invited Chief Lucas to approach the dais. Chief Lucas explained that the South Carolina Department of Health and Environmental Control named Hilton Head Island Fire & Rescue as **South Carolina Fitting Station of the Year for 2013**. The Child Passenger Safety Program is a program funded by the National Highway Transportation Safety Administration and administered by the SC Department of Public Safety through DHEC. Chief Lucas explained the components of the program and identified staff members that are certified to fit child passenger car sets. Johieda Fister presented the Mayor with the award on behalf of Hilton Head Island Fire and Rescue.

Mr. Riley reported on some items of interest. He announced that Charles Cousins, Director of Community Development would be celebrating his 25th Service Anniversary with the Town of Hilton Head Island on October 3 and offered his congratulations to Mr. Cousins for reaching such a milestone in his career.

8) **Reports from Members of Council**

a. **General Reports from Council**

Mayor Laughlin said the 350/30 Celebration Open House held at Town Hall on Monday, September 30 was a huge success and thanked the organizers for their hard work. He reminded all that the Grand Finale Beach Party is scheduled for 12 noon on Saturday, October 5 at Coligny Beach and encouraged all to attend.

b. **Report of the Intergovernmental Relations Committee – George Williams, Chairman**

No report.

c. **Report of the Personnel Committee – Lee Edwards, Chairman**

Mr. Edwards stated the Committee would be meeting in the near future concerning vacancies on boards and commissions.

d. **Report of the Planning & Development Standards Committee – John McCann, Chairman**

No report.

e. **Report of the Public Facilities Committee – Kim Likins, Chairman**

Mrs. Likins reported the Committee had met earlier in the day to review a proposed land lease with the Boys and Girls Club and consider a recommendation authorizing the sale of property located at the prior Welcome Center. She reported the Committee voted favorably to move these items on to Town Council for consideration.

f. **Report of the Public Safety Committee – Marc Grant, Chairman**

No report.

g. **Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member**

Mrs. Likins stated the Committee continues to move along with the process.

9) Appearance by Citizens

Mr. Wes Breinich addressed Council concerning the capsized shrimp boats in Jarvis Creek.

10) Unfinished Business

None.

11) New Business

a. Consideration of a Resolution – Hilton Head Plantation Drainage Contract

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, authorizing the execution of that certain amended and restated drainage agreement and modification of access, drainage and maintenance easement and partial assignment with Hilton Head Plantation Property Owners Association, Inc. across property located in Hilton Head Plantation.

Mr. Harkins moved to approve. Mrs. Likins seconded. The motion was approved by a vote of 5-0.

12) Executive Session

Mr. Riley stated he needed an Executive Session for contractual matters pertaining to land acquisition and legal matters pertaining to site conditions at the new Fire Station 6 construction site.

At 4:25 p.m. Mr. Harkins moved to go into Executive Session for the reasons given by the Town Manager. Mrs. Likins seconded. The motion was unanimously approved by a vote of 5-0.

Mayor Laughlin called the meeting back to order at 5:25 p.m. and stated there was no business as a result of the Executive Session.

13) Adjournment

Mr. Harkins moved to adjourn. Mr. McCann seconded. The meeting was adjourned at 5:26 p.m.

Vicki L. Pfannenschmidt

Executive Assistant

Approved: 10/15/2013

Drew A. Laughlin, Mayor