



**The Town of Hilton Head Island**

**Regular Town Council Meeting**

**September 20, 2016**

**4:00 P.M.**

**BENJAMIN M. RACUSIN COUNCIL CHAMBERS**

**AGENDA**

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**As a Courtesy to Others Please Turn Off/Silence All Mobile Devices During  
the Town Council Meeting**

- 1) Call to Order**
- 2) Pledge to the Flag**
- 3) Invocation**
- 4) FOIA Compliance** – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 5) Proclamations and Commendations**
- 6) Approval of Minutes**
  - a. Town Council Meeting, August 16, 2016
- 7) Report of the Town Manager**
  - a. Parks & Recreation Commission Semi-Annual Update – Heather Rath, Chairman
  - b. USCB Update/Presentation – Dr. Al Panu, Chancellor
  - c. Town Manager’s Items of Interest
    - (1) Town News
    - (2) Noteworthy Events
- 8) Reports from Members of Council**
  - a. General Reports from Council
  - b. Report of the Intergovernmental Relations Committee – Bill Harkins, Chairman
  - c. Report of the Community Services Committee – Kim Likins, Chairman
  - d. Report of the Public Planning Committee – Tom Lennox, Chairman
  - e. Report of the Public Facilities Committee – David Ames, Chairman
  - f. Report of the Public Safety Committee - Marc Grant, Chairman
  - g. Report of the Finance and Administrative Committee - John McCann, Chairman
- 9) Unfinished Business**
  - a. Second Reading of Proposed Ordinance 2016-22**

Second Reading of Proposed Ordinance 2016-22 of the Town of Hilton Head Island to adopt the “Beaufort County Hazard Mitigation Plan 2015 Update” as an appendix of the “Hilton Head Island Comprehensive Plan”; and to provide for severability and an effective date.

**b. Second Reading of Proposed Ordinance 2016-23**

Second Reading of Proposed Ordinance 2016-23 of the Town of Hilton Head Island, South Carolina, authorizing the execution of a utility easement agreement with Hilton Head Public Service District to encumber property owned by the Town of Hilton Head Island, South Carolina, pursuant to the authority of S.C. Code Ann. Sec. 5-7-40 (Supp. 2012), and Sec. 2-7-20, code of the Town of Hilton Head Island, South Carolina, (1983); and providing for severability and an effective date.

**c. Second Reading of Proposed Ordinance 2016-24**

Second Reading of Proposed Ordinance 2016-24 of the Town of Hilton Head Island, South Carolina, authorizing the execution of a Memorandum of Understanding with, and the lease of town-owned real property to, The Sandbox: A Hilton Head Area Children's Museum, Inc., related to the development and lease of real property owned by the Town of Hilton Head Island, South Carolina, pursuant to the authority of S.C. Code Ann. Sec. 5-7-40 (Supp. 2012), and Sec. 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983); and providing for severability and an effective date.

**10) New Business**

**a. Consideration of a Resolution – Bay Point**

Consideration of a Resolution of the Town Council for the Town of Hilton Head Island, South Carolina, to accept a petition for annexation filed by Bay Point Island, LLC for real property generally known as Bay Point Island, and authorizing the Town Manager and the Town Attorney to take the necessary steps to process the petition under acceptable terms and conditions.

**b. Consideration of a Recommendation – First Tee Grant Funding**

Consideration of a Recommendation of the Finance and Administrative Committee that Town Council reaffirm its Town-wide grant funding for the First Tee in the amount of \$50,000 and direct the Town Manager to reimburse First Tee immediately upon receipt of appropriate expense reimbursement documents.

**c. First Reading of Proposed Ordinance 2016-25**

First Reading of Proposed Ordinance 2016-25 to amend Title 16 of the Municipal Code of the Town of Hilton Head Island, South Carolina, The Land Management Ordinance (LMO), Chapter 3 to revise various sections. These amendments, commonly referred to as the *Density Conversion Amendments* as noticed in the Island Packet on June 19, 2016, include changes that provide for flexibility for redevelopment, and providing for severability and an effective date.

**d. Consideration of a Resolution – HUD/CDBG Entitlement Program 2015 CAPER**

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina to approve the Community Development Block Grant (CDBG) 2015 Consolidated Annual Performance Evaluation Report (CAPER).

**e. Consideration of a Recommendation – Community Vision Process Consultant**

Consideration of a Recommendation from the Public Planning Committee that Town Council approve the selection of Future iQ Partners as the Community Visioning Process Consultant with which the Town enters a contract.

**f. First Reading of Proposed Ordinance 2016- 27**

First Reading of Proposed Ordinance 2016-27 to amend the budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2016; to provide for the expenditures of certain funds; to allocate the sources of revenue for the said funds; and providing for severability and an effective date.

**g. First Reading of Proposed Ordinance 2016- 28**

First Reading of Proposed Ordinance 2016-28 to amend the budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2017; to provide for the budgeted appropriations of prior year encumbrances and for the expenditures of certain funds; to allocate the sources of revenue for the said funds; and providing for severability and an effective date.

**h. First Reading of Proposed Ordinance 2016-29**

First Reading of Proposed Ordinance 2016-29 to amend the budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2017; to provide for the budgeted appropriations of prior year budget roll-forwards and the expenditures of certain funds; to allocate the sources of revenue for the said funds; and providing for severability and an effective date.

**i. First Reading of Proposed Ordinance 2016-30**

First Reading of Proposed Ordinance 2016-30 to amend the budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2017; to provide for the expenditures of certain funds; to allocate the sources of revenue for the said funds; and providing for severability and an effective date.

**11) Appearance by Citizens**

**12) Executive Session**

**a. Land Acquisition**

Discussion of negotiations incident to the proposed sale, lease or purchase of property:

- (1) related to a parcel in the Northridge area.
- (2) related to a parcel in the Office Park Road area.
- (3) related to a parcel in the Coligny area.
- (4) related to a parcel on South Forest Beach Drive.

**b. Legal Matters**

Receipt of Legal Advice:

- (1) related to pending litigation concerning a BZA appeal.
- (2) related to pending litigation concerning a Town Council member.

**c. Contractual Matters**

Discussion of negotiations incident to:

- (1) the Town Attorney's FY16 performance.
- (2) the temporary Fire Station 2.
- (3) a potential contract related to a parcel near the Hilton Head Island Airport.
- (4) contract negotiations and receipt of legal advice related to an agreement between the Town Council and Town Manager.

**d. Personnel Matters**

Appointments to Boards and Commissions

**13) Possible actions by Town Council concerning matters discussed in Executive Session**

**a. First Reading of Proposed Ordinance 2016-21**

First Reading of Proposed Ordinance 2016-21 of the Town of Hilton Head, South Carolina, authorizing the execution of a deed and related documents for the conveyance of property to the University of South Carolina Board Of Trustees on behalf of the University of South Carolina Beaufort, in accordance with that certain Memorandum of Understanding dated March 10, 2015, pursuant to the authority of S.C. Code Ann. § 5-7-40 (Supp. 2011), and § 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983); and providing for severability and an effective date.

**b. First Reading of Proposed Ordinance 2016-26**

First Reading of Proposed Ordinance 2016-26 of the Town Council for the Town of Hilton Head Island, South Carolina, authorizing the sale of real property owned by the Town of Hilton Head Island, South Carolina, to HHI Partners, LLC, in exchange for land to be conveyed to the Town of Hilton Head Island, South Carolina and owned by HHI partners, LLC, pursuant to the authority of S.C. Code Ann. § 5-7-40 (Supp. 2011), and § 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983); and providing for severability and an effective date.

**c. Consideration of a Resolution – License Agreement Fire Station 2**

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, authorizing the execution of a license agreement with Marriott Ownership Resorts, Inc. for the purpose of utilizing certain real property owned by Marriott Ownership Resorts, Inc. for use as a temporary fire station.

**14) Adjournment**