



REVISED 10/05/2022

**Town of Hilton Head Island
Parks and Recreation Commission 2022 Work Plan**

Tentative, subject to change based on pressing business.

JANUARY 13

Capital Improvements Program, FY23 Planning

- Continued from December
- Budget
- Maintenance
- Potential Projects

FEBRUARY 10

BWHHI Update

Commission Role and Mission

- Presentation and discussion

MARCH 10

Town Parks Review, Part 1

- Regional, Community and Mini parks

*March 15: Chairman update at Town Council

APRIL 21 *(date changed due to Heritage Week)*

Training: Board and Commission Ethics and FOIA

- Group training session for all Town board and commission members

MAY 12

Town Parks Review, Part 2

- Neighborhood, Sports and Special Use parks

Parks and Recreation Master Plan

- Introduce Workbook and Scorecard

JUNE 9

Annual Parks and Recreation Community Survey

- Discuss topics for survey questions

JULY-AUGUST

Summer Recess: no Commission meetings

- Staff to conduct Annual Parks and Recreation Community Survey

SEPTEMBER 8

Swearing In New/Reappointed Commissioners

Parks and Recreation Master Plan

- Preliminary Discussion 2022 Workbook

FY22 Summary

- Review of FY22 CIP park projects progress

FY23 Preview

- Review of FY23 CIP park projects as adopted

OCTOBER 6 *(date changed due to scheduling)*

Mid-Island Tract Park Concept Plan

- Recommendation to Town Council

Parks and Recreation Master Plan

- Recommendation to Town Council for Updates

Parks and Recreation Community Survey

- Approval and recommendation to forward to Town Council

Adopt 2023 Meeting Calendar

NOVEMBER 10

2023 Work Plan Input

DECEMBER 8

2023 Work Plan

- Adoption

Capital Improvements Program, FY24 Planning

- Budget
- Maintenance
- Potential Projects