



Town of Hilton Head Island  
**William Hilton Parkway Gateway Corridor  
Independent Review Advisory Committee**  
**Monday August 28, 2023, 1:00 p.m.**

## **AGENDA**

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The William Hilton Parkway Gateway Corridor Independent Review Advisory Committee meeting will be held in person at Town Hall in the Benjamin M. Racusin Council Chambers.

**1. Call to Order**

**2. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**3. Approval of Minutes**

a. Meeting – August 3, 2023

**4. Appearance by Citizens**

Citizens may submit written comments via the [Town's Open Town Hall Portal](#). The portal will close at 4:30 p.m. the day prior to the scheduled meeting. Comments submitted through the portal will be provided to the Committee and made part of the official record.

**5. Unfinished Business**

a. Review of Responses to the RFQ for Independent Study of the William Hilton Parkway Gateway Corridor

**6. Executive Session**

a. Discussion of Negotiations Incident to Proposed Contractual Arrangements for Independent Study of the William Hilton Parkway Gateway Corridor

**7. Possible Action by the Independent Review Advisory Committee Concerning Matters Discussed in Executive Session**

**8. Adjournment**

**Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.**



Town of Hilton Head Island  
**William Hilton Parkway Gateway Corridor  
Independent Review Advisory Committee**  
**Thursday August 3, 2023, 3:00p.m**  
**MEETING MINUTES**

**Present from the Committee:** Alan Perry, Deiderik Advocaat, Charles Walczak, Edward C. Warner, Jr., Willie Young

**Present from Town Staff:** Shawn Colin, *Assistant Town Manager - Community Development*; Bob Bromage, *Public Safety Director*, Aaron Black, *Facilities Manager*, Yazmin Winston Black – *Applications & Permits Manager*, Karen Knox – *Administrative Assistant*

**Present from Town Council:**

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**1. Call to Order**

Mayor Perry called the meeting to order at 3:00 p.m.

**2. FOIA Compliance**

Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Approval of Agenda**

**4. Approval of Minutes for May 12, 2023**

Mr. Warner moved to approve. Mr. Walczak Seconded, Minutes were unanimously approved.

**5. Appearance by Citizens**

Public comments concerning agenda items were to be submitted electronically via the Open Town Hall portal. The comments that were received on the Open Town Hall Portal were sent to the Commission and made part of the official record.

Mr. Gizzi spoke to the commission about the review process and the independent study to examine both long- and short-term solutions and getting the process underway.

Ms. Tunner spoke to the commission about concerns she had regarding the number of activities and coordination needed to give municipal consent for the project.

## **6. New Business**

Mr. Colin provided an overview of the review of responses process for the RFQ for the Independent Study of the William Hilton Parkway Gateway corridor.

## **7. Executive Session**

Discussion of Negotiations Incident to Proposed Contractual Arrangements for Independent Study of the William Hilton Parkway Gateway Corridor.

## **8. Motion To Go into Executive Session**

Mayor Perry stated the need to enter into executive session, Mr. Warner moved to enter executive session Mr. Walczak seconded, motion carried 4-0.

## **9. Action from Executive Session**

Upon return from the executive session at 3:28pm, Mayor Perry stated that time was of the essence to have the consultants come into town over the next two weeks, once the committee knows the itinerary, The Town will advise the public.

## **10. Adjournment**

Mayor Perry adjourned the meeting at 3:30pm.

**Submitted by:** Yazmin Winston Black  
Community Development

**Approved:**