

The Design Review Board meeting will be held in-person at Town Hall in the Benjamin M. Racusin Council Chambers.

1. Call to Order

- 2. FOIA Compliance Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
- 3. Roll Call
- 4. Approval of Agenda
- 5. Approval of Minutes
 - a. Meeting of August 9, 2022 Special Meeting
 - b. Meeting of August 9, 2022 Regular Meeting

6. Appearance by Citizens

Citizens may submit written comments via the <u>Town's Open Town Hall Portal</u>. The portal will close at 4:30 p.m. on Monday, August 22, 2022. Comments submitted through the portal will be provided to the Design Review Board and made part of the official record.

7. New Business

- a. Alteration/Addition
 - **i.** Billy Wood Appliance, DRB-001911-2022 Proposed changes to the building façade, color, and landscape.

8. Board Business

9. Staff Report

- **a.** Minor Corridor Report
- **b.** Meeting Efficiencies Discussion

10. Adjournment

Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.



Town of Hilton Head Island **Design Review Board Special Meeting** August 9, 2022, at 12:45 p.m.

Benjamin M. Racusin Council Chambers

MEETING MINUTES

Present from the Board: Chair Cathy Foss; John Moleski, Annette Lippert, Ryan Bassett, Todd Theodore

Present from Town Staff: Chris Darnell, Urban Designer; Nicte Barrientos, Assistant Planner – Economic Development; Karen Knox, Senior Administrative Assistant, Brian Glover, Administrative Assistant

1. Call to Order

Chair Foss called the meeting to order at 12:45 p.m.

- 2. FOIA Compliance Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
- 3. Roll Call As noted above. Mr. Carstens was excused.
- 4. Presentation of Crystal Award to outgoing Board Member David McAllister.

Chair Foss presented David McAllister with the Crystal Award and thanked him for his service to the Town of Hilton Head Island and the Design Review Board. A reception immediately followed the presentation.

5. Adjournment

The meeting adjourned at 1:10 p.m.

Submitted by: Karen Knox, Secretary Approved: [DATE]



Town of Hilton Head Island **Design Review Board Meeting** August 9, 2022, at 1:15 p.m.

Benjamin M. Racusin Council Chambers

MEETING MINUTES

Present from the Board: Chair Cathy Foss; John Moleski, Annette Lippert, Ryan Bassett, Todd Theodore

Present from Town Council:

Present from Town Staff: Chris Darnell, Urban Designer; Nicte Barrientos, Assistant Planner – Economic Development; Karen Knox, Senior Administrative Assistant, Brian Glover, Administrative Assistant

1. Call to Order

Chair Foss called the meeting to order at 1:15 p.m.

- 2. FOIA Compliance Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
- 3. Roll Call Mr. Carstens was excused.

4. Approval of Agenda

Chair Foss asked for a motion to approve the agenda. Ms. Lippert moved to approve. Mr. Moleski seconded. By a show of hands, the motion passed with a vote of 5-0-0.

5. Approval of Minutes

a. Regular Meeting of July 26, 2022

Chair Foss asked for a motion to approve the Minutes of the July 26, 2022, regular meeting. Mr. Moleski moved to approve. Mr. Bassett seconded. By show of hands, the motion passed with a vote of 5-0-0.

6. Appearance by Citizens

Public comments concerning agenda items were to be submitted electronically via the Open Town Hall HHI portal. There were no comments submitted.

7. New Business

a. Alteration/Addition

i. Schooner Court Addition, DRB-001918-2022 – Requested addition of a third story to one of the units.

Mr. Darnell presented the application as described in the Board's agenda package and stated staff recommends approval as submitted.

Chair Foss asked if the Applicant would like to add to Staff's narrative. The Applicant stated they had nothing to add to Mr. Darnell's presentation. The Applicant answered a few questions from the board and no concerns were raised.

Chair Foss asked for a motion to approve DRB-001918-2022. Mr. Theodore moved to approve. Ms. Lippert seconded. By way of roll call, the motion passed by a vote of 5-0-0.

ii. Sheriff's Office Reroof, DRB-001946-2022 – Requested change to the color of the asphalt shingles.

Mr. Darnell presented the application as described in the Board's agenda package and stated Staff recommends approval as submitted.

Chair Foss asked if the Applicant would like to add to Staff's narrative. Mr. Darnell advised that since the property is Town owned, he is the Applicant.

The Board and the Applicant discussed the application. A concern was raised that the project would fall under the Shelter Cove ARB.

Following discussion, Mr. Moleski moved to approve DRB-001946-2022 under the following conditions:

- 1. The applicant verifies if the project falls under the Shelter Cove ARB.
- 2. If the project does, the applicant must receive approval from Shelter Cove ARB.

Mr. Theodore seconded. By way of roll call, the motion passed by a vote of 5-0-0.

3. Board Business

None

4. Staff Report

None

5. Adjournment

The meeting adjourned at 1:29 p.m.

Submitted by: Brian Glover Administrative Assistant

Approved: [DATE]



Town of Hilton Head Island

Community Development Department One Town Center Court Hilton Head Island, SC 29928 Phone: 843-341-4757 Fax: 843-842-8908 www.hiltonheadislandsc.gov

FOR OFFICIAL USE	ONLY
Date Received:	
Accepted by:	
DRB #:	Sell.
Meeting Date:	3.13

Company: VACCARO ARCUITECTURE, INC
City: HHI State: SC Zip: 29926
9 E-mail: MIKEVACCARD 70 YAHOD, COM
Dject Address: 6 MARSHLAND RD.
$1 \emptyset 8 \emptyset \emptyset \emptyset \emptyset \emptyset$
erlay District(s): COO - OCRMHIGHTIDE LINE

CORRIDOR REVIEW, MAJOR DESIGN REVIEW BOARD (DRB) SUBMITTAL REQUIREMENTS

Digital Submissions may be accepted via e-mail by calling 843-341-4757.

Project Category:

Concept Approval – Proposed Development Final Approval – Proposed Development Alteration/Addition

Submittal Requirements for All projects:

Private Architectural Review Board (ARB) Notice of Action (if applicable): When a project is within the jurisdiction of an ARB, the applicant shall submit such ARB's written notice of action per LMO Section 16-2-103.I.4.b.iii.01. Submitting an application to the ARB to meet this requirement is the responsibility of the applicant.

Filing Fee: Concept Approval-Proposed Development \$175, Final Approval – Proposed Development \$175, Alterations/Additions \$100, Signs \$25; cash or check made payable to the Town of Hilton Head Island.

Additional Submittal Requirements:

Concept Approval - Proposed Development

- A survey (1"=30' minimum scale) of property lines, existing topography and the location of trees meeting the tree protection regulations of Sec. 16-6-104.C.2, and if applicable, location of bordering streets, marshes and beaches.
- A site analysis study to include specimen trees, access, significant topography, wetlands, buffers, setbacks, views, orientation and other site features that may influence design.
- A draft written narrative describing the design intent of the project, its goals and objectives and how it reflects the site analysis results.
- Context photographs of neighboring uses and architectural styles.
- Conceptual site plan (to scale) showing proposed location of new structures, parking areas and landscaping.
- Conceptual sketches of primary exterior elevations showing architectural character of the proposed development, materials, colors, shadow lines and landscaping.

Additional Submittal Requirements: Final Approval – Proposed Development
Additional Submittal Requirements: Alterations/Additions All of the materials required for final approval of proposed development as listed above, plus the following additional materials. A survey (1"=30' minimum scale) of property lines, existing topography and the location of trees meeting the tree protection regulations of Sec. 16-6-104.C.2, and if applicable, location of bordering streets, marshes and beaches. Photographs of existing structure.
Additional Submittal Requirements: Signs

Note: All application items must be received by the deadline date in order to be reviewed by the DRB per LMO Appendix D: D-23.

A representative for each agenda item is strongly encouraged to attend the meeting.

Are there recorded private covenants and/or restrictions that are contrary to, conflict with, or prohibit the proposed request? If yes, a copy of the private covenants and/or restrictions must be submitted with this application. YES XNO

To the best of my knowledge, the information on this application and all additional documentation is true, factual, and complete. I hereby agree to abide by all conditions of any approvals granted by the Town of Hilton Head Island. I understand that such conditions shall apply to the subject property only and are a right or obligation transferable by sale.

I further understand that in the event of a State of Emergency due to a Disaster, the review and approval times set forth in the Land Management Ordinance may be suspended.

Michell, Vur SIGNATURE

5/24/22

DATE

Last Revised 01/21/15



05/26/22

Chris Darnell URBAN DESIGNER Town of Hilton Head Island 1 Town Center Court Hilton Head Island, SC 29928

RE: PROJECT NARRATIVE for BILLY WOOD APPLIANCE, 6 MARSHLAND ROAD

Dear Chris:

This letter is a narrative for the renovation/addition/alteration to the existing Billy Wood Appliance store located at 6 Marshland Road. The project consists of an exterior renovation to the front and right sides (south and east facades) of the building as facing from Marshland Road as well as a parking lot update. The intentions of the project are as follows.

- 1. Remove the existing front entry and replace it with a new brick entry façade more in keeping with the Billy Wood brand aesthetic.
- 2. Add a second entry feature in the form of a brick structure tying both sides of the parking lot together and allowing for a friendlier customer experience in approaching the front (main) entrance from either lot.
- 3. The parking lot will be updated to match the architectural changes and meet Town of Hilton Head space standards. Please note that in the current state, there are no defined parking spaces, however, there are three parking areas; one at 45 feet in width, one at 39 feet and one at 60 feet in width. These three areas yield 12-14 undefined spaces (depending on car size and not including any accessible spaces). The new design will yield 13 spaces including a van accessible space by the accessible ramp, so we don't gain (or lose) any spots; rather, we better define and utilize the parking areas.
- 4. Planters will be added between the two entry features and the existing ADA ramp will be screened with a brick and wood enclosure.

All lighting, architecture, site design, landscape design, etc. will meet the requirements of the LMO.

Please feel free to contact me anytime to discuss.

Sincerely,

Michael A. Vaccaro, AIA, NCARB President | VACCARO ARCHITECTURE, INC. SC Registered Architect #6618

Grove Mill[™] 3 Light Wall Light Polished Brass

Yes

5.25 X 10.50

11.25" 8.00 LBS

12.00"

23.75"

11.25"

CAND

Exterior

9489PB

105"

Wet

www.kichler.com/warranty

SPECIFICATIONS

Certifications/Qualifications Prop65

Dimensions

Base Backplate Extension Weight Height from center of Wall opening (Spec Sheet) Height Width

Light Source

Bulb Product ID Lamp Included Lamp Type Light Source Max or Nominal Watt # of Bulbs/LED Modules Socket Type Socket Wire

4064CLR Not Included B Incandescent 60W 3

Mounting/Installation

Interior/Exterior Location Rating

FIXTURE ATTRIBUTES

Housing Diffuser Description Primary Material

Clear Beveled Brass

Polished Brass

783927099103

Traditional

Product/Ordering Information SKU

Finish Style UPC

Finish Options



Polished Brass



9489PB

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KICHLER

12V 50W 1 Light Accent Light Textured Architectural Bronze

www.kichler.com/warranty

15374A<u>ZT</u>

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SPECIFICATIONS

Certifications/Qualifications

Dimensions	
Height	
Length	
Width	

Electrical Operating Voltage Range Voltage

Light Source

Lamp Included Lamp Type Light Source Max or Nominal Watt

Mounting/Installation Lead Wire Length Location Rating 12V Not Included MR16 Incandescent

7.20

31" CSA UL Listed Wet

3.00" 7.50" 3.00"

12 VAC

FIXTURE ATTRIBUTES

Housing Primary Material

ALUMINUM

Product/Ordering	Information
SKU	
Finish	

15374AZT Textured Architectural Bronze 783927187763

Finish Options



UPC

Beach

Textured Architectural Bronze

Textured Architectural Bronze

Textured Black



KICHLER

12V LED 3000K Half Moon Deck Light Centennial Brass

15764CBR30

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SPECIFICATIONS

Certifications/Qualifications	
Prop65	Yes <u>www.kichler.com/warranty</u>
Dimensions	
Height Width	2.00" 4.00"
Electrical	
Operating Voltage Range Voltage	9-15 VAC 12V
Light Source	
Delivered Lumens Lamp Included Light Source Max or Nominal Watt Max Wattage/Range Volt-Amperes (VA)	43 Integrated LED 0.86 2.5W 1.86
Mounting/Installation	
Connector Location Rating Wire Connectors	Yes Wet Wire Nuts
Photometrics	
Color Rendering Index Delivered Efficacy (Lumens/Watt) Kelvin Temperature	80 50 3000K



FIXTURE ATTRIBUTES

Housing	
Primary Material	BRASS
Product/Ordering Information	
SKU	15764CBR30
Finish	Centennial Brass
UPC	783927569620
Finish Ontions	

Finish Options



Centennial Brass

Textured Architectural Bronze

White

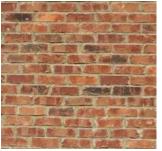
KICHLER





COLOR SELECTIONS BILLY WOOD APPLIANCE

- BRICK
 - O CHEROKEE BRICK
 - O "PORTSMOUTH"



- STUCCO
 - O MASTERWALL STUCCO
 - "461 PAMPAS WHITE"

- FENCE & WOOD BRACKETS
 - WOOD (SOME IS EXISTING)
 - COLOR: EBONY STAIN



- EXTERIOR TILES/ PAVER ACCENTS
 O CONCRETE PAVERS
 - O GREY/WHITE



- ROOF SHINGLES
 - MATCH EXISTING METAL ROOFING"
- RAILINGS
 - O BRASS
 - POLISHED

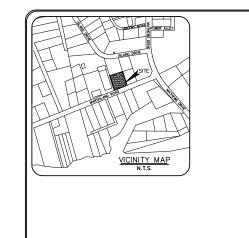


- FRONT DOOR AND SURROUND
 - O WOOD
 - O CEDAR NATURAL STAIN



- RENEWED PARKING LOT AREA PAVERS
 - HYDRAPLANK PERMEABLE PAVER GREY





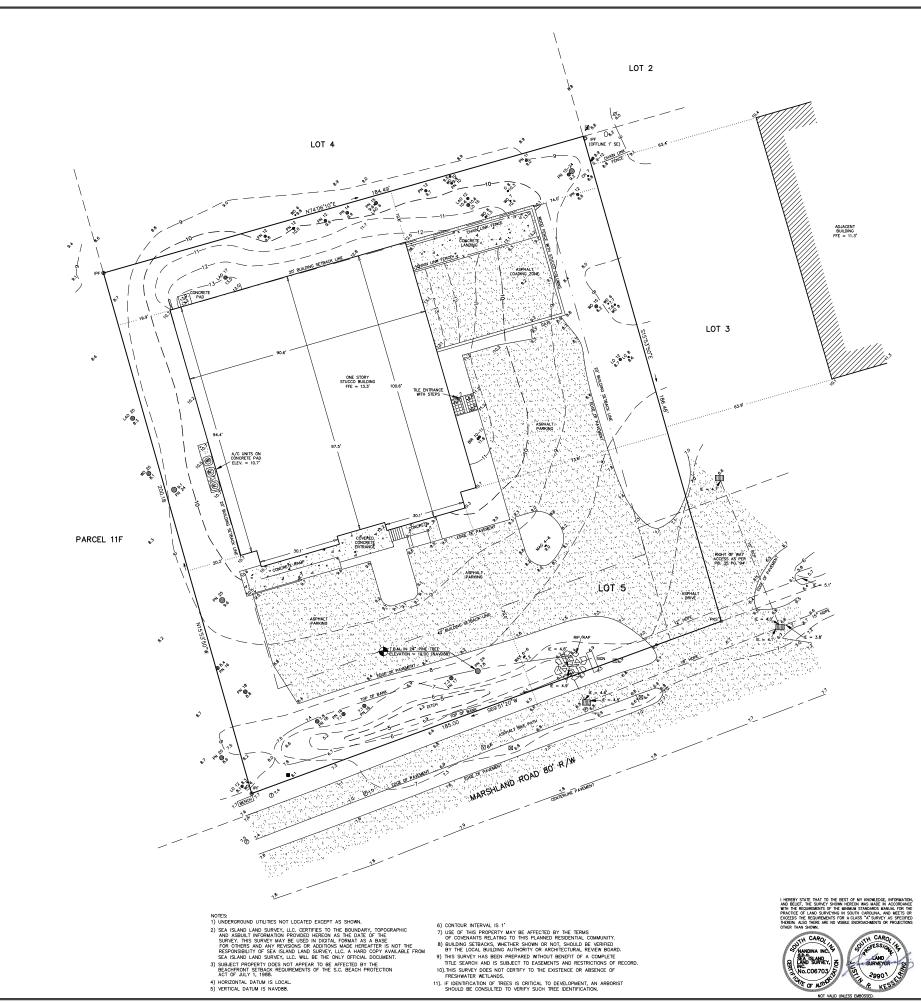


REFERENCE PLAT

1) COMMERCIAL SUBDIVISION PREPARED FOR, NEXUS PROPERTIES LTD. WOODLAND PLAZA, HILTON HEAD ISLAND, BEAUFORT COUNTY, S.C. DRAWN: 12/28/63 RECORDED IN BOOK 35, PAGE 94, DATED 3/3/88 ROO. BEAUFORT COUNTY, SC BY: M.A. DUNHAM S.C.R.LS. # 11590

PROPERTY AREA = 0.82 Ac. 35,688 Sq. FL Address: 6 Marshland Road DISTRICT: 511, MAP: 8A, PARCEL: 108

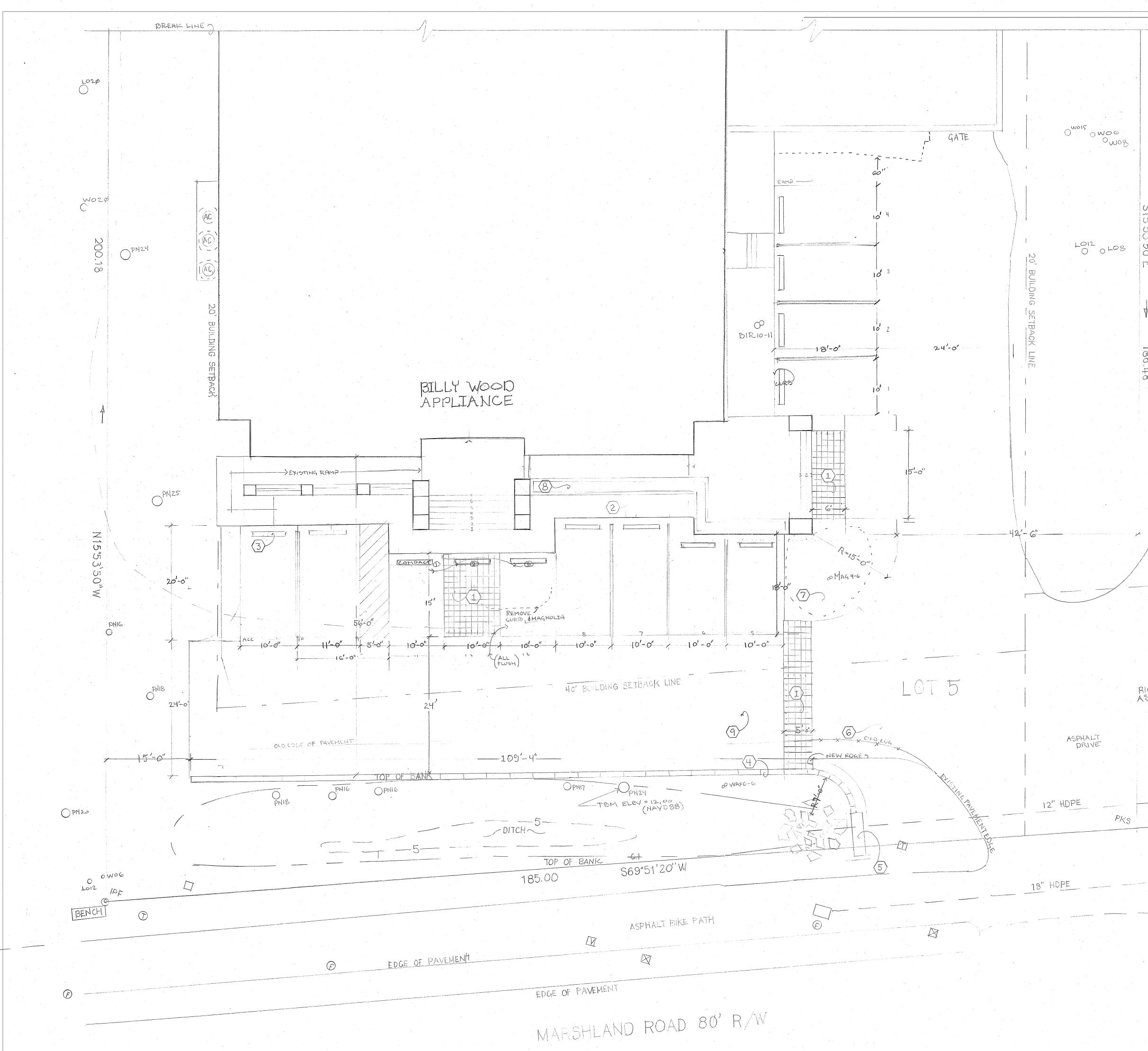
THIS PROPERTY LIES IN F.E.M.A. ZONE X; AE BASE FLOOD ELEVATION = N/A; 7.0 COMMUNITY NO. 450250, PANEL 0454G, DATED: 3/23/2021



ASBUILT, TREE AND TOPOGRAPHIC SURVEY OF: LOT 5, COMMERCIAL SUBDIVISION, MARSHLAND ROAD, HILTON HEAD ISLAND, BEAUFORT COUNTY, SOUTH CAROLINA PREPARED FOR: BRANTLEY KING DATE : 4/21/2022 SCALE : 1" = 16"

> J. W. W. W. NANDÍNA

d.b.a. Sea Island Land Survey, Inc. 10 Oak Park Drive, Unit C1, Hilton Head Island, SC 29926 Tel (843) 681-3248 Fax (843) 689-3871 E-mail: admin@nandinainc.c FILE No : 22104 DWG No. : 5-2386



PKS

50

RIGHT OF WAY ACCESS ASPERP, B, 35 PG, 94

OF SOUTH -

イ マ ARCHITECTURE, ッ INC.

Hilton Head Island

SC No. 3061



← 63,9' →

www.VaccaroArchitecture.com

1. DRIVEWAY ACCENT: 12X12 CHECKERBOARD PAVERS IN GREY/WHITE

2. SIDEWALK IS 4" ABOVE DRIVEWAY SURFACE FINISH SIDEWALK SURFACE IS TO BE ANTI SLIP 12×12 PORCELAIN TILES IN GREY AND WHITE CHECKERBOARD PATTERN.

3. NEW GRANITE CURBSTOPS & EACH PARKING SPACE

4. NEW GRANITE CURB AS LOCATED. USE 48" LENGTHS TYPICAL. 5. NEW STREET SIGN IN EXISTING LOCATION -SEE DETAILS

6. PATCH AND RE-SURFACE EXISTING ASPHALT DRIVE WAY 7. EXPAND EXISTING PLANTER. PROVIDE GRANITE CURBING 8. NEW RAISED PLANTER

9. NEW PAVER DRIVEWAY - USE HydraPlank Permeable Paver BY LOWCOUNTRY PAVER OR OWNER APPROVED EQUAL IN TABBY FINISH FOR DRIVE SURFACE. PARKING SPACES SHALL BE CONCRETE WITH TABBY SHELL FINISH TO MATCH PAVERS

NORTH

ANCHOR

FACADE DESIGN FOR: BILLY WOOD APPLIANCE

6 MARSHLAND ROAD



843.290.3076 email: mikevaccaro7@yahoo.com

10753

C SOUTH CAR

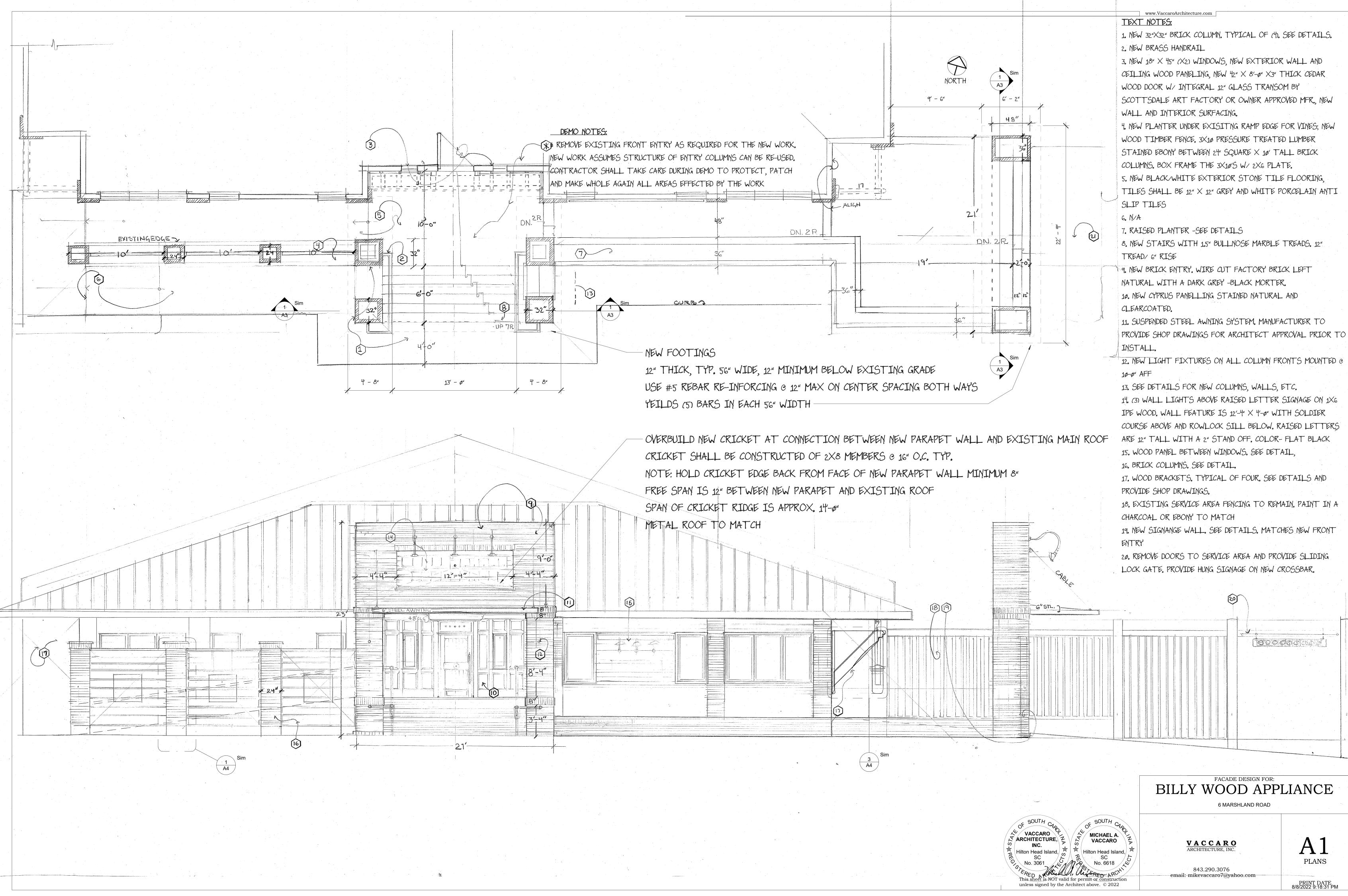
MICHAEL A. VACCARO

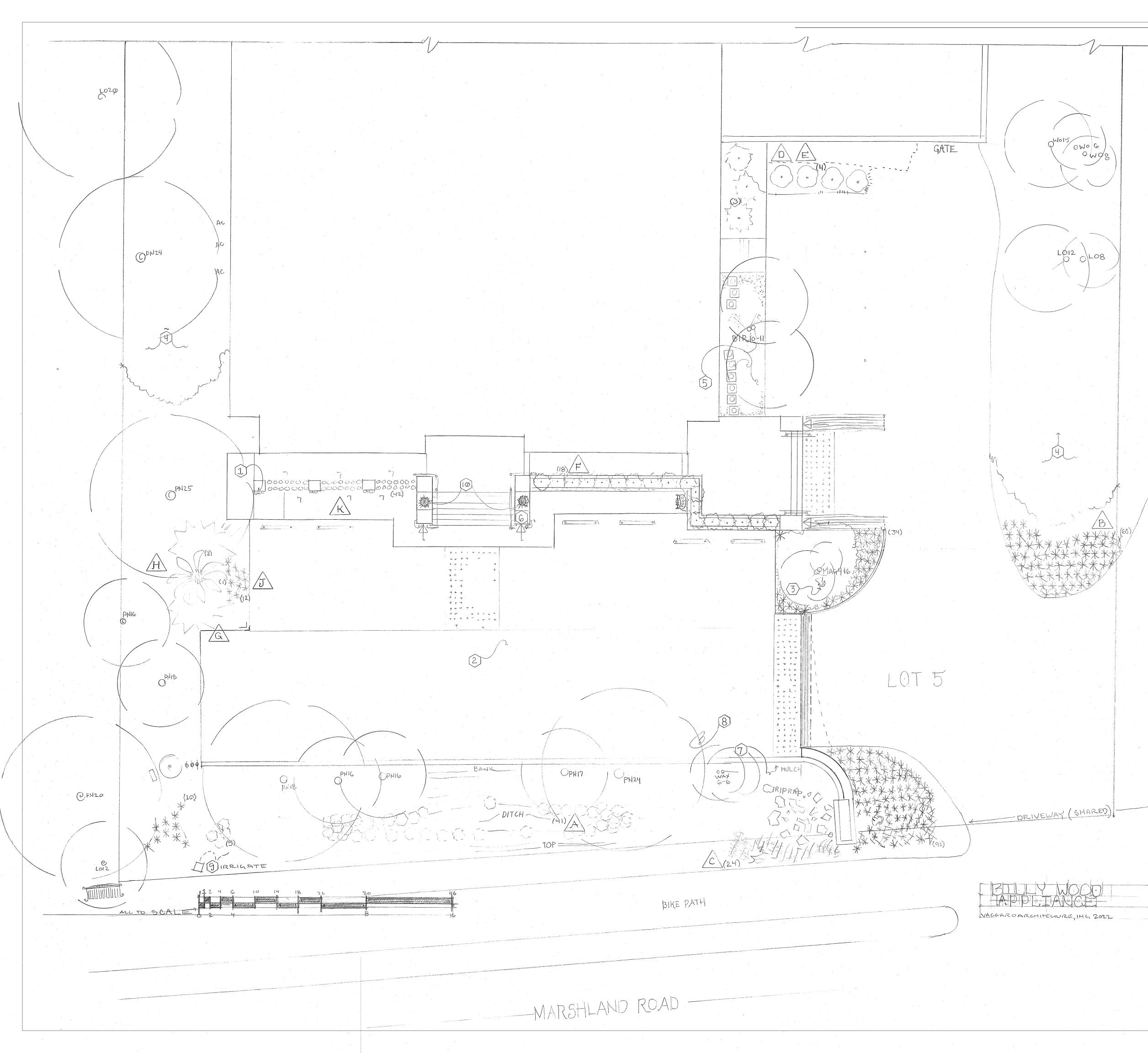
Hilton Head Island,

SC No. 6618

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AO SITE PRINT DATE 8/8/2022 9:18:28 PM





TEXT NOTES:

1. PROVIDE "KICHLER" 12V LED 3000K HALF MOON DECK LIGHT IN CENTENNIAL BRASS FINISH LOW VOLTAGE LIGHTING FIXTURE MOUNTED & CENTER OF EXTERIOR FACE AND 30" AFF -AND IRRIGATION AT BASE OF EACH OF (3) RAMP COLUMNS 2. PARKING LOT - SEE ARCHITECTURAL SITE PLAN 3. PROVIDE "KICHLER" 12V 50W 1 LIGHT ACCENT LIGHT IN TEXTURED Architectural Bronze FINISH.

4. EXISTING LANDSCAPING UNEFFECTED BY PROJECT TO REMAIN INTACT

5. EXPERIMENTAL GARDEN:

AREA BEHIND CURB TO BE ORGANIC MULCH WITH 24" X24" PAVER STEPPING STONES WITH POTTED PLANTS. POTS AND PLANTS BY OTHERS, LANDSCAPER TO PROVIDE IRRIGATION TO EACH OF (9) PLANTERS AND EXISTING BIRCH TREES

6. WALL SCONCE, TYPICAL OF (4) AT ENTRY POINTS:

KICHLER: GROVE MILL TH 3 LIGHT WALL LIGHT POLISHED BRASS

PROVIDE (3) 30 WATT BULBS PER FIXTURE

7. MULCH THE ENTIRE PROPERTY IN NEW PINESTRAW MULCH 8. TYPICAL EXISTING TREE CANOPY

9. VERIFY IRRIGATION ON SITE. PROJECT AREA TO BE IRRIGATED WITH NEW OR RENOVATED EXISTING IRRIGATION SYSTEM

10. PROVIDE DRIP IRRIGATION AT TWO POTTED PLANT LOCATIONS IN ENTRYWAY

PLAN	ITING	PLAN
		-

PLAN I INC	PLAN		
MARK	COUNT	COMMON NAME/ SPECIES	SIZE
A.	41	BLUE FLAG IRIS	1 GALLON
		<u>Iris versicolor</u>	
B.	2Ø1	MUHLY GRASS	1 GALLON
		Muhlenbergia capillaris	
С,	41	LIZARD TAIL	1 GALLON
		Saururus cernuus	
D.	3	STAR ANISE	3 GALLON
		Illicium Floridanum	
E.	4	YAUPON HOLLY	7 GALLON
		<u>Ilex vomitoria</u>	
F.	18	INKBERRY	3 GALLON
		<u>Ilex Glaera</u>	
G	3T 3	SAW PALMETTO	7 GALLON
		Serona Repens	
H.	1	SALT MYRTLE	15 GALLON
· ·		BACCHARIS HALIMIFOLIA	
J.	12	WILD GINGER	1 GALLON
•		Asarum canadense	
K.	42	MONKEY GRASS	1 QUART
		Liriope	

LANDSCAPING NOTES

2 SOUTH CAL

MICHAEL A. VACCARO

Hilton Head Island,

SC

No. 6618

ERED A Structure ARCY This sheet is NOT valid for permit or construction

unless signed by the Architect above. © 2022

NORTH

LIGHTING C SCAPENGL

OF SOUTH -

INC. Hilton Head Island

SC

No. 3061

GENERAL CONTRACTOR SHALL PROVIDE LANDSCAPER WITH FINAL ROUGH GRADE THAT IS GENERALL Y FREE OF DEBRIS, AND EVENLY SLOPED AWAY FROM ALL STRUCTURES/ ROAD AND WALKING SURFACES. LANDSCAPER IS RESPONSIBLE FOR PROVIDING FINISH GRADE, FINAL SURFACE COVERING AND LOW VOLTAGE LIGHTING AS REQUIRED FOR THE WORK.

FACADE DESIGN FOR: BILLY WOOD APPLIANCE

6 MARSHLAND ROAD

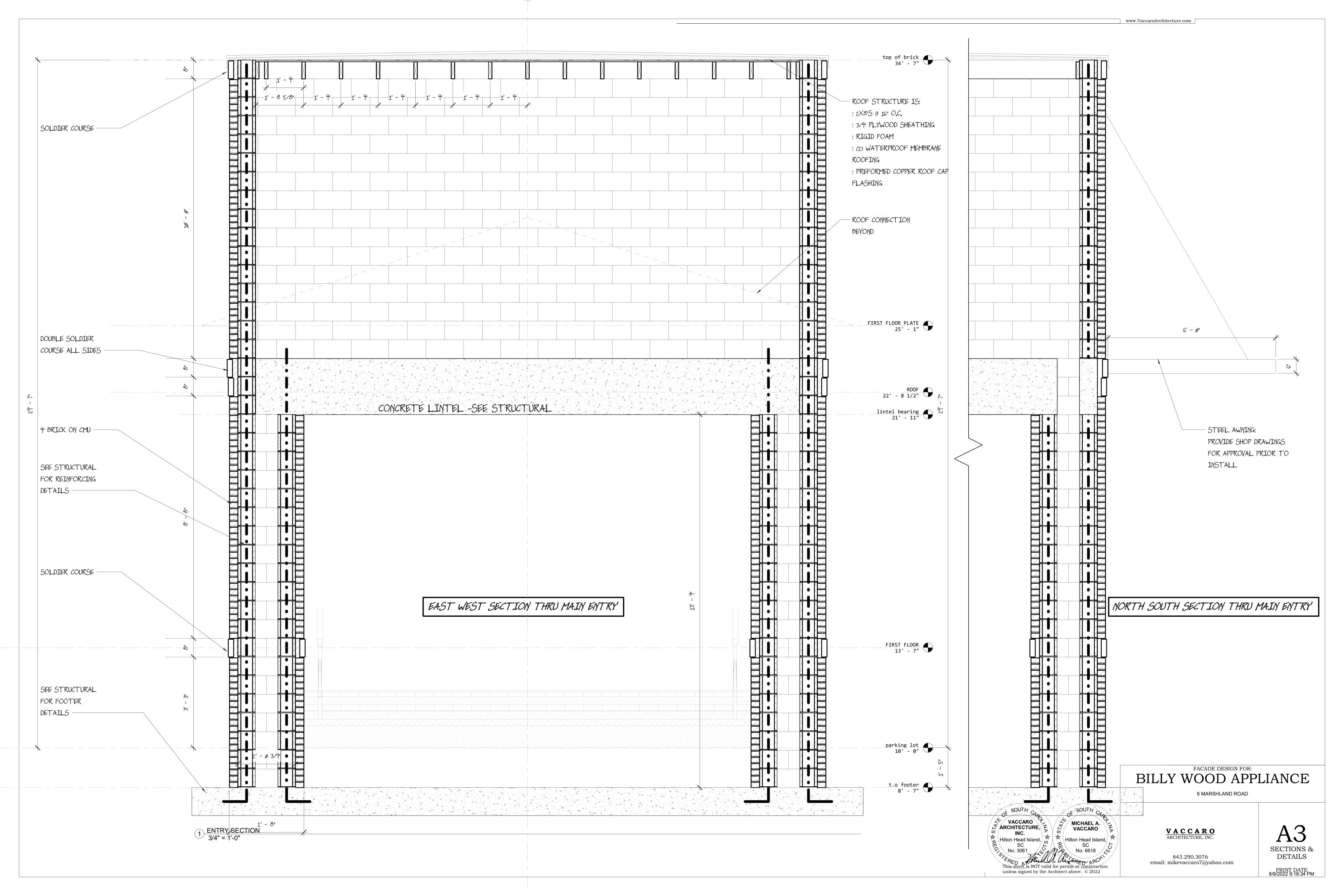
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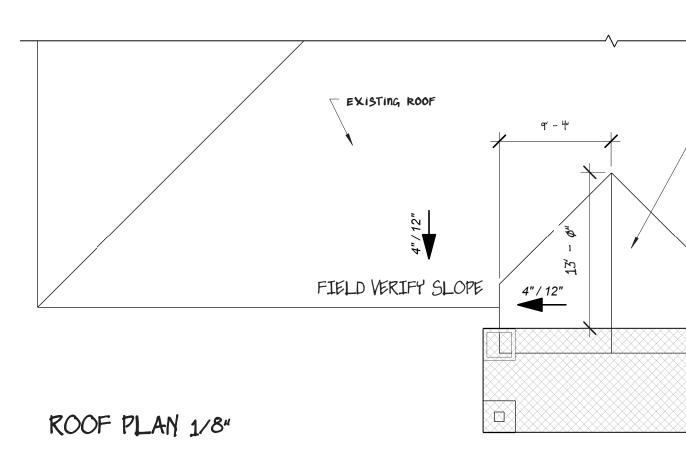


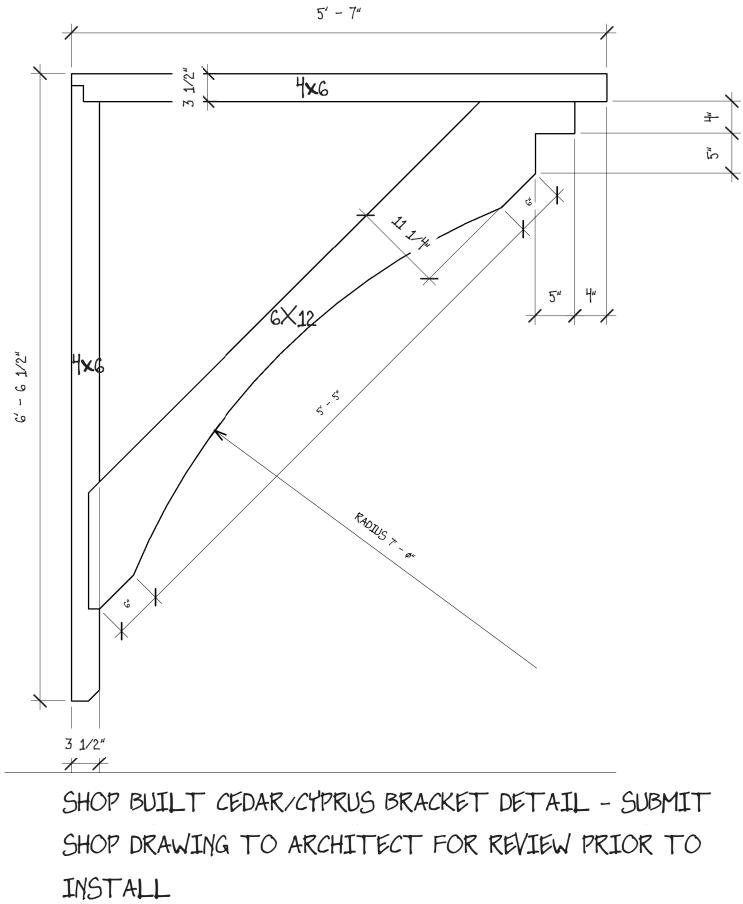
Landscaping Plan

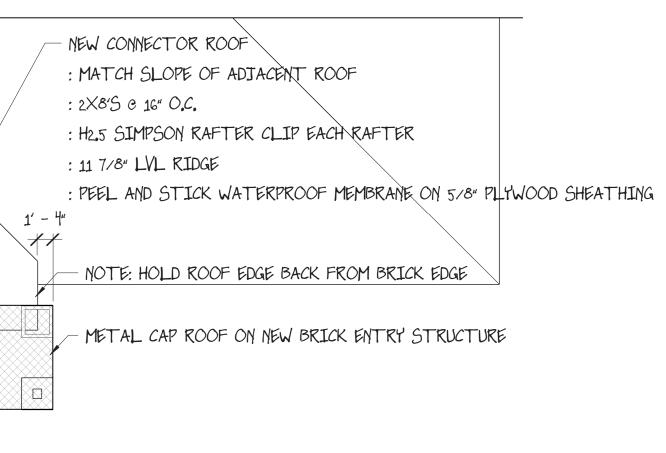
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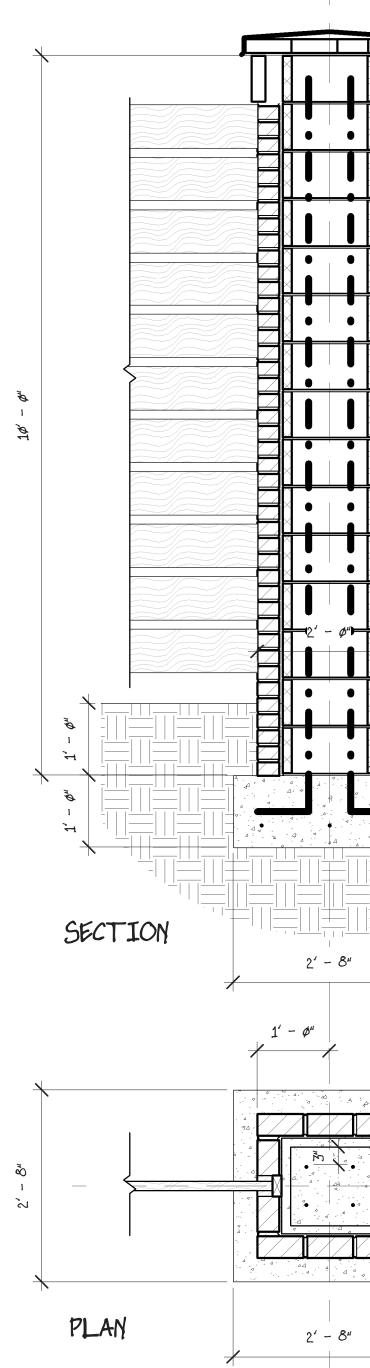
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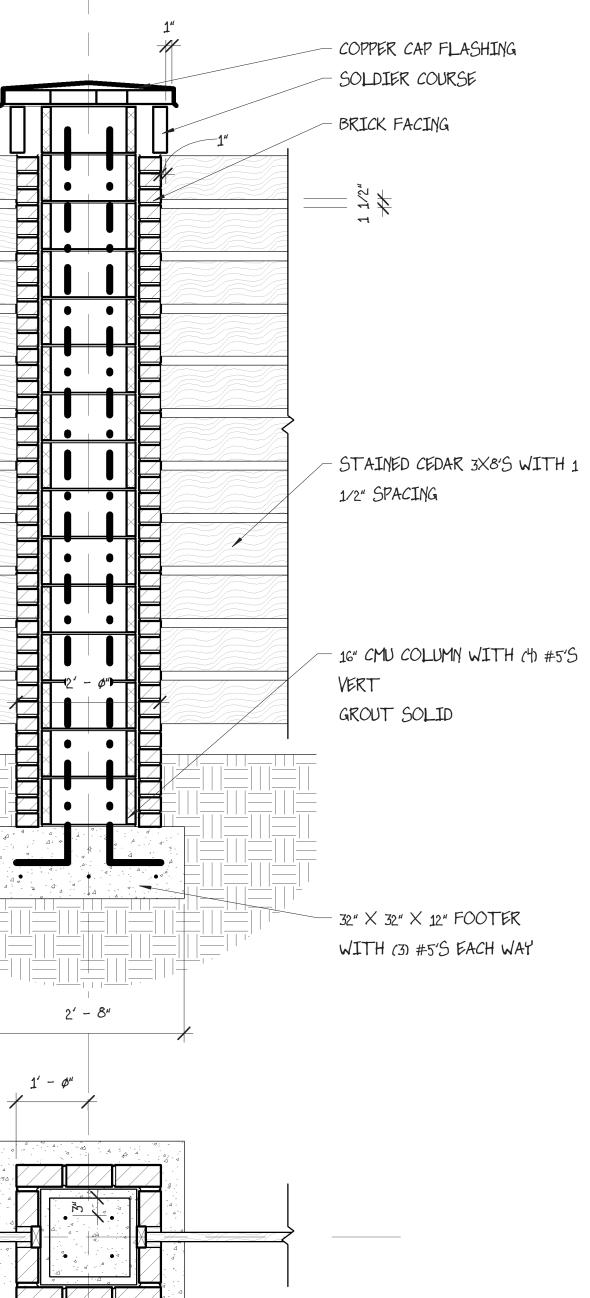








COLUMN AND FENCE DETAIL 3/4"



www.VaccaroArchitecture.com



6 MARSHLAND ROAD





843.290.3076 email: mikevaccaro7@yahoo.com

PRINT DATE 8/8/2022 9:18:35 PM





DESIGN TEAM/DRB COMMENT SHEET The comments below are staff recommendations to the Design Review Board (DRB) and do NOT constitute DRB approval or denial.				
PROJECT NAME: Billy Wood Appliance DRB#: DRB-001911-2022 DATE: 07/27/2022 08/15/2022 (Staff recommendation is unchanged from 07/27) RECOMMENDATION: Approval Approval with Conditions Denial RECOMMENDED CONDITIONS: Denial Denial				
APPLICATION MATERIAL				
DRB REQUIREMENTS	Complies Yes	No	Not Applicable	Comments or Conditions
Detail Illustrating Connection to Existing Structure				Based on the illustrations and the drawings it appears the caves of the existing dormer will extend beyond the left and right of the main entry portico. It would be helpful to have an indication of the existing roof overhang on the drawings.

ARCHITECTURAL DESIGN				
DESIGN GUIDE/LMO CRITERIA	Complies Yes	No	Not Applicable	Comments or Conditions
Promotes pedestrian scale and circulation				Consider adding a dedicated pedestrian access to the pathway along Marshland Road.
Utilizes natural materials and colors				 Use a bronze or gunmetal finish on the handrails and sconces instead of brass per Design Guide, Page 15. The proposed color is not an earth tone in keeping with the Design Guide, pace 16. The proposed stucco color will wash out in the sun to white and is too great a contrast with

		the proposed brick.
Human scale is achieved by the use of proper proportions and architectural elements	\square	The brackets on the right side seem too large for the scale of the building.

LANDSCAPE DESIGN					
DESIGN GUIDE/LMO CRITERIA	Complies Yes	No	Not Applicable	Comments or Conditions	
Landscape is designed so that it may be maintained in its natural shape and size				 Staff is concerned about the long-term viability of the Inkberry in the front planter. Consider a plant that may be better adapted to those conditions. Staff is not sure how the Yellow Jasmine will perform as a groundcover and suggest consideration of a different species. Staff is concerned about the long-term viability of the Wild Ginger and Lizards Tail. While native to our island, consider plants that may be better adapted to these conditions and maintenance practices. 	
Provides for a harmonious setting for the site's structures, parking areas or other construction				 The preference is to provide vegetation between the parking lot and building. The "Experimental Garden" presents a concern about the long term viability of the planted pots. Understanding there may be issues with surface roots under the birch, Staff suggest an organic mulch and evergreen groundcover. 	

MISC COMMENTS/QUESTIONS			
1.	This project requires a Minor Development Plan Review application for the site work. Please contact Nicole Dixon at nicoled@hiltonheadislandsc.gov or at 843-341-4686 with any questions about this process.		
2.	This project requires a Building Permit. Please contact Tony Pierce at tonyp@hiltonheadislandsc.gov or at 843-341-4675 with any questions about this permit.		
3.	Provide a project narrative per the application form.		
4.	Provide photos of the existing structure per the application form.		
5.	Show wheel stops on all spaces including compact in the front.		
6.	Provide a physical color board per the application form.		