

As a courtesy to others please turn off / silence ALL mobile devices during the meeting. Thank you.

- 1. Call to Order
- 2. FOIA Compliance Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
- 3. Roll Call
- 4. Approval of Agenda
- 5. Approval of Minutes Meeting of July 16, 2019
- 6. New Business
  - a. Alteration/Addition
    - i. Lowcountry Celebration Park Construction Fence Mural, DRB-001225-2019
    - ii. Pope Avenue Bike Rental, DRB-001543-2019

#### 7. Appearance by Citizens

- 8. Board Business
- 9. Staff Report
  - a. Minor Corridor Report

#### 10. Adjournment

Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.



Town of Hilton Head Island

# **Design Review Board**

Tuesday, July 16, 2019 at 1:15 p.m. Benjamin M. Racusin Council Chambers

# MEETING MINUTES

**Present from the Board:** Chairman Dale Strecker, Vice Chairman Michael Gentemann, Cathy Foss, David McAllister, John Moleski, Debbie Remke, Brian Witmer

Absent from the Board: None

Present from Town Council: Tamara Becker

**Present from Town Staff:** Chris Darnell, Urban Designer; Josh Gruber, Assistant Town Manager; Teresa Haley, Senior Administrative Assistant

### 1. Call to Order

Chairman Strecker called the meeting to order at 1:15 p.m.

- 2. FOIA Compliance Public notification of this meeting has been published, posted, and mailed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Swearing in Ceremony for New Board Members David McAllister and John Moleski Josh Gruber, Assistant Town Manager, performed the swearing in ceremony.
- 4. Roll Call See as noted above.

#### 5. Approval of Agenda

Mr. Darnell noted that Northridge Plaza Improvements DRB-001415-2019 and Northridge Plaza Sign DRB-001416-2019 were withdrawn prior to the meeting. The Board approved the amended agenda by general consent.

#### 6. Approval of Minutes – Meeting of June 25, 2019

Vice Chairman Gentemann moved to approve the minutes of June 25, 2019 regular meeting as corrected. Ms. Foss seconded. The motion passed unanimously.

#### 7. New Business

- a. Sign
  - i. Bauer & Metro Sign, DRB-000617-2019

Mr. Darnell presented the project as provided in the Board's agenda package. Mr. Darnell pointed out that the proposed sign height exceeds what is currently allowed in the LMO. Staff recommends approval with the following conditions:

- 1. Note on the plans that the existing understory will remain.
- 2. Remove the Philodendron from the planting plan.

Chairman Strecker asked if the applicant would like to add to Staff's narrative. The applicant presented statements regarding the project and answered the Board's questions.

The Board made comments and inquiries regarding the project, including: the landscaping plan, sign height, colors, and lighting. The applicant indicated the landscaping plan and tree removal proposed on the site are not part of this submittal, and asked the Board to consider only the sign and its immediate surroundings. The Board indicated the existing landscaping shall be maintained at a 5 ft. height minimum, and replaced if disturbed during construction. The Board expressed concerns with the sign exceeding the maximum height allowed by the LMO. The proposed sign location is closer to the bike path/road and sits at a higher grade than existing area signs. The Board indicated the sign height shall be a maximum of 6 ft. above the path, but not exceed 12 ft. above grade. The proposed colors shall match the existing colors of the building. The proposed One Shot Blue color shall be approved by Staff. The Board asked about any existing and proposed lighting. The applicant stated there is no existing lighting or proposed lighting at this time. The Board pointed out that landscaping and lighting plans can be submitted for review for another meeting, if desired.

Ms. Foss made a motion to approve DRB-000617-2019 with the following conditions:

- 1. Any and all new plantings shall be maintained at a 5ft. height around the sign base to conceal the base.
- 2. Plantings that are pulled out for construction of the sign shall be replaced with 5ft. tall plantings.
- 3. Colors shall match the existing colors of the building. Staff shall confirm the blue copy on the sign for approval.
- 4. Landscaping plans, including tree removal, are not part of this review and approval.
- 5. The sign height shall be a maximum of 6 ft. above the path, but not to exceed 12ft. above grade.
- 6. There is no existing lighting or proposed lighting.

Ms. Remke seconded. The motion passed with a vote of 7-0-0.

#### 8. Appearance by Citizens – None

#### 9. Board Business

The Board briefly discussed the process for reviewing extensive alteration/additions and possible opportunities for improvement. Upon the conclusion of the discussion, the Board was in favor of Staff's practice to encourage applicants to attend the DRB meeting to receive comments on their application, and withdraw it prior to a possible vote for denial.

#### 10. Staff Report

**a.** Minor Corridor Report – Mr. Darnell stated there was no report.

#### 11. Adjournment

The meeting was adjourned at 2:14 p.m.

Submitted by: Teresa Haley, Secretary

**Approved:** July 30, 2019

AND IN A DOWN	Town of Hilton Head Island Community Development Department One Town Center Court Hilton Head Island, SC 29928 Phone: 843-341-4757 Fax: 843-842-8908 www.hiltonheadislandsc.gov	FOR OFFICIAL USE ONLY         Date Received:         Accepted by:         DRB #:         Meeting Date:
ailing Address: ONE T	TION FENCE MU Project Address: 90 R	State: <u>SC</u> Zip: <u>2926</u> CHILTOUHEAD 1941 COFE
	CORRIDOR REVIEW, MAJOR EW BOARD (DRB) SUBMITTAL REG accepted via e-mail by calling 843-341-4757.	QUIREMENTS
Project Category:	roposed Development	ation/Addition
jurisdiction of an ARI	<b>All</b> projects: Review Board (ARB) Notice of Action (if applicable): W B, the applicant shall submit such ARB's written notice o omitting an application to the ARB to meet this requirement	of action per LMO Section 16-
	pproval-Proposed Development \$175, Final Approval – 1 \$100, Signs \$25; cash or check made payable to the T	
tree protection regulat beaches. A site analysis study to views, orientation and A draft written narrati reflects the site analys	ed Development mum scale) of property lines, existing topography and the ions of Sec. 16-6-104.C.2, and if applicable, location of b o include specimen trees, access, significant topography, other site features that may influence design. we describing the design intent of the project, its goals an	wetlands, buffers, setbacks,

<ul> <li>Additional Submittal Requirements:</li> <li>Final Approval – Proposed Development <ul> <li>A final written narrative describing how the project conforms with the conceptual approval and design review guidelines of Sec. 16-3-106.F.3.</li> <li>Final site development plan meeting the requirements of Appendix D: D-6.F.</li> <li>Final site lighting and landscaping plans meeting the requirements of Appendix D: D-6.H and D-6.I.</li> <li>Final floor plans and elevation drawings (1/8"=1'-0" minimum scale) showing exterior building materials a colors with architectural sections and details to adequately describe the project.</li> <li>A color board (11"x17" maximum) containing actual color samples of all exterior finishes, keyed to the elevations, and indicating the manufacturer's name and color designation.</li> <li>Any additional information requested by the Design Review Board at the time of concept approval, such as scale model or color renderings, that the Board finds necessary in order to act on a final application.</li> </ul> </li> </ul>
<ul> <li>Additional Submittal Requirements:</li> <li>Alterations/Additions</li> <li>All of the materials required for final approval of proposed development as listed above, plus the following additional materials.</li> <li>A survey (1"=30' minimum scale) of property lines, existing topography and the location of trees meeting t tree protection regulations of Sec. 16-6-104.C.2, and if applicable, location of bordering streets, marshes ar beaches.</li> <li>Photographs of existing structure.</li> </ul>
Additional Submittal Requirements:         Signs
Photograph or drawing of the building depicting the proposed location of the sign. Location, fixture type, and wattage of any proposed lighting.

Note: All application items must be received by the deadline date in order to be reviewed by the DRB per LMO Appendix D: D-23.

A representative for each agenda item is strongly encouraged to attend the meeting.

Are there recorded private covenants and/or restrictions that are contrary to, conflict with, or prohibit the proposed request? If yes, a copy of the private covenants and/or restrictions must be submitted with this application. YES NO

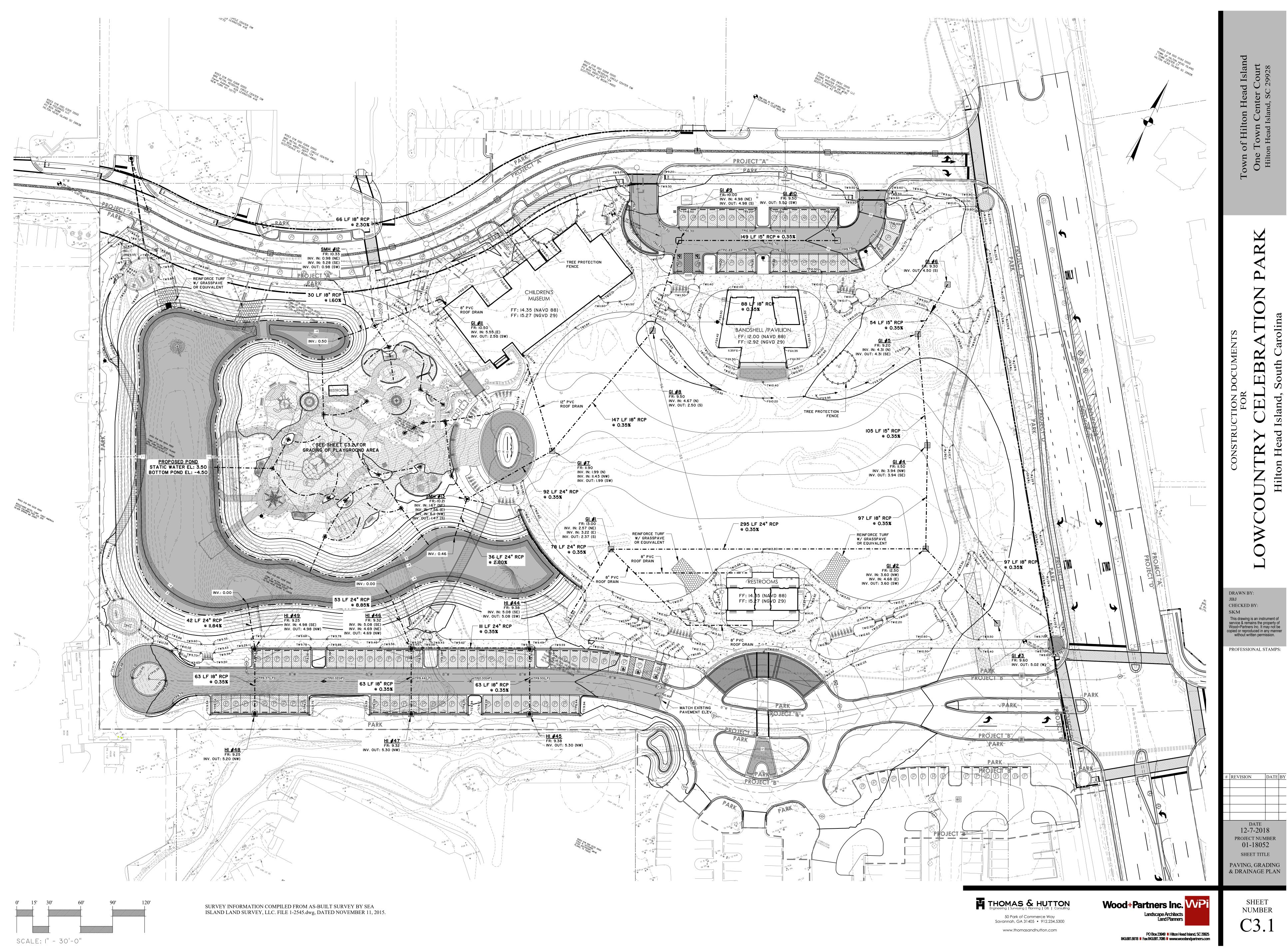
To the best of my knowledge, the information on this application and all additional documentation is true, factual, and complete. I hereby agree to abide by all conditions of any approvals granted by the Town of Hilton Head Island. I understand that such conditions shall apply to the subject property only and are a right or obligation transferable by sale.

I further understand that in the event of a State of Emergency due to a Disaster, the review and approval times set forth in the Land Management Ordinance may be suspended.

From:	McEwen, Jenn
То:	Darnell Chris
Subject:	mural narrative
Date:	Friday, May 31, 2019 3:54:16 PM

As Celebration Park will be constructed on one of the more prominent thoroughfares on Hilton Head Island and the site will be under construction during peak tourist and shoulder seasons, the idea was presented to cover the fencing around the site with a mural to make the construction site more aesthetically pleasing to guests and residents. The idea behind the mural was to incorporate themes of Hilton Head Island's local ecology to tie to the themes of the park. Local artist, Jessie Renew, was chosen for this project given her other work with the Outside Foundation and other local ecoprojects.

Jennifer McEwen Director of Cultural Affairs Town of Hilton Head Island One Town Center Court Hilton Head Island, SC 29928 PH: 843.341.4703 jennm@hiltonheadislandsc.gov





https://www.dropbox.com/s/6o34i0tkug9ipsg/mural%20small-01.jpg?dl=0

### **DESIGN TEAM/DRB COMMENT SHEET**

The comments below are staff recommendations to the Design Review Board (DRB) and do NOT constitute DRB approval or denial.

PROJECT NAME: Lowcountry Celebration Park Construction Fence Mural	DRB#: DRB-001225-2019
DATE: June 5, 2019	
RECOMMENDATION: Approval Approval with Conditions RECOMMENDED CONDITIONS:	Denial
MISC COMMENTS/QUESTIONS	
1. This piece has not been selected by the Public Art Fund as all other Public Art has been.	
2. Lowcountry Celebration Park has been approved by Town Council as a site for public art.	
3. The submitted panel will be repeated 4 time on the construction fence along the 450' Pope Ave.	frontage.



## Town of Hilton Head Island

Community Development Department One Town Center Court Hilton Head Island, SC 29928 Phone: 843-341-4757 Fax: 843-842-8908 www.hiltonheadislandsc.gov

FOR OFFICIAL USE ONLY	
Date Received:	
Accepted by:	
DRB #:	
Meeting Date:	

Applicant/Agent Name: Todd Theodore	Company: Wood + Partners, Inc.		
Mailing Address: 7 Lafayette Place	City: Hilton Head Island_State: SCZip: 29928		
Telephone: <u>843-681-6618</u> Fax:	E-mail: TTheodore@woodandpartners.com		
Project Name: <u>Pope Avenue Bike Rental - Tree Removal</u>	Project Address: _#1 Executive Park Road		
Parcel Number [PIN]: R 552 015 000 0081 0000			
Zoning District: <u>LC</u> C	Overlay District(s): <u>Corridor</u>		

## CORRIDOR REVIEW, MAJOR DESIGN REVIEW BOARD (DRB) SUBMITTAL REQUIREMENTS

Digital Submissions may be accepted via e-mail by calling 843-341-4757.

Project Category:

Concept Approval – Proposed Development Final Approval – Proposed Development X Alteration/Addition Sign

Submittal Requirements for All projects:

Private Architectural Review Board (ARB) Notice of Action (if applicable): When a project is within the jurisdiction of an ARB, the applicant shall submit such ARB's written notice of action per LMO Section 16-2-103.I.4.b.iii.01. Submitting an application to the ARB to meet this requirement is the <u>responsibility of the applicant</u>.

X Filing Fee: Concept Approval-Proposed Development \$175, Final Approval – Proposed Development \$175, Alterations/Additions \$100, Signs \$25; cash or check made payable to the Town of Hilton Head Island.

Additional Submittal Requirements:

#### **Concept Approval – Proposed Development**

- A survey (1"=30' minimum scale) of property lines, existing topography and the location of trees meeting the tree protection regulations of Sec. 16-6-104.C.2, and if applicable, location of bordering streets, marshes and beaches.
- A site analysis study to include specimen trees, access, significant topography, wetlands, buffers, setbacks, views, orientation and other site features that may influence design.
- \_\_\_\_\_ A draft written narrative describing the design intent of the project, its goals and objectives and how it reflects the site analysis results.
- \_\_\_\_\_ Context photographs of neighboring uses and architectural styles.
- Conceptual site plan (to scale) showing proposed location of new structures, parking areas and landscaping.
  - Conceptual sketches of primary exterior elevations showing architectural character of the proposed
- development, materials, colors, shadow lines and landscaping.

Additional Submittal Requirements:

Additional Submittal Requirements:
Final Approval – Proposed Development
A final written narrative describing how the project conforms with the conceptual approval and design review guidelines of Sec. 16-3-106.F.3.
Final site development plan meeting the requirements of Appendix D: D-6.F.
<ul> <li>Final site development plum meeting the requirements of Appendix D. D of T.</li> <li>Final site lighting and landscaping plans meeting the requirements of Appendix D. D-6.H and D-6.I.</li> <li>Final floor plans and elevation drawings (1/8"=1'-0" minimum scale) showing exterior building materials and colors with architectural sections and details to adequately describe the project.</li> <li>A color board (11"x17" maximum) containing actual color samples of all exterior finishes, keyed to the elevations, and indicating the manufacturer's name and color designation.</li> <li>Any additional information requested by the Design Review Board at the time of concept approval, such as scale model or color renderings, that the Board finds necessary in order to act on a final application.</li> </ul>
Additional Submittal Requirements:         Alterations/Additions <u>N/A</u> All of the materials required for final approval of proposed development as listed above, plus the following additional materials.         X       A survey (1"=30' minimum scale) of property lines, existing topography and the location of trees meeting the tree protection regulations of Sec. 16-6-104.C.2, and if applicable, location of bordering streets, marshes and beaches.         Photographs of existing structure.
Additional Submittal Requirements:
Signs
Accurate color rendering of sign showing dimensions, type of lettering, materials and actual color samples.
For freestanding signs:        Site plan (1"=30' minimum scale) showing location of sign in relation to buildings, parking, existing signs, and property lines.        Proposed landscaping plan.
For wall signs:
Photograph or drawing of the building depicting the proposed location of the sign. Location, fixture type, and wattage of any proposed lighting.

Note: All application items must be received by the deadline date in order to be reviewed by the DRB per LMO Appendix D: D-23.

A representative for each agenda item is strongly encouraged to attend the meeting.

Are there recorded private covenants and/or restrictions that are contrary to, conflict with, or prohibit the proposed request? If yes, a copy of the private covenants and/or restrictions must be submitted with this application. YES XNO

To the best of my knowledge, the information on this application and all additional documentation is true, factual, and complete. I hereby agree to abide by all conditions of any approvals granted by the Town of Hilton Head Island. I understand that such conditions shall apply to the subject property only and are a right or obligation transferable by sale.

I further understand that in the event of a State of Emergency due to a Disaster, the review and approval times set forth in the Land Management Ordinance may be suspended.

herdor

SIGNATURE Last Revised 01/21/15 7-16-19 DATE

2



#### THE TOWN OF HILTON HEAD ISLAND DESIGN REVIEW BOARD – NOTICE OF ACTION

<b>PROJECT NAME:</b>	Port Royal Investment Co. Office	<b>PROJECT #:</b> DRB-002873-2017			
PROJECT ADDRESS:	1 Executive Park Road				
CATEGORY:	New Development – Final				
<b>ACTION DATE:</b>	January 9, 2017	NOTICE DATE: January 12, 2018			
APPLICANT/AGENT:	Timothy C Probst, Parker Design Group Architects 10 Palmetto Business Park, Suite 201 Hilton Head Island, SC 29928 Email: tprobst@hargray.com				

On the above meeting date your Application received the following action:

- APPROVED AS SUBMITTED
- APPROVED WITH THE SPECIFIC CONDITIONS LISTED BELOW
- DENIED
  - WITHDRAWN AT THE APPLICANTS REQUEST
    - 1) Revise the landscape plan buffer note on the existing vegetation to narrow the scope and protect the understory, and submit to Staff for review and approval;
    - 2) Detail and information on the solar panels shall be submitted to Staff for review and approval.

PURSUANT TO LMO 16-2-103-I.7, THIS APPROVAL WILL EXPIRE ONE YEAR FROM THE DATE OF THIS NOTICE UNLESS A DEVELOPMENT PLAN (SEE LMO 16-2-103.G) OR SMALL RESIDENTIAL DEVELOPMENT (SEE LMO 16-2-103.H) IS APPROVED OR, WHERE DEVELOPMENT PLAN REVIEW OR SMALL RESIDENTIAL DEVELOPMENT REVIEW IS NOT REQUIRED, THE APPROVED ACTIVITY IS COMPLETED. YOU HAVE THE RIGHT TO APPEAL THIS DECISION TO CIRCUIT COURT IN ACCORDANCE WITH LMO 16-2-103-I.4.c.ii.

NOTICE: APPROVAL BY THE DESIGN REVIEW BOARD MAY NOT CONSTITUTE AUTHORITY TO PROCEED. PLEASE CONTACT THE COMMUNITY DEVELOPMENT DEPARTMENT AT 843-341-4757 TO FIND OUT IF OTHER APPROVALS OR PERMITS ARE REQUIRED FROM THE DEVELOPMENT REVIEW AND ZONING, BUILDING, OR ENGINEERING DIVISIONS.

. Urban Designer BY:

### Port Royal Investment Company Bike Rental Facility – Additional Tree Removals

#1 Executive Park Road Hilton Head Island, SC

### **Design Review Board Submittal**

July 16, 2019

The Port Royal Investment Company's bike rental and office facility received DRB final approval on January 9, 2018 and the project is nearing completion. Most of the existing vegetation along the Executive Park Road and Pope Avenue buffers was retained during the initial permit submittals. However, it has since been determined several trees within this buffer are considered hazard trees. The applicant has met with town staff and received approval to remove the hazard trees. The removed hazard trees consisted of 10 pines and 2 water oaks. The landscape plan included in this submittal proposes native supplemental overstory and understory trees, as well as additional shrubs. All supplementary plantings are proposed within the Pope Avenue and Executive Park Road buffers. The proposed plan conforms to and exceeds all buffer and tree mitigation requirements as defined in the LMO.









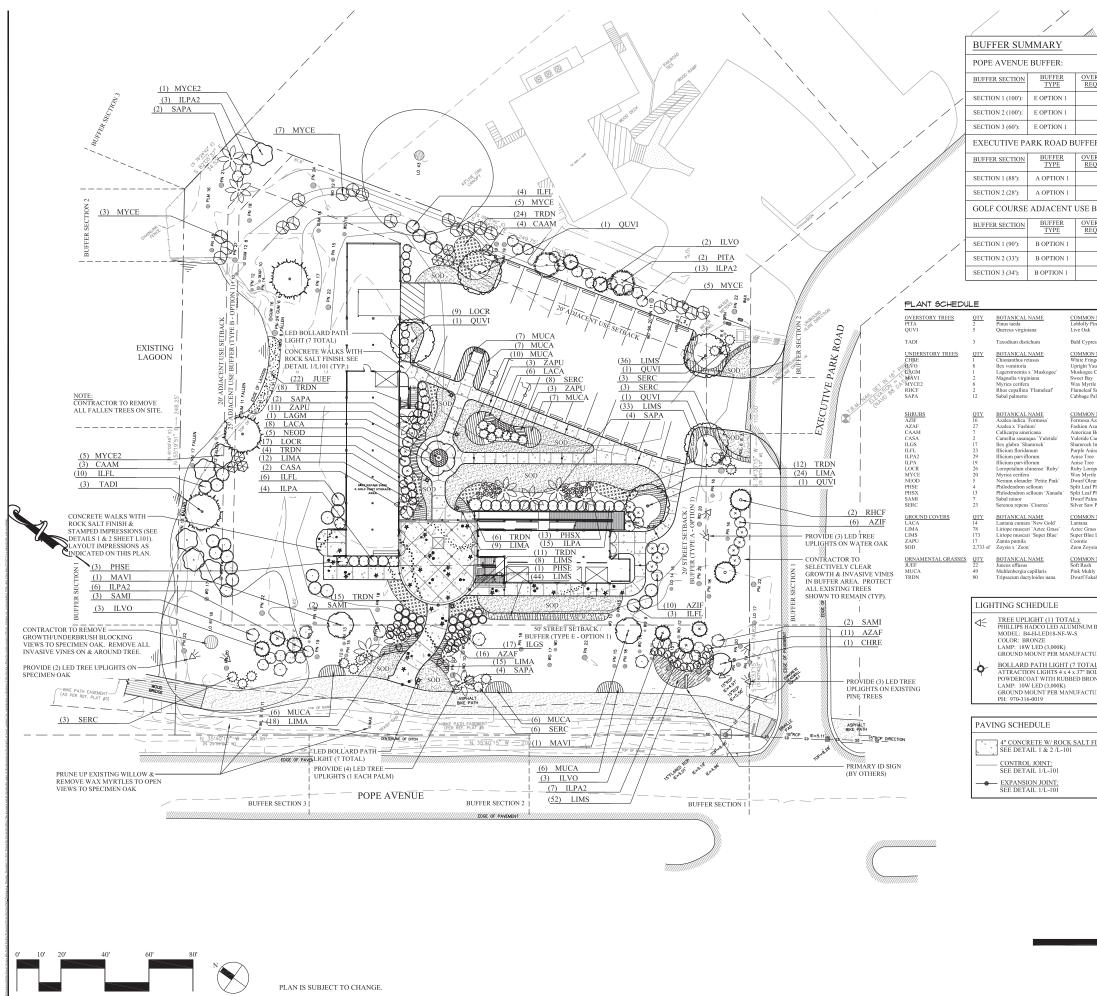












SCALE: 1" - 20'-0"

ERSTORY QUIRED	OVERSTORY PROVIDED	UNDERSTORY REQUIRED	$\frac{\text{UNDERSTORY}}{\underline{\text{PROVIDED}}}$	SHRUBS REQUIRED	SHRUBS PROVIDED
4	(16 EXISTING)	5	5	20	22
4	(8 EXISTING)	5	5	20	27
2	3 (2 EXISTING)	3	3	12	12
ER:					
QUIRED	OVERSTORY PROVIDED	UNDERSTORY REQUIRED	UNDERSTORY PROVIDED	<u>SHRUBS</u> <u>REQUIRED</u>	SHRUBS PROVIDED
3	5 (4 EXISTING)	3	3 (1 EXISTING)	7	11
1	1	1	(2 EXISTING)	2	3
BUFFER:					
QUIRED	OVERSTORY PROVIDED	UNDERSTORY REQUIRED	UNDERSTORY PROVIDED	<u>SHRUBS</u> <u>REQUIRED</u>	<u>SHRUBS</u> <u>PROVIDED</u>
3	3 (2 EXISTING)	5	5	9	10
1	(2 EXISTING)	2	2 (1 EXISTING)	3	3
1	(1 EXISTING)	2	2	3	3

ELITE RESORT GROUP	852 William Hilton Pkwy #1	Hilton Head Island, SC 29928
ELITE RE	852 William	Hilton Head

<u>DN NAME</u> Pine	CONT B & B or Cont. B & B or Cont.	CAL 2" Cal 2" Cal	<u>SIZE</u>	HEIGHT 7'-8' 10'-12'	SPREAD 2'-3' 6-8'		REMARKS Strong central leader Strong central leader;
ress	B & B or Cont.	2"Cal		10`	4`-5`		Specimen Full, specimen
<u>DN NAME</u> ingetree Yaupon Holly e Crape Myrtle yy rtle f Sumac Palmetto	CONT B & B or Cont. Cont. or FG FG B&B B & B or Cont. B & B or Cont. Cont. or FG B & B	CAL 1.5"Cal 2"Cal 2"Cal 2"Cal 1.5"Cal	<u>SIZE</u>	HEIGHT 6' 10' 14'-16' 10' 6' MIN. 14'-18'	SPREAD 3-4' 4'-6' 6-8' 6-8' 6-8' 4'-6'		REMARKS Multi-stem (3-5) Specimen, tree form Multi-trunked, SPECIP Full, specimen Tree form Full, specimen Smooth Clear Trunk, F Cut, Vary Height
NNAME Azalea Azalea Camellia k Inkberry nise ee ee to popelalum rtle leander f Philodendron dimetto w Palmetto DNAME	CONT           3 gal           15 gal           3 gal           15 gal           3 gal           15 gal           3 gal	24"-30" 24"-30" 14"-18" 30"-36" 24"-36" 18"-24" 24"-36" 18"-24" 24"-36" 18"-24" 24"-36" 15" - 18" <u>HEIGHT</u> 8"-10"	SPREAD           24"-30"           12"-18"           24"-30"           36"-48"           24"-30"           12"-18"           24"-30"           12"-18"           24"-30"           12"-18"           24"-30"           12"-18"           24"-30"           12"-18"           24"-30"           18"-24"           24"-36"           18"-24"           30"-36"           SPREAD           10"-12"			SPACING 30° o.c.	REMARKS Full pot Full pot Full pot, full to ground Full pot Full to ground Full pot Full pot Full pot Full pot Full pot Full Full pot Full Full pot Full pot
ass ue Liriope ⁄sia	l gal 1 gal 3 gal sod	8"-12" 10"-12" 18"-24"	8"-12" 10"-12" 18"-24"			24" o.c. 24" o.c. 30" o.c.	Full pot Full pot Full pot
<u>IN NAME</u> 1 hly ikahatchee Grass	CONT 1 Gal. 1 Gal. 1 gal	HEIGHT 18"-24" 12"-18" 12"-18"	SPREAD 12"-18" 8"-12" 12"-18"			SPACING 36" o.c. 36" o.c. 36" o.c.	<u>REMARKS</u> Full Pot Full pot Full Pot
4 BULLYTE							
FURER'S RECC <u>AL):</u> OLLARD LIGH ONZE FINISH							
TURER'S RECC	MMENDATIO	NS					
FINISH & IM	PRESSIONS:						

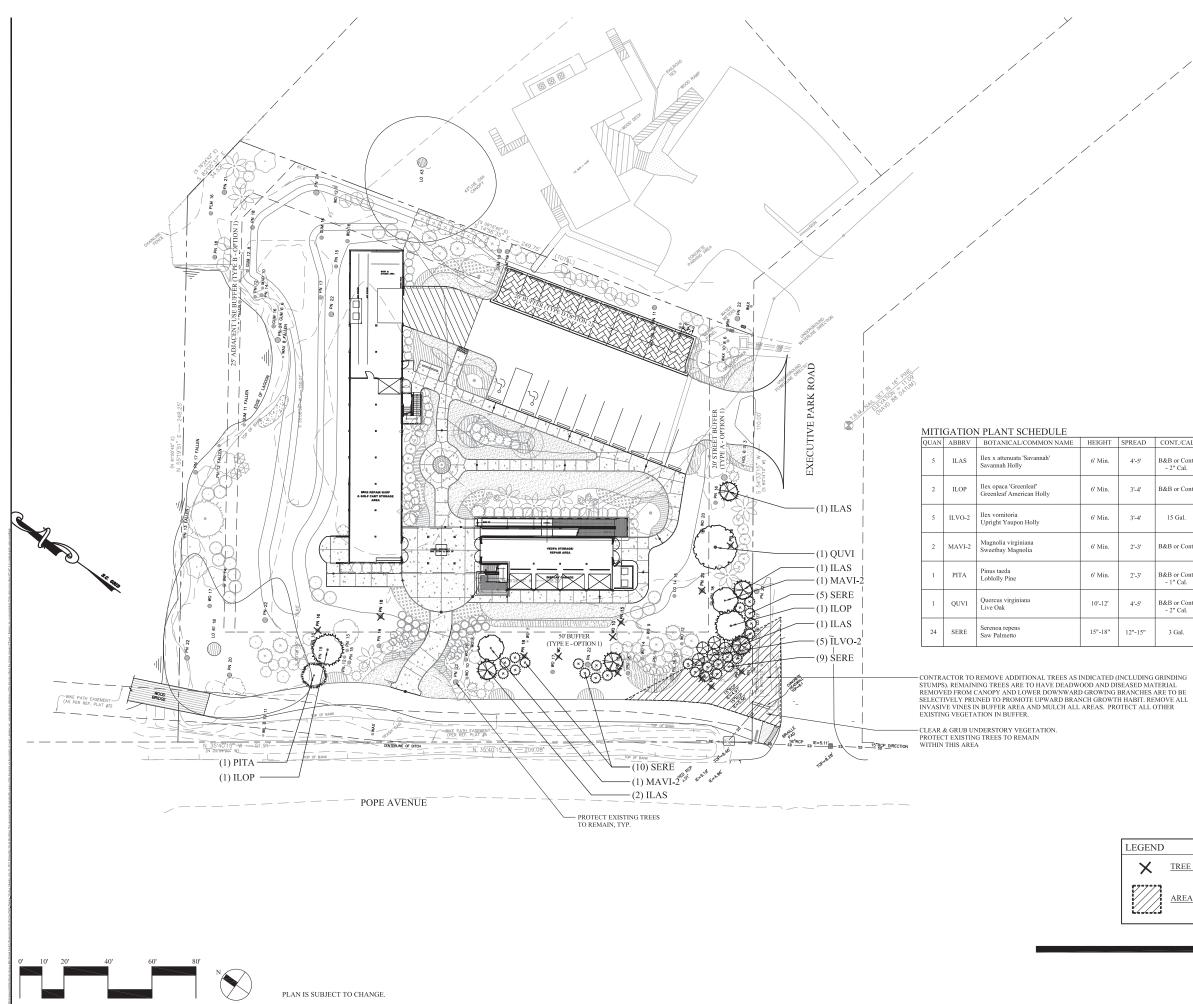
men S (S ) a (3-5) a (3-5) inter (5-10) imen Hear Tunk, Hurricane Height S ull to ground und S S S	PERMIT DOCUMENTS ELITE RESORT GROUP BIKE RENTAL FACILITY Hilton Head Island, SC
	DRAWN BY: DM CHECKED BY: TT This drawing is an instrument of service & remains the property of drawing is an instrument of service & remains the property of copied or reproduced in any manner without witten permission. A REVISION DATE BY A REVISION DATE BY DATE 12-26-2017 PROJECT NUMBER 01-17060 SHEET TITLE LANDSCAPE & HARDSCAPE PLAN
Inc. WPI	SHEET

NUMBER

L-100



PO Box 23949 # Hilton Head Island, SC 2992 843 681 6816 # Fax 843 681 7066 # www.woodandpartners.com



SCALE: 1" - 20'-0"

GHT	SPREAD	CONT./CAL.	SPACING	NOTES
Min.	4'-5'	B&B or Cont. - 2" Cal.	AS SHOWN	Strong central leader
Min.	3'-4'	B&B or Cont.	AS SHOWN	Full to ground
Min.	3'-4'	15 Gal.	AS SHOWN	Full pot
Min.	2'-3'	B&B or Cont.	AS SHOWN	Multi-trunk
Min.	2'-3'	B&B or Cont. - 1" Cal.	AS SHOWN	Strong central leader
'-12'	4'-5'	B&B or Cont. - 2" Cal.	AS SHOWN	Strong central leader
'-18"	12"-15"	3 Gal.	AS SHOWN	Full pot



PERMITSET DRAWN BY: DM CHECKED BY This drawing is an in service & remains th Wood+Partners Inc. E REVISIONS PR REVISIONS ING SPAC FFER DATE 8-15-2018 PROJECT NUMBER 01-17060 SHEET TITLE TREE REMOVAL EXHIBIT

> SHEET NUMBER

L-102



PO Box 23949 III Hiton Head Island, SC 29925 843 681 6318 III Fax 843 681.7088 III www.woodandpartners.com



TREE TO BE REMOVED (12 TREES TOTAL)

AREA TO BE CLEARED

LEGEND

X

## **DESIGN TEAM/DRB COMMENT SHEET**

The comments below are staff recommendations to the Design Review Board (DRB) and do NOT constitute DRB approval or denial.

PROJECT NAME:	Pope Ave. Bike Rental	DRB#: DRB-001543-2019				
DATE:	July 22, 2019					
RECOMMENDATION: Approval Approval with Conditions Denial RECOMMENDED CONDITIONS:						
MISC COMMENTS/QUESTIONS						
1. The trees with white ribbons in the photos, at the request of the applicant, were inspected by the Town's on-call arborist and were deemed "hazards" and will be removed. This represents a significant change to the buffer that was originally approved by the DRB in January of 2018. Because of the magnitude of this change a revised planting plan with mitigation for the additional tree removals is back for DRB approval.						
2. The understory growth (primarily at the corner of Executive and Pope) was removed in violation of the DRB's approved plans. (See note on the						
planting plan) Mitigation for this removal is before the DRB for their approval.						
66	3. Staff has suggested a minimum of one mitigation tree (2" caliper, 10' tall) per tree removal in the buffer and 6 to 8 each, 6' tall by 4' wide shrubs					
(native species)	at the Executive Pope corner to replace the removed understory					